



**Office of the Chief Executive Officer,
Shri Mata Vaishno Devi Shrine Board, Katra**

No: CO/PUR/NE/168/10790

Dated 29 /03/2024

Request for Inviting Quotations (RFIQ)

Shrine Board is interested in procurement of following urgent nature of Catering items of following approved /reputed brands:-

Sr. No.	Description of Items	Approx. Qty. required Six Months
1.	Tomato Sauce without Onion and Garlic (1 Kg. Pack) i.e Kissan, Nestle, Delmonte , Cremica Dabur, Patanjali & Sohna (Markfed) Brand	3,000 Kgs
2.	Tomato Puree without Onion and Garlic (1 Kg. Pack) i.e Kissan, Nestle, Delmonte, Cremica Dabur , Patanjali & Sohna (Markfed) Brand.	2,500 Kgs

Interested firms send their sealed quotation along with sample of each item giving full details viz. price, payments terms, delivery schedule and other conditions of sale including special discount for this organization. The quotation addressed to undersigned should reach this office through speed post, Registered post, Reputed courier service, or can be personally submitted to this office by or before **04-04-2024** positively. Following particulars must be mentioned on the envelope containing your quotation: -

QUOTATION

NOT TO BE OPENED BEFORE. 04-04-2024.

RFIQ No.Co/Pur/NE/168/10790

DATED 29-03-2024

Terms & Conditions: -

1. This is only an enquiry and not a purchase order.
2. The rates quoted shall remain valid for a period of **Six (06) Months** from the date of issuance of 1st supply order. The rate approval order is extendable for another period of (03) Month on the existing approved rates, terms and conditions, subject to satisfactory supply of aforesaid items as per the sole discretion of the competent authority of SMVDSB.
3. The participating firm shall have to submit a copy of Valid License duly issued by the concerned authorities under Food Safety and standard Act-2006 alongwith their quotation certifying that their product is conforming to the regulations laid down under the aforesaid Act.
4. Tax under Section 80-G of the Income Tax Act.
5. The Earnest Money in the form of CDR / FDR pledged to FA/Chief Accounts Officer, SMVDSB, Katra amounting to Rs.5,000/- (Rupees Five Thousand only) against for the supply of above referred catering item drawn from any Nationalized / scheduled Bank having validity of 12 months shall be furnished alongwith quotation without which the offer submitted by the participating firm shall not be considered.
6. The Earnest Money of the successful bidder / firm shall be converted into Security Deposit which shall be valid during the Rate Contract Period whereas the EMDs of the unsuccessful bidders shall be release after the allotment of Rate Contract in favour of the successful bidder.
7. Please get your firm registered in the Shrine Board if not registered earlier.
8. The quantities mentioned in the format are indicative in nature and can be increased / decreased substantively according to the requirement of SMVDSB.
9. No Advance payment shall be made. The payment shall be made after receipt and proper inspection of each consignment of material at Non-Engineering Store, Banganga Katra within a period of 20 days from the date of issuance of G.R.

10. The material supplied shall be checked / inspected by the quality cell /inspecting team of Shrine Board and if found of inferior quality/defective, the same shall be rejected and is also liable to penalize, as deemed fit by the Competent authority of SMVDSB.
11. The rejected material shall have to be lifted by the supplier at his own risk and cost within a week's time falling which storage charges per day as may be deem fit to the authority shall be levied.
12. In case the supplies are rejected, same shall be lifted back by the supplier within 07 days from the date of intimation from this office, failing which the penalty @ 2% of the total value of rejected supplies per day shall be imposed against the supplier for a period of one week which shall be doubled in subsequent weeks and the rejected material in the stores shall be at the risk of the firm. Beyond one month the material shall be auctioned and storage charges shall be recovered from the supplier @2% per day. The amount acquired on account of auctioning shall be deposited to SMVDSB Account.
13. In case of incomplete supply, an amount equal to 2% of the total value of work shall be deducted from the due payment of the supplier.
14. Conditional, illegible, ambiguous quotation (s) and quotation (s) received after the stipulated date and time shall be out rightly rejected.
15. The Competent authority of SMVDB reserves the right :
 - i. To cancel/ terminate the RFIQ / supply order during the period of its validity without assigning any reason thereof.
 - ii. To forfeit the CDR/FDR of defaulter supplier.
 - iii. Debarring any defaulter firm from any further dealing with Shrine Board.
 - iv. Grant of extension with or without imposing penalty, as deemed fit.
16. The broad terms and conditions has been included but not limited to the other standards, terms and conditions of contract/supply which shall be incorporated in the supply order

Sd/-
(Vishavjeet Singh) JKAS
Dy. Chief Executive Officer

Copy to the:-

1. Addl. Chief Executive Officer SMVDSB, for kind information.
2. Master file/Concerned file