



**OFFICE OF THE CHIEF EXECUTIVE OFFICER
SHRI MATA VAISHNO DEVI SHRINE BOARD, KATRA**

Central Office, Jammu Road, Katra (J&K) - 182301 Fax: +91- 1991-232120 Tel.: +91-1991-232189 e-mail: nes_purchase@maavaishnodevi.net, purchase_sec@maavaishnodevi.net, aceog@maavaishnodevi.net

No.: CO/Pur/NE/01/1152

Dated: 20.06.2026

Request for Inviting Quotations (RFIQ)

For and on behalf of the Shri Mata Vaishno Devi Shrine Board; through Chief Executive Officer (herein after referred as SMVDSB), offers are hereby invited from manufacturers / distributor / suppliers for the rate contract of following **Locks with Key** for a period of 01 Year:-

S. No.	Broad Description of items	Annual Requirement
1.	Locks with key (50 mm with 3 keys of each lock having key shackle size of 6 mm in thickness)	10,000 Nos.
2.	Locks with key (65 mm with 3 keys of each lock having key shackle size of 6 mm in thickness)	100 Nos.

Terms and conditions:

- The preferred brands shall be Godrej, Link Locks, Ramson & Harrison only.
- The bids to be submitted in two envelopes:
 - Envelope-A : Technical Bid
 - Envelope-B : Financial BidBoth envelopes to be submitted in sealed Envelope-C
- Technical Documents: (Envelope-A)**
 - GST Certificate.
 - PAN Card.
 - Brand Offered
 - Warranty / guarantee.
 - EMD (as mentioned in Clause-7)
 - 01 No. Sample.
- Financial Bid: (Envelope-B)**
 - The price bid shall contain item wise price and total amount including GST and FOR NES Banganga.
- Validity of Rates:**
 - The validity of quotation should be 45 days from the last date prescribed for submission.
 - The period of currency of rate contract shall be 01 year from the date of issuance of 1st Purchase Order. The Rate approval order may be extended by another 06 months on the same rates, terms and conditions, subject to satisfactory supply during currency of contract and mutual consent of buyer / seller.

6. **Delivery :**

The delivery period shall be **20 days** from the issuance of each Purchase Order. Before participating, the competing firm must ensure that it has the capacity to meet the delivery period criteria. The Shrine Board may or may not extend the delivery period.

Note: After the expiry of prescribed delivery period, the pending material may or may not be accepted. In case of non-acceptance of material, this order (to the extent of undelivered quantity), shall be deemed to be cancelled automatically without any further correspondence with the vendor. However, for any justified reasons (to be brought on record), if it is decided by the Shrine Board to accept the delayed supply of material, suitable penalty at the discretion of Competent Authority may be imposed on the vendor.

7. Participating firms shall have to submit an Earnest Money Deposit amounting to Rupees Ten Thousand Only pledged to FA/CAO, SMVDSB, Katra. The bidders may also transfer the required amount in online mode (IMPS / NEFT / RTGS) in the following account of the Shrine Board:

Account No.: 0097010100000706
Type of Account: SB
Bank: Jammu and Kashmir Bank Ltd.
Branch: Main Branch Katra
IFSC Code: JAKA0KATTRA
Title of A/C: Shri Mata Vaishno Devi, Shrine Board.

The EMD shall be returned to all un-successful bidders after the issuance of Rate Contract Order. The EMD of the Successful bidder shall be returned subsequently after completion of the Rate Contract Period.

8. The financial quotation will be considered of only those firms who is found technical eligible as per the technically eligibility criteria including submission of requisite EMD.
9. The conditional, illegible, ambiguous quotation (s) and quotation (s) received after the stipulated date and time shall be out rightly rejected.
10. The Board reserves the right to establish reasonability of rates, to negotiate with the L-1 bidder for each item or to bifurcate the Rate Contract amongst more than one bidder (on L-1/negotiated rates).
11. The purchase quantities mentioned in the format are indicative in nature and may increase / decrease according to actual requirement.
12. The supplied material shall have to be strictly as per the approved sample/ specifications.
13. **Inspection/Rejection of the material:-**
- i. The material supplied shall be checked / inspected by the quality cell /inspection team of Shrine Board. If found of inferior quality/defective, the same shall be rejected.

- ii. The Board reserve the right to get the supplied material tested from any recognized laboratory at any time during validity of rate contract. In case of samples put to testing getting rejected, the vendor shall have to lift back entire material from various end-use locations of Shrine Board at its entire cost. The cost of testing in such a case shall also be debited to the vendor.
 - iii. In case the supplies are rejected, same shall be lifted back by the supplier within 07 days from the date of intimation by this office, failing which penalty @ 2% of total value of rejected supplies per day shall be imposed against the supplier for a period of one week. The penalty amount shall get doubled for each subsequent week and the rejected material in the stores shall be at the risk of the firm. Beyond one month the material shall be auctioned and storage charges shall be recovered from the supplier @2% per day. The amount acquired on account of auctioning shall be deposited to SMVDSB Account.
14. **Force Maieure:**

Any failure or omission to carry out the provisions of the order shall not give rise to any claim by one party against the other, if such failure or omission arises from an "Act of God" which shall include all acts of Natural Calamities such as fire, flood, earthquakes, hurricanes, pandemics or any pestilences or from civil strikes, compliances with any statute or regulations of the Government lock outs and strikes, riots, embargoes or from any other reasons beyond the control of the parties.
15. All disputes arising hereto are subject to Jurisdiction of the Courts of Law at Katra / Reasi / Jammu. The Arbitration proceeding shall be conducted as per "The Arbitration and Conciliation Act, 1996 (with latest amendments)".
16. No Advance payment shall be made. The payment shall be made after receipt and inspection/ acceptance of complete material against a Purchase Order, at the Non Engineering Store, Banganga.
17. The Board reserves the right to get the supplied material tested from any authorized lab (if required) to ascertain compliance of supplied material to the approved specifications.
18. The Competent authority of SMVDB reserves the right:
 - i. To cancel/ terminate the RFIQ / Purchase Order during the period of its validity without assigning any reason thereof.
 - ii. To forfeit the CDR/FDR of defaulter supplier.
 - iii. Debarring any defaulter firm from any further dealing with Shrine Board for a period of one year.
 - iv. Grant of extension with or without imposing penalty, as deemed fit.
 - v. To split the demand among two or more firms.
 - vi. To visit the premises of the bidder to verify the production capacity of the bidder / quality of products.
19. **RIGHT RESERVED BY SMVDSB:**
 - a) The Shrine Board reserves the right to split the demand among one or more qualified bidders at the approved rate after culmination of successful e-NIT.

- b) The Shrine Board reserves the right to reject, accept or prefer any tender in part or full at any stage if not in conformity to the specifications, terms & conditions mentioned in the e-NIT. Shrine Board also reserves the right to re-invite the tender at its sole discretion.
- c) The Shrine Board reserve the right to negotiate the quoted rates, terms and conditions with the lowest tenderer or any of the other tenderers on quality basis to ascertain the suitability of the acceptable offer.
- d) The Competent authority of SMVDB reserves the right to:-
 - i) To cancel/ terminate the e-NIT / supply order / letter of award (LOA) during the period of its validity without assigning any reason thereof.
 - ii) To forfeit the CDR/FDR of defaulter supplier.
 - iii) Debarring any defaulter from any further dealing with Shrine Board.
 - iv) Grant of extension with or without imposing penalty, as deemed fit
- e) In case of any dispute arising between the parties hereto, relating to the supply of **Locks** and all matters connected therewith, both parties shall make every effort to resolve it amicably by direct informal negotiation. If the parties are not able resolve the dispute amicably, then such disputes/differences shall be resolved by arbitration as per “The Arbitration and Conciliation Act, 1996 (with latest amendments)”.
 - i. Either party may request other of its intention that a dispute be submitted to Arbitration and both the parties shall meet with 15 days from the date of receipt of such request to select a sole arbitrator mutually for the resolution of dispute and venue / seat or Arbitration shall be at Jammu / Katra / Reasi.
 - ii. In the event that the parties cannot agree upon the selection of the sole Arbitrator, either party or both the parties may move an application before the Hon'ble High Court at Jammu, under the Arbitration and Conciliation Act, 1996 (with latest amendments), for the appointment of sole Arbitration with seat / venue at Jammu for the resolution of dispute between the parties.

20. This is just a RFIQ and not a Purchase Order.

21. The broad terms and conditions have been included. However, other standard terms and conditions of contract/supply may be incorporated in the Rate Contract and Purchase Orders to be issued in due course.

22. **Procedure for submission of Bid:**

The firm shall submit the Bid on their letter head in the annexure as “A”.

In a sealed envelope super-scribed **“QUOTATION FOR SUPPLY OF LOCKS WITH KEYS (50 MM) & (65 MM) AGAINST RFIQ NO. CO/Pur/NE/01/1152 Dated: 20.06.2026** which shall contain all relevant technical details along with requisite Earnest Money Deposit. The samples shall also have to be deposited in the Purchase Section before the last date prescribed for bid submission.

23. All such offers, along with the terms and conditions duly signed, and enveloped as described above, must be submitted in person in the office of the SMVDSB, Katra by 3:00 PM (1500 hrs) on **29.06.2026**. Alternatively the sealed offer may be sent by Registered Post /Speed Post/ Courier addressed to the office of the Chief Executive Officer, Central Office, Jammu Road, Katra (J&K) - 182301 so as to reach by 3:00 PM (1500 hrs) **29.06.2026**. The offer(s) received after the due date and time shall not be considered under any circumstance.

24. The Shrine Board shall not be responsible for any postal delay. Any conditional offer OR offers which are not appropriately sealed in the two-bid format, as explained above, OR offers received after the stipulated date and time, shall not

be entertained. Any cutting or overwriting in the Documents will also make the bid liable for rejection. The Technical Bids shall be opened by the Committee, on **29.06.2026** at 3:30 PM at the Office of Chief Executive Officer, SMVDSB, Katra in the presence of the bidders who may choose to be present. The date of opening of Price Bids shall be intimated only to the eligible short-listed bidders after evaluation of the Technical Bids.

Queries may be addressed to:

Asstt. Chief Executive Officer (G), SMVDSB

E-Mail: aceog@maavaishnodevi.net, nes_purchase@maavaishnodevi.net

Contact No. 9906019466

**Sd/-
(Dr. Gopal K Sharma),
Asstt. Chief Executive Officer
SMVD Shrine Board, Katra**

PRICE BID
(on the letter head of the firm)

To,

**The Asstt. Chief Executive Officer (G),
Shri Mata Vaishno Devi Shrine Board,
Katra.**

Subject: Quotation for Lock with Keys.

RFIQ No. Co/Pur/NE/01/1152

Dated:- 20-06-2026

Sir,

I, _____ representative / proprietor of M/s _____ hereby submit my following rates as per the specification / UOM / requirement of Shrine Board, NET rates inclusive of GST, freight, loading and other taxes / charges F.O.R. Non-Engineering Store, Banganga, Katra:-

S. No.	Description of items	Quantity	Brand / Make Offered	NET Rate inclusive of GST, other taxes and F.O.R. Non-Engineering Store Banganga Katra
1.	Lock with Key (50MM) with 03 keys and shackle size shall be 6mm in thickness	01 No.		
2.	Lock with Key (65MM) with 03 keys and shackle size shall be 6mm in thickness	01 No,		

Notwithstanding anything mentioned in our price bid, we hereby accept all the terms and conditions mentioned in the RFIQ which are being signed in token of my acceptance. We hereby undertake and confirm that I/we have understood the specifications properly and shall supply the material as per the required / higher specifications to SMVDSB.

I further affirm that in case, I fail to abide-by the conditions or upto the entire satisfaction of the Shrine Board; I shall be liable to the penalties under rules. I further hereby declare that my firm is not blacklisted.

Seal & Signature _____

M/s _____

Contact Person: _____

Contact Number: _____

E-mail ID: _____

Please read all the contents of the RFIQ before the submission of the quotation