Office of the Chief Executive Officer
Shri Mata Vaishno Devi Shrine Board, Katra

No.CO/Pur/Electric/651/1487 **Dated: 29.07.2026**

Request for Inviting Quotations (RFIQ)

For and on behalf of Shri Mata Vaishno Devi Shrine Board; through Chief Executive Officer (herein after referred as SMVDSB), offers are hereby invited from reputed manufacturers / distributors / dealers / suppliers only for furnishing the rates for Supply of **10 KVA Servo Voltage Stabilizer Single Phase** as per the Specifications mentioned in **Annexure-"A"**:

Terms and conditions:

1. **Document to be submitted:**
   i) GST Certificate.
   ii) Certificate w.r.t. authorized manufacturer / distributor / dealer / supplier (if any).
   iii) RFIQ document, duly signed / stamped by the bidder, as a token of acceptance of the terms & conditions.
2. *The participating bidder must ensure that only one quotation is submitted against a single PAN, irrespective of the number of GST registrations held. Any bidder found submitting more than one quotation against the same PAN shall be liable for rejection of bid and subsequently, debar from future dealings with SMVDSB for a period of three (03) years*.
3. **Validity:**
   The validity of quotation should be 20 days from the last date prescribed for submission.
3. **The last date for submission of quotations shall be 05.08.2026 upto 3:00 PM**
4. The conditional, illegible, ambiguous quotation (s) and quotation (s) received after the stipulated date and time shall be out rightly rejected.
5. Quantity mentioned in RFIQ is indicative and can be increased as per requirement.
6. **Rates**:
   i) The rates should be NET inclusive of GST, loading, unloading, labour charges, toll tax, freight and other taxes / charges / F.O.R. Engineering Store, Banganga, Katra.
   ii) The participating firms are advised to quote per piece rate (inclusive of all) (Rate excluding GST and Ex-Shop shall not be considered even after opening of the quotation).
7. **Delivery:**
   The material shall be delivered within a period of **15 days or as specified** in the Purchaser Order to be issued in due course of time. The Shrine Board may or may not extend the delivery period.
8. The material to be supplied strictly as per the specifications mentioned in the RFIQ. No change in the specifications shall be accepted. Any change in the specifications shall outrightly be rejected.
9. **INSPECTION / LIFTING BACK OF REJECTED SUPPLIES:**
   a. On receipt, the material shall be inspected / checked by our Inspection Committee and if found of inferior quality/defective, the same will be rejected and the Board shall be at liberty to have the same procured from open market at the risk & cost of the supplier whereby the original supplier shall be liable to pay the extra cost, if any, involved in the process. The Competent Authority,

however, may accept the replaced material within the delivery period if it conforms to the approved specifications.

b. The rejected material shall have to be lifted by the supplier at his own risk and cost within a week's time, failing which storage charges @ 2% per day shall be imposed against the supplier for a period of one week. The penalty amount shall get doubled for each subsequent week and the rejected material in the stores shall be at the risk of the firm. Beyond one month the material shall be auctioned and storage charges shall be recovered from the supplier @2% per day. The amount acquired on account of auctioning shall be deposited to SMVDSB Account.

10. **Penalty:** Following penalties (calculated on the value of unsupplied material) shall be imposed for delay beyond the prescribed delivery period, unless exempted by the competent authority for valid reasons to be brought on record.
    a) upto 4 days @ 0.5%
    b) From 5^{th} day to 6^{th} day @ 1%
    c) From 7^{th} day to 8^{th} day @ 1.5% and
    d) From 9^{th} day to 10^{th} day @ 2% shall be imposed on each pending item as per the approved rate/quantity mention in the purchase order of the value of the pending supplies.
    e) After 10 days of delay, the purchase order shall be deemed to have been cancelled to the extent of unsupplied material and the material shall be procured from alternative sources at risk and cost of vendor.

    Note: Despite cancellation of Purchase Order as stated above; for any valid reason to be brought on record, the Competent Authority may grant extension in the stipulated delivery period; with or without penalty. (Amount to be decided by the Competent Authority).

11. **Debarring**
    If the successful bidder fails to comply with the terms and conditions of the RFIQ after its successful culmination and placing of purchase order, the firm shall be debarred from further dealing with SMVDSB for a period of 03 years.

12. **Force Majeure:**
    Any failure or omission to carry out the provisions of the order shall not give rise to any claim by one party against the other, if such failure or omission arises from an "Act of God" which shall include all acts of Natural Calamities such as fire, flood, earthquakes, hurricanes, pandemics or any pestilences or from civil strikes, compliances with any statute or regulations of the Government lock outs and strikes, riots, embargoes or from any other reasons beyond the control of the parties.

13. **Payment:** No Advance payment shall be made. The payment shall be made after receipt and inspection / acceptance of complete material against a Purchase Order, at the Engineering Store, Banganga within a period of 20 days from the date of issuance of GR.

14. **Warranty**: The successful firm shall be responsible for providing atleast one year Guarantee / Warranty on the supplied material. Warranty / Guarantee Certificate shall be furnished at the time of supply of material. The supplier shall be fully responsible for any manufacturing defects and shall provide onsite warranty / guarantee service after sales.

15. **Rights reserved by SMVDSB:**
    The Competent authority of SMVDB reserves the right:
    i. To cancel/ terminate the RFIQ / Purchase Order during the period of its validity without assigning any reason thereof.
    ii. Debarring any defaulter firm from any further dealing with Shrine Board for a period of three years.
    iii. Grant of extension with or without imposing penalty, as deemed fit.
    iv. To negotiate with the L-1 bidder to establish reasonability of rate.

16. This is just a RFIQ and not a Purchase Order.
17. The broad terms and conditions have been included. However, other standard terms and conditions of supply may be incorporated in the Purchase Order to be issued in due course.

18. **PROCEDURE FOR SUBMISSION OF BID:**
    The bidders are required to submit their quotations on their letter head as per **Annexure "B" (Price Bid),** in a sealed envelope super-scribed "**QUOTATION FOR 10 KVA SERVO VOLTAGE STABILIZER SINGLE PHASE"** against **RFIQ No. CO/Pur/Elect/651/1487** dated **29.07.2026** which shall contain all relevant details / documents viz. GST certificate, RFIQ documents, etc.

19. All such offers must be submitted in person or may be sent by Registered Post /Speed Post/ Courier at following address so as to reach **by or before 3:00 PM (1500 hrs) on 05.08.2026**:

Asstt. Chief Executive Officer (VB)
Shri Mata Vaishno Devi Shrine Board,
Central Office, Jammu Road, Katra (J&K) - 182301

20. The quotations shall be opened by the Committee, at the Office of Chief Executive Officer, SMVDSB, Katra in the presence of the bidders who may choose to be present.
21. The Shrine Board shall not be responsible for any postal delay. Any conditional offer OR offers which are not appropriately sealed as per the format, as explained above, OR offers received after the stipulated date and time, shall not be entertained. Any cutting or overwriting in the Documents will also make the bid liable for rejection.
22. All disputes arising hereto are subject to jurisdiction of the Courts of Law at Katra / Reasi. The Arbitration proceedings shall be conducted as per "The Arbitration and Conciliation Act, 1996".

Sd/-
(Vipan Bhagat), JKAS
Asstt. Chief Executive Officer

Seal and Sign. of the firm

(Please read all the contents of the RFIQ before the submission of the quotation)

Annexure – "A"

RFIQ No. CO/Pur/Elect/651/1487 dated 29.07.2025

Technical Specifications of 10 KVA Servo Voltage Stabilizer		**Qty.**
Capacity	10 KVA (Single Phase)	01
Type	Indoor Floor Mounting	
Input Voltage Range	90V-260VAC (Single Phase)	
Frequency Range of Operation	47 Hz – 53Hz	
Output Voltage	220VAC / 230 VAC ± 2 % (Single Phase)	
Output Voltage Adjustment	± 5%	
Correction Speed	30V/ Sec	
Control Circuit	Solid State Electronic (Thyristors Controlled)	
Efficiency	Above 95% at full load	
Short Time Overload Capacity	Not less than 110% for 5 minutes Not less than 125% for 1 minutes	
Protections	• Input MCB for OL protection • Output MCB for OL protection • **In manual mode auto back protection**	
Alarms and Tripping	Output Voltage HI/LOW alarm and tripping	
Metering	Input / Output Voltmeter with selector switch	
Indications	Input, Output, Fault, Input Above specified limit, Input Below specified limit	
Bypass	Provision of suitable auto/manual service bypass in case of any malfunction in the unit	
Ambient Temperature	-5 to 55 C	
Relative Humidity	Up to 90% non-condensing	
Type of cooling	Oil Cooled	

Sd/-
(Vipan Bhagat), JKAS
Asstt. Chief Executive Officer

Annexure – "B"

(On the letter head of the firm)

PRICE BID

To,

The Asstt. Chief Executive Officer (VB),
Shri Mata Vaishno Devi Shrine Board,
Katra.

Subject: **Quotation for supply of 10 KVA Servo Voltage Stabilizer Single Phase.**

RFIQ No. CO/Pur/Electric/651/ 1487 dated: 29.07.2026

Sir,

I, _____ representative / proprietor of M/s _____ hereby submit my following rates as per the specification / UOM / requirement of Shrine Board, **NET rates inclusive of GST, freight, loading / loading and other taxes / charges, F.O.R. Engineering Store, Banganga, Katra :-**

S.No	Item Particulars	Warranty / Guarantee period offered	Net Rate per Unit
1.	10 KVA Servo Voltage Stabilizer Single Phase as per specifications at **Annexure** "**A**"		

Notwithstanding anything mentioned in our price bid, we hereby accept all the terms and conditions mentioned in the RFIQ which are being signed in token of my acceptance. We hereby undertake and confirm that I/we have understood the specifications properly and shall supply the material as per the required / higher specifications to SMVDSB.

I further affirm that in case, I fail to abide-by the conditions or upto the entire satisfaction of the Shrine Board; I shall be liable to the penalties under rules. I further hereby declare that my firm is not blacklisted.

Seal & Signature _____

M/s _____

Full Address _____

_____

Contact Person: _____

Contact Number:_____

E-mail ID: _____

The price to be quoted / offered on the letter head of the firm only as per the Price Bid format.