Office of the Chief Executive Officer
Shri Mata Vaishno Devi Shrine Board, Katra

No.CO/Pur/Electronics/687/1457 **Dated: 25.07.2026**

Request for Inviting Quotations (RFIQ)

For and on behalf of Shri Mata Vaishno Devi Shrine Board; through Chief Executive Officer (herein after referred as SMVDSB), offers are hereby invited from OEMs or their authorized distributors / dealers only for furnishing the rates for Tally cloud software as per the Specifications mentioned in **Annexure-"A"**.

Terms and conditions:

1. **Documents (mandatory) to be submitted:**
   i) GST Certificate.
   ii) OEM or its authorized Distributor / Dealer Certificate of Tally must be enclosed.
2. **Earnest Money Deposit:**
   i. Earnest Money Deposit in the shape of **CDR / FDR / TDR** amounting to Rs. **10,000/- (Rupees Ten Thousand only)** of any Nationalized / Scheduled Bank duly pledged to the FA & CAO, SMVDSB must be enclosed with the quotation.
   ii. Alternatively, the bidders may also transfer the required amount on account of EMD in online mode (**IMPS / NEFT / RTGS**) in the following account of the Shrine Board:

Account No.:	**0097010100000706**
Type of Account:	SB
Banker:	Jammu and Kashmir Bank Ltd.
Branch:	Main Branch Katra
IFSC Code:	JAKA0KATTRA
Title of Account:	Shri Mata Vaishno Devi Shrine Board

   iii. In case of online transfer, the print-copies of screenshots of transaction must be enclosed with the quotation. In addition, the full details of the Bank Account from which the transaction has been made shall have to be written on the body of the Transaction Screenshot. The transaction to the account specified above shall only be accepted. **The transaction made to any other account of Shrine Board shall be treated as failure to deposit the prescribed EMD.**
   iv. Furnishing of EMD for an amount less that the stipulated amount mentioned in the RFIQ quoting the exemption as Small Scale Industries or any other reason shall not be entertained and the quotation / offer submitted by the firm shall be rejected out-rightly. The quotation will be considered of only those firms who had submitted requisite EMD.
   v. The EMD of the successful bidders shall be released after successful installation of software by the firm.
   vi. The EMD of the unsuccessful bidders shall be released after the award of work to the successful bidder.
3. **The last date for submission of sealed quotations is 03.08.2026 upto 3:00 PM**
4. The validity of quotation should be 20 days from the last date prescribed for submission.
3. Quantity mentioned in RFIQ is indicative and can be increased or decreased as per requirement.
4. **Before submitting the quotation, the participating firms shall ensure that software is available with them.**
5. **Rates**:
   i) The rates should be NET inclusive of GST and other taxes / charges.
   ii) The participating firms are advised to quote per piece rates (inclusive of all) (Rates excluding GST and Ex-Shop shall not be considered even after opening of the quotation).
6. **The rates of the firms shall be considered on L-1 basis against item.**

7. The conditional, illegible, ambiguous quotation (s) and quotation (s) received after the stipulated date and time shall be out rightly rejected.
8. The material to be supplied should strictly be from the brands / make / specifications mentioned in the RFIQ. No change in the Brand / Make shall be accepted. Any change in the Brand / Make shall outrightly be rejected.
9. The bidder must be a Tally **5 star** sales & implementation partner.
10. The bidder must be an OEM Authorization Certificate holder.
11. The bidder shall provide Technical support & Maintenance service within a maximum response time of **6 hours**.
12. **Scope of work:**

    a. Migration of the existing Tally data from the existing on-premises/local server to the Tally cloud environment within 20 days**.**
    b. Validation of migrated data jointly with the account section of SMVDSB before commissioning.
    c. Rectification of any migration-related issues at no additional cost during the warranty/subscription period.

13. **Penalty:**

    Following penalties (calculated on the beyond Migration period) shall be imposed for delay beyond the prescribed migration period, unless exempted by the competent authority for valid reasons to be brought on record.

    a) upto 4 days @ 0.5%
    b) From 5^{th} day to 6^{th} day @ 1%
    c) From 7^{th} day to 8^{th} day @ 1.5% and
    d) From 9^{th} day to 10^{th} day @ 2% shall be imposed on approved rate in the purchase order of the value of the pending supplies.
    e) After 10 days of delay, the purchase order shall be deemed to have been cancelled to the extent of software shall be procured from alternative sources at risk and cost of vendor.

    Note: Despite cancellation of Purchase Order as stated above; for any valid reason to be brought on record, the Competent Authority may grant extension in the stipulated delivery period; with or without penalty. (Amount to be decided by the Competent Authority).

14. **Payment Terms:**

    No Advance payment shall be made. Payment shall be made after complete Migration of the existing Tally data, at the SMVDSB within a period of 20 days from the date of installation of software.

15. **Force Majeure:**

    Any failure or omission to carry out the provisions of the order shall not give rise to any claim by one party against the other, if such failure or omission arises from an "Act of God" which shall include all acts of Natural Calamities such as fire, flood, earthquakes, hurricanes, pandemics or any pestilences or from civil strikes, compliances with any statute or regulations of the Government lock outs and strikes, riots, embargoes or from any other reasons beyond the control of the parties.

16. **Rights reserved by SMVDSB:**

    The Competent authority of SMVDB reserves the right:

    i. To cancel/ terminate the RFIQ / Purchase Order during the period of its validity without assigning any reason thereof.
    ii. To forfeit the CDR/FDR / Security Deposit of defaulter supplier.
    iii. To debar defaulter firm from any further dealing with Shrine Board for a period of three years.
    iv. To grant extension with or without imposing penalty, as deemed fit.

v. To establish reasonability of rates, to negotiate with the L-1 bidder for item or to bifurcate the Purchase Order amongst more than one bidder (on L-1/negotiated rates).
vi. To visit the premises of the bidder to verify the production capacity of the bidder / quality of products.

17. This is just a RFIQ and not a Purchase Order.
18. The broad terms and conditions have been included. However, other standard terms and conditions of supply may be incorporated in the Purchase Order to be issued in due course.
19. All disputes arising hereto are subject to Jurisdiction of the Courts of Law at Katra / Reasi.
20. All such offers must be submitted in person in the office of the SMVDSB, Katra by 3:00 PM (1500 hrs) on **03.08.2026**. Alternatively the sealed offers may be sent by Registered Post /Speed Post/ Courier addressed to the office of the Asstt. Chief Executive Officer(VB), Central Office, Jammu Road, Katra (J&K) - 182301 so as to reach by 3:00 PM (1500 hrs) on **03.08.2026**. The offer(s) received after the due date and time shall not be considered under any circumstance.
21. The quotations shall be opened by the Committee, at Central Office, SMVDSB, Katra in the presence of the bidders who may choose to remain present.
22. The Shrine Board shall not be responsible for any postal delay. Any conditional offer OR offers which are not appropriately sealed as per the format, as explained above, OR offers received after the stipulated date and time, shall not be entertained. Any cutting or overwriting in the Documents will also make the bid liable for rejection.

Sd/-
(Vipan Bhagat), JKAS
Asstt. Chief Executive Officer

Seal and Sign. of the firm

(Please read all the contents of the RFIQ before the submission of the quotation)

Office of the Chief Executive Officer
Shri Mata Vaishno Devi Shrine Board, Katra

Annexure – "A"

RFIQ No.: CO/Pur/Electronics/687/1457

dated: 25.07.2026

S. No.	Specifications	
i)	Product	Tally Prime Cloud Access Server Pack – Enterprise (48 Users)
ii)	Concurrent Users	48 Users
iii)	Virtual Compute	Minimum 32 vCPU
iv)	Memory	Minimum 192 GB RAM
v)	Primary Storage	Minimum 100 GB SSD Storage
vi)	Backup Storage	Minimum 100 GB Cloud Backup Storage
vii)	Availability	24x 7 uninterrupted access with unlimited usage during the subscription period
viii)	**Subscription period**	**01 (one) year**

Sd/-
(Vipan Bhagat), JKAS
Asstt. Chief Executive Officer

Annexure – "B"

(On the letter head of the firm)

PRICE BID

To,

The Asstt. Chief Executive Officer (VB),
Shri Mata Vaishno Devi Shrine Board,
Katra.

Subject: **Quotation for supply of Tally cloud software**

RFIQ No. **CO/Pur/Electronics/ 687/1457 dated: 25.07.2026**

Sir,

I,_____ representative / proprietor of M/s _____hereby submit my following rates as per the specification / UOM / requirement of Shrine Board, **NET rates inclusive of GST, Installation & Migration of existing Tally data:-**

Description of Material	**Warranty Offered**	**Net Rate inclusive of GST, Installation & Migration of existing Tally data.**	
Tally Prime Cloud Access Server (48 users)			per user

Notwithstanding anything mentioned in our price bid, we hereby accept all the terms and conditions mentioned in the RFIQ which are being signed in token of my acceptance. We hereby undertake and confirm that I/we have understood the specifications properly and shall supply the material as per the required / higher specifications to SMVDSB.

I further affirm that in case, I fail to abide-by the conditions or upto the entire satisfaction of the Shrine Board; I shall be liable to the penalties under rules. I further hereby declare that my firm is not blacklisted.

Seal & Signature _____ M/s _____

Full Address _____

Contact Person / Number: _____ E-mail ID: _____

****The price to be quoted / offered on the letter head of the firm as per the Price Bid format only.****