Office of the Chief Executive Officer
Shri Mata Vaishno Devi Shrine Board, Katra

Central Office, Jammu Road, Katra (JK – UT) 182301
e-mail: purchase_sec@maavaishnodevi.net

No. CO/Pur/Civil/238-II(D)/1083 **Dated: 02.07.2026**

Request for Inviting Quotations (RFIQ)

For and on behalf of Shri Mata Vaishno Devi Shrine Board; through Chief Executive Officer (herein after referred as SMVDSB), offers are hereby invited for seeking rates of Bricks for a period of 06 months from reputed manufacturers / concerned dealing in the trade, FOR ES, Banganga.

Description of Material	Standard Specification	Tentative Req. Qty.
Summer Seasoned 1st Class Bricks of standard size	Length - 09 inches. Breadth - 4.5 inches. Height - 2.75 inches. Weight - 3.25 Kg to 3.50 Kg.	1.25 Lakh Bricks
FOR, ES, Banganga		

Terms and conditions:

1. **Document to be submitted:**
   Prospective bidders shall have to submit the valid IS certificate and Quality Test Report of Bricks along with the sealed quotation.
2. **Validity:**
   The rates shall remain valid for a period of six (06) months from the date of issuance of Rate Approval Order.
3. **Rates**:
   i) The rates should be NET inclusive of GST, loading, unloading, freight, toll tax, **proper stacking, labour charges** etc., having special discount to SMVDSB and the same shall be delivered at Engineering Store, Banganga, Katra.
   ii) The participating firms are advised to quote per piece rates (inclusive of all) (Rates excluding GST and Ex-Shop shall not be considered even after opening of the quotation).
4. **Delivery:**
   The delivery period shall be intimated in the subsequent Purchase Orders issued against the Rate Approval Order. Before participation, the competing firm must ensure that it has the capacity to deliver the material within the supplied period. The Shrine Board may or may not extend the delivery period.
5. The selection of the firm shall be made on the basis of lowest offered rate (L – 1).
6. The conditional, illegible, ambiguous quotation (s) and quotation (s) received after the stipulated date and time shall be out rightly rejected.
7. The material to be supplied shall be of approved sample. Any deviation from the same shall tantamount to rejection of the supplied material and action under rule shall be initiated.
8. **Sample:** The L1 firm shall submit 01 sample of Brick along with the offer.
9. **Earnest Money Deposit (EMD):**
   i. Earnest Money Deposit in the shape of **CDR / FDR / TDR** amounting to Rs. **20,000/- (Rupees Twenty Thousand only)** of any Nationalized / Scheduled Bank duly pledged to the FA & CAO, SMVDSB must be enclosed with the quotation.
   ii. Alternatively, the bidders may also transfer the required amount on account of EMD in online mode (**IMPS / NEFT / RTGS**) in the following account of the Shrine Board:

Account No.: **0097010100000706**
Type of Account: SB
Banker: Jammu and Kashmir Bank Ltd.
Branch: Main Branch Katra
IFSC Code: JAKA0KATTRA
Title of Account: Shri Mata Vaishno Devi Shrine Board

iii. In case of online transfer, the print-copies of screenshots of transaction must be enclosed with the quotation. In addition, the full details of the Bank Account from which the transaction has been made shall have to be written on the body of the Transaction Screenshot. The transaction to the account specified above shall only be accepted. **The transaction made to any other account of Shrine Board shall be treated as failure to deposit the prescribed EMD.**

iv. Furnishing of EMD for an amount less that the stipulated amount mentioned in the RFIQ quoting the exemption as Small Scale Industries or any other reason shall not be entertained and the quotation / offer submitted by the firm shall be rejected out-rightly. The quotation will be considered of only those firms who had submitted requisite EMD.

v. The EMDs of all un-successful bidders shall be returned after the issuance of Purchase Order(s).

vi. The EMD of the successful bidder shall be released only after the successful supply of complete material as per terms & conditions of the PO.

10. **<u>INSPECTION / LIFTING BACK OF REJECTED SUPPLIES:</u>**
    a. On receipt, the material shall be inspected / checked by our Inspection Committee and if found of inferior quality/defective, the same will be rejected and the Board shall be at liberty to have the same procured from open market at the risk & cost of the supplier whereby the original supplier shall be liable to pay the extra cost, if any, involved in the process. The Competent Authority, however, may accept the replaced material within the delivery period if it conforms to the approved specifications.
    b. The rejected material shall have to be lifted by the supplier at his own risk and cost within a week’s time, falling which storage charges @ 2% per day shall be imposed against the supplier for a period of one week. The penalty amount shall get doubled for each subsequent week and the rejected material in the stores shall be at the risk of the firm. Beyond one month the material shall be auctioned and storage charges shall be recovered from the supplier @2% per day. The amount acquired on account of auctioning shall be deposited to SMVDSB Account.
11. The broken Bricks subject to maximum of only 2% shall be allowed. In case of broken Bricks are found more than 2%, the proportionate amount shall be deducted from the due payment of the firm.

12. Random samples at any point of time shall be tested from any consignment / lot by the Shrine Board & if found of inferior quality or not as per the specification mentioned in the Rate Approval Order, SMVDSB reserves the right to terminate the rate approval order and forfeiture of the Security Deposit and debarring the firm for a continuous period of 03 years.
13. **<u>Penalty:</u>** Following penalties (calculated on the value of unsupplied material) shall be imposed for delay beyond the prescribed delivery period, unless exempted by the competent authority for valid reasons to be brought on record.
    a. upto 7 days @ 0.5%
    b. From 8th day to 15th day @ 1%
    c. From 16th day to 22nd day @ 1.5% and
    d. From 23rd day to 30th day @ 2% shall be imposed on pending quantity as per the approved rate/quantity mention in the purchase order of the value of the pending supplies.
    e. After 30 days of delay, the purchase order shall be deemed to have been cancelled to the extent of unsupplied material and the material shall be procured from alternative sources at risk and cost of vendor.

    Note: Despite cancellation of Purchase Order as stated above; for any valid reason to be brought on record, the Competent Authority may grant extension in the stipulated delivery period; with or without penalty. (Amount to be decided by the Competent Authority).
14. In case of incomplete supply, an amount equal to 2% of the total value of non supplied material shall be deducted from any pending payment of the supplier.
15. **<u>Debarring</u>**

    In case the material is not supplied even after the lapse of penalty period, the purchase order deemed to have been cancelled and the firm shall be debarred from any further dealing with SMVDSB for a continuous period of 03 years and the EMD/Security Deposit of the firm shall be forfeited without any communication.
16. **<u>Force Majeure:</u>**

    Any failure or omission to carry out the provisions of the order shall not give rise to any claim by one party against the other, if such failure or omission arises from an "Act of God" which shall include all acts of Natural Calamities such as fire, flood, earthquakes, hurricanes, pandemics or any pestilences or from civil strikes, compliances with any statute or regulations of the Government lock outs and strikes, riots, embargoes or from any other reasons beyond the control of the parties.
17. All disputes arising hereto are subject to Jurisdiction of the Courts of Law at Katra / Reasi.
18. Payment: No Advance payment shall be made. The payment shall be made after receipt and inspection / acceptance of each consignment, at Engineering Store, Banganga within a period of 20 days from the date of issuance of GR.
19. Rights reserved by SMVDSB:

    The Competent authority of SMVDB reserves the right:

    i. To cancel/ terminate the RFIQ / Rate Approval Order / Purchase Order during the period of its validity without assigning any reason thereof.
    ii. To visit the premises of the bidder to verify the production capacity of the bidder / quality of products.

20. This is just a RFIQ and not a Purchase Order.

21. The broad terms and conditions have been included. However, other standard terms and conditions of supply may be incorporated in the Purchase Order to be issued in due course.

22. **<u>Procedure for submission of Bid:</u>**

The firm shall submit the Price Bid on their letter head as per Annexure “A”, in a sealed envelope super-scribed “**<u>QUOTATION FOR SUPPLY OF Bricks</u> against RFIQ No. CO/Pur/Civil/238-II(D)/1083 dated 02.07.2026** which shall contain all relevant details along with requisite Earnest Money Deposit.

23. All such offers, enveloped as described above, must be submitted in person in the office of the SMVDSB, Katra by 3:00 PM (1500 hrs) on **10.07.2026**. Alternatively the sealed offer may be sent by Registered Post /Speed Post/ Courier addressed to Asstt. Chief Executive Officer (VB), Central Office, Jammu Road, Katra (J&K) - 182301 so as to reach by 3:00 PM (1500 hrs) on **10.07.2026**. The offer(s) received after the due date and time shall not be considered under any circumstance.

24. The quotations shall be opened by the Committee at Central Office, Katra in the presence of the bidders who may choose to be present.

25. The Shrine Board shall not be responsible for any postal delay. Any conditional offer OR offers which are not appropriately sealed as per the format, as explained above, OR offers received after the stipulated date and time, shall not be entertained. Any cutting or overwriting in the Documents will also make the bid liable for rejection.

Sd/-
(Vipan Bhagat) JKAS
Asstt. Chief Executive Officer

Seal and Sign of the firm

<u>Read terms & conditions carefully before submitting the quotation</u>

(On the letter head of the firm)

PRICE BID

To,

The Asstt. CEO (VB),
Shri Mata Vaishno Devi Shrine Board, Katra.

Subject: **Quotation for the Supply of Bricks**

Ref. No.: **RFIQ No: CO/Pur/Civil/238-II(D)/1083 dated 02.07.2026**

Sir,

I, ______________________ representative / proprietor of M/s __________________________ hereby submit my following rates for the supply of material mentioned below as per the requirement of Shrine Board, **NET rates inclusive of GST, freight, loading / unloading, toll tax, proper stacking, labour charges, F.O.R. Engineering Store, Banganga, Katra and valid for a period of 06 months from the date of issuance of Rate Approval Order:**

S. No.	Description of Items	Tentative Req. Qty	Net Rates inclusive of GST, loading, unloading, freight, toll tax, proper stacking, labour charges & F.O.R, Katra.	
Summer Seasoned 1st Class Bricks of Standard size: Length - 09 inches. Breadth - 4.5 inches. Height - 2.75 inches. Weight - 3.25 Kg to 3.50 Kg.		1,25,000 nos.		per brick

Notwithstanding anything mentioned in our price bid, we hereby accept all the terms and conditions mentioned in the RFIQ which are being signed in token of my acceptance. We hereby undertake and confirm that I/we have understood the specifications properly and shall deliver the material as per the required specifications to SMVDSB.

I further affirm that in case, I fail to abide-by the conditions or upto the entire satisfaction of the Shrine Board; I shall be liable to the penalties under rules. I further hereby declare that my firm is not blacklisted.

Yours faithfully,

Seal & Signature____________________ M/s ___________________________

Contact Person: ____________________ Contact No: ______________________

E-mail Id: ______________________ Full Address of the firm: __________________