



**OFFICE OF THE CHIEF EXECUTIVE OFFICER
SHRI MATA VAISHNO DEVI SHRINE BOARD, KATRA**

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No.: CO/Pur/NE/168/19

Dated: 01.04.2025

Request for Inviting Quotations (RFIQ)

For and on behalf of the Shri Mata Vaishno Devi Shrine Board; through Chief Executive Officer (herein after referred as SMVDSB), offers are hereby invited from manufacturers/distributors /suppliers of reputed brands for the supply of following **Ration items** for a period of six months :-

S.No.	Description of items	Brands	Indicative Quantity
1	Desi Tea in 500 Gms packing	Generic	20 Kg
2	Coconut Powder (in 1 kg packing)	Green Bell & Anmol	2,400 Kg
3	Salt Kandla in 10 kg packing	Generic	1,000 Kg
4	Mitha Soda in 100 Gms packing	Generic	300 Kg
5	Sugar Cube in 250 Gms packing	Daurala, Dhampur, Trust	50 Pkt
6	Rice Rattana Powder in 10 kg packing	Generic	5,000 Kg
7	Chirwa (Poha) in 01 Kg packing	Patanjali & Rajdhani.	2,000 Kg
8	Corn Flour	Generic	180 Kg
9	Corn Flakes	Kellogg's, Sohna, Nestle, Tops & Tata Soufull	200 Kg
10	Fruit Jam	Kissan, Sohna, Cremica & Mother's Recipe	360 Kg

Terms and conditions:

1. Documents to be submitted alongwith offer:

The interested bidder(s) may submit their offers alongwith following supporting documents:

- Copy of Valid License under Food Safety and Standards Act-2006.
- GST Certificate

2. **Submission of Samples**

The prospective bidders shall have to submit sample of each item alongwith quotation without which the quotations shall be out rightly rejected.

3. **Validity:**

- i) The validity of quotation should be 45 days from the last date prescribed for submission.
- ii) The period of currency of rate contract shall be 06 month from the date of issuance of 1st Purchase Order. The Rate approval order may be extended by another 06 months on the same rates, terms and conditions, subject to satisfactory supply during currency of contract and mutual consent of buyer / seller.

4. **Rates:**

The rates quoted must be F.O.R. Non Engineering Store, Banganga (Katra) and inclusive of GST/ all other taxes / costs.

5. **Delivery :**

The delivery period shall be **20 days** from the issuance of each Purchase Order. Before participating, the competing firm must ensure that it has the capacity to meet the delivery period criteria. The Shrine Board may or may not extend the delivery period.

6. Participating firm has to submit Earnest Money Deposit in the shape of CDR/FDR amounting to Rs. 20,000/- (Rupees Twenty Thousand Only) pledged to FA/CAO, SMVDSB, Katra or transfer the amount through NEFT in the official account of SMVDSB Account No. 0235040500001804, IFSC - JAKA0KATTRA ("0" Zero). The EMD shall be returned to all un-successful bidders after the issuance of Rate Contract Order. However, the EMD of the successful bidder (s) shall be retained as Security Deposit and released after expiry of contract period subject to satisfactory supply.

7. The financial quotation will be considered of only those firms whose sample is approved and submitted requisite EMD.

8. The conditional, illegible, ambiguous quotation (s) and quotation (s) received after the stipulated date and time shall be out rightly rejected.

9. The Board reserves the right to establish reasonability of rates, to negotiate with the L-1 bidder for each item or to bifurcate the Rate Contract amongst more than one bidder (on L-1/negotiated rates).

10. The purchase quantities mentioned in the format are indicative in nature and may increase / decrease according to actual requirement.

11. The supplied material shall have to be strictly as per the approved sample/ specifications.
12. **Inspection/Rejection of the material:-**
 - i. The material supplied shall be checked / inspected by the quality cell /inspection team of Shrine Board. If found of inferior quality/defective, the same shall be rejected.
 - ii. The Board reserve the right to get the supplied material tested from any recognized laboratory at any time during validity of rate contract. In case of samples put to testing getting rejected, the vendor shall have to lift back entire material from various end-use locations of Shrine Board at its entire cost. The cost of testing in such a case shall also be debited to the vendor.
 - iii. In case the supplies are rejected, same shall be lifted back by the supplier within 07 days from the date of intimation by this office, failing which penalty @ 2% of total value of rejected supplies per day shall be imposed against the supplier for a period of one week. The penalty amount shall get doubled for each subsequent week and the rejected material in the stores shall be at the risk of the firm. Beyond one month the material shall be auctioned and storage charges shall be recovered from the supplier @2% per day. The amount acquired on account of auctioning shall be deposited to SMVDSB Account.
13. Following penalties (calculated on the value of unsupplied material) shall be imposed for delay beyond the prescribed delivery period, unless exempted by the competent authority for valid reasons to be brought on record.
 - i. upto 7 days @ 0.5%
 - ii. From 8th day to 15th day @ 1%
 - iii. From 16th day to 22nd day @ 1.5% and
 - iv. From 23rd day to 30th day @ 2% shall be imposed on each pending item as per the approved rate/quantity mention in the purchase order of the value of the pending supplies.
 - v. After 30 days of delay, the purchase order shall be deemed to have been cancelled to the extent of unsupplied material and the material shall be procured from alternative sources at risk and cost of vendor.

Note: Despite cancellation of Purchase Order as stated above; for any valid reason to be brought on record, the Competent Authority may grant extension in the stipulated delivery period; with or without penalty. (Amount to be decided by the Competent Authority).

14. **Force Majeure:**

Any failure or omission to carry out the provisions of the order shall not give rise to any claim by one party against the other, if such failure or omission arises from an "Act of God" which shall include all acts of Natural Calamities such as

fire, flood, earthquakes, hurricanes, pandemics or any pestilences or from civil strikes, compliances with any statute or regulations of the Government lock outs and strikes, riots, embargoes or from any other reasons beyond the control of the parties.

15. All disputes arising hereto are subject to Jurisdiction of the Courts of Law at Katra / Reasi .
16. No Advance payment shall be made. The payment shall be made after receipt and inspection/ acceptance of complete material against a Purchase Order, at the Non Engineering Store, Banganga.
17. The Competent authority of SMVDB reserves the right:
 - i. To cancel/ terminate the RFIQ / Purchase Order during the period of its validity without assigning any reason thereof.
 - ii. To forfeit the CDR/FDR of defaulter supplier.
 - iii. Debarring any defaulter firm from any further dealing with Shrine Board for a period of three year.
 - iv. Grant of extension with or without imposing penalty, as deemed fit.
 - v. To split the demand among two or more firms.
 - vi. To visit the premises of the bidder to verify the production capacity of the bidder / quality of products.
18. This is just a RFIQ and not a Purchase Order.
19. The broad terms and conditions have been included. However, other standard terms and conditions of contract/supply may be incorporated in the Rate Contract and Purchase Orders to be issued in due course.

20. **Procedure for submission of Bid:**

The firm shall submit the Bid on their letter head in the annexure as "A" .

In a sealed envelope super-scribed "**QUOTATION FOR SUPPLY OF RATION ITEM AGAINST RFIQ NO. Co/Pur/NE/168/19 DATED:- 01.04.2025**"

which shall contain all relevant technical details along with requisite Earnest Money Deposit. The samples shall also have to be deposited in the Purchase Section before the last date prescribed for bid submission.

21. All such offers, along with the terms and conditions duly signed, and enveloped as described above, must be submitted in person in the office of the SMVDSB, Katra by 3:00 PM (1500 hrs) on **08.04.2025**. Alternatively the sealed offer may be sent by Registered Post /Speed Post/ Courier addressed to the office of the Chief Executive Officer, Central Office, Jammu Road, Katra (J&K) - 182301 so as to reach by 3:00 PM (1500 hrs) on **08.04.2025**. The offer(s) received after the due date and time shall not be considered under any circumstance.

22. The Shrine Board shall not be responsible for any postal delay. Any conditional offer OR offers which are not appropriately sealed in the two-bid format, as explained above, OR offers received after the stipulated date and time, shall not be entertained. Any cutting or overwriting in the Documents will also make the bid liable for rejection. The Technical Bids shall be opened by the Committee, on **08.04.2025** at 3:30 PM at the Office of Chief Executive Officer, SMVDSB, Katra in the presence of the bidders who may choose to be present. The date of opening of Price Bids shall be intimated only to the eligible short-listed bidders after evaluation of the Technical Bids.

Queries may be addressed to:

Asstt. Chief Executive Officer (G), SMVDSB

E-Mail: aceog@maavaishnodevi.net, nes_purchase@maavaishnodevi.net

Contact No. 9906019466

Sd/-

(Dr. Gopal K Sharma),

Asstt. Chief Executive Officer

SMVD Shrine Board, Katra

**Financial quote
(Bill of Quantities)**

(on the letter head of the firm)

M/s _____

S.No.	Description of items	Brands	Indicative Quantity	NET Rate inclusive of GST, other taxes and F.O.R. Non-Engineering Store Banganga Katra
1	Desi Tea in 500 Gms packing	Generic	20 Kg	
2	Coconut Powder (in 1 kg packing)	Green Bell & Anmol	2,400 Kg	
3	Salt Kandla in 10 kg packing	Generic	1,000 Kg	
4	Mitha Soda in 100 Gms packing	Generic	300 Kg	
5	Sugar Cube in 250 Gms packing	Daurala, Dhampur, Trust	50 Pkt	
6	Rice Rattana Powder in 10 kg packing	Generic	5,000 Kg	
7	Chirwa (Poha) in 01 Kg packing	Patanjali & Rajdhani.	2,000 Kg	
8	Corn Flour	Generic	180 Kg	
9	Corn Flakes	Kellogg's, Sohna, Nestle, Tops & Tata Souful	200 Kg	
10	Fruit Jam	Kissan, Sohna, Cremica & Mother's Recipe	360 Kg	

Seal and Sign of the firm

UNDERTAKING

It is certified that the products offered by us are in 100% compliance to the specifications prescribed in the RFIQ No. CO/Pur/NE/168/ DT: .04.2025. Further, our firm shall supply the same product as offered by us, if we emerge as "successful bidder".

Seal and signatures of the bidder