



**Office of the Chief Executive Officer
Shri Mata Vaishno Devi Shrine Board, Katra**

No. CO/Pur/Civil/238-II(D)/5064
Dated: 25.03.2025

REQUEST FOR INVITING QUOTATION

SMVDSB invites sealed quotations (on the letter head of the firm) from reputed manufacturers / distributors / dealers / suppliers only for furnishing the rates of following material for a period of 06 months, FOR ES, Banganga & Units of SB at Jammu.

Description of Material	Tentative Req. Qty.	EMD in the shape of CDR/FDR to be submitted by the successful firm.
<u>Summer Seasoned B-Class Bricks of standard size:</u>	25,000 Bricks	Rs. 4,500/- (Rupees Four Thousand Five Hundred only) pledged to FA/CAO, SMVDSB, Katra.
Length - 09 inches. Breadth - 4.5 inches. Height - 2.75 inches. Weight - 3.25 Kg to 3.50 Kg.	FOR, ES, Banganga & Units of SB at Jammu	

Interested firms can send their sealed quotation along with relevant documents for the supply of the same giving full details in sealed cover viz. NET price (inclusive of GST & other taxes, F.O.R. Engineering Store, Banganga, Katra), payment terms, Catalogues / Cat No., delivery schedule and other conditions of sale including special discount to SMVDSB.

The quotation addressed to **Asstt. CEO (VB), Shri Mata Vaishno Devi Shrine Board, Central Office, Katra** should reach through Speed Post / Registered Post / Reputed Courier or be personally handed over to the Purchase Section **by or before 02.04.2025 upto 02:00PM positively**. The quotations received shall be opened on the same day or any other convenient day in presence of representative of the firm who choose to remain present on the occasion.

Following particulars must be mentioned on the envelope containing your quotation:-

RFIQ – Supply of B Class Bricks NOT TO BE OPENED BEFORE 02.04.2025 upto 02:00PM RFIQ No. CO/Pur/Civil/238-II(D)/5064 Dated: 25.03.2025

Terms and Conditions:

1. This is just a RFIQ and not a Purchase Order.
2. Rates should be NET inclusive of GST, loading, unloading, freight, toll tax, **proper stacking, labour charges** etc., having special discount to SMVDSB and the same shall be delivered at Engineering Store, Banganga, Katra and Units of SB at Jammu. However, Donations to Shri Mata Vaishno Devi Shrine Board, Katra are exempted from Income Tax under Section 80-G of the Income Tax Act.
3. The prospective bidders shall send their sealed quotations by or before 02.04.2025 upto 02:00PM, quotations after due date and time shall not be accepted.
4. **The rates shall remain valid for a period of six (06) months from the date of issuance of Rate Approval cum Supply Order.**
5. The successful bidder will be required to accept all the terms and conditions of the RFIQ and agree to supply the material to SMVDSB for a period of six (06) months.
6. No escalation in the basic rate of item shall be allowed by SMVDSB during currency of Contract. If the rate of GST is increased/ decreased or a new tax is introduced or an existing tax is abolished or any change in interpretation or application of any tax occurs in the course of performance/evaluation of contract, which was or will be assessed on the bidder in connection with the performance of the contract, an equitable adjustment of the contract price shall be made to fully take into account any such change by addition to the contract price or deduction there from as the case may be.
7. The material to be supplied shall be of original make only. Any deviation from the same shall tantamount to rejection of the supplied material and action under rule shall be initiated.

Seal & Signature of the bidder

8. The successful firm shall have to deposit the EMD in the shape of CDR/FDR pledged to FA/CAO, SMVDSB, Katra amounting to **Rs. 4,500/- (Rupees Four Thousand Five Hundred only)** having validity of at least 06 months, or as an **alternate**, the amount of Rs. **4,500/- (Rupees Four Thousand Five Hundred only)** shall be kept as Security Deposit from the first payment of the material to be supplied by the firm against the Rate Approval cum Supply Order which shall be released only after receipt of satisfactory supply of material within the Rate Approval cum Supply Order.
9. Furnishing of EMD for an amount less than the stipulated amount mentioned in the RFIQ quoting the exemption as Small Scale Industries or any other reason shall not be entertained and the quotation / offer submitted by the firm shall be rejected out-rightly.
10. The prospective bidders shall have to **submit the valid IS certificate along with the sealed quotation.**
11. The firm shall furnish the **Quality test report of bricks** along with the sealed quotation.
12. The L1 firm shall **submit the sample of Brick** on demand for testing of the sample.
13. The broken Bricks subject to maximum of only 2% shall be allowed. In case of broken Bricks are found more than 2%, the appropriate amount shall be deducted from the due payment of the firm.
14. Random samples at any point of time shall be tested from any consignment / lot by the Shrine Board & if found of inferior quality or not as per the specification mentioned in the Rate Approval cum Supply Order, SMVDSB reserves the right to terminate the rate approval cum supply order and forfeiture of the CDR/FDR/Security Deposit and debarment of the firm for 03 years for further dealing with SMVDSB in future.
15. The supplier has to mention the price of the material, CGST & SGST separately while raising the bills of supplies.
16. The supplier shall have to mention the GST No. (01AAETS9822J1ZC) of SMVDSB while raising their bill of supplies. While filling GSTR-I, the supplier shall classify the supply / service made to Shrine Board under Business to Business (B to B) Sales. The successful bidder shall also mention six digit HSN code of the material to be supplied. In case the successful bidder doesn't upload / mention the bill under B to B, the GST amount levied in the bill shall not be paid.
17. The supplier shall file GSTR1 and 3B within the due dates prescribed under the CGST / SGST ACT 2017 so as to enable SMVDSB to claim timely input credit. In case of default, Interest @ 2% per-month of tax amount shall be charged and recovered from the defaulting supplier.
18. In case the successful bidder is filing GST return on quarterly basis, the concern must file the Invoice Furnishing Facility (IFF) on monthly basis for Bills to Shrine Board.
19. No Advance payment shall be made. The payment shall be made after receipt and proper inspection of each consignment within a period of 20 days from the date of issuance of GR.
20. Kindly quote your rates as per the "UOM (unit of measurement)", requirement & specification of the Shrine Board.
21. **The rates should strictly be quoted on the format enclosed with RFIQ and as per the specification / UOM / requirement. Any deviation from the same shall tantamount to rejection of the offer / rates quoted by the prospective bidder.** Kindly note that ISI is not a brand/make of the product.
22. **INSPECTION / LIFTING BACK OF REJECTED SUPPLIES:**
 - a. On receipt, the material shall be inspected / checked by our Inspection Committee and if found of inferior quality/defective, the same will be rejected and the Board shall be at liberty to have the same procured from open market at the risk & cost of the supplier whereby the original supplier shall be liable to pay the extra cost, if any, involved in the process. The Competent Authority, however, may accept the replaced material within the delivery period if it conforms to the approved specifications.
 - b. The rejected material shall have to be lifted by the supplier at his own risk and cost within a week's time falling which storage charges @ 2% per day of the total value of the rejected supplies as may be deemed fit to the authority shall be levied.
 - c. Beyond one month the material shall be auctioned without any communication storage charges @2% per day of the total value of the Purchase /Supply Order shall be deducted from any pending payment of the supplier.
23. **Penalty:**
 - a. In case the material is not delivered within the delivery period, the supplier is liable to penalty for the delay i.e. i) upto 07 days @ 0.5% ii) from 8th day upto 15th day @ 1% iii) from 16th day upto 22nd day @ 1.5% and iv) from 23rd day to 30th day @ 2% shall be imposed on each pending item as per the approved rate.
 - b. In case of incomplete supply, an amount equal to 2% of the non supplied material shall be deducted from the due payment of the supplier.

Seal & Signature of the bidder

24. If the successful firm / bidder fail to abide by the terms & conditions of the RFIQ / Rate Contract Order or fails to supply the material as per the requirement / specification of Shrine Board penalty under rules shall be imposed besides debarring the firm for further / future dealing with SMVDSB for a continuous period of 03 years and the stipulated EMD of the firm shall be forfeited.
25. Shrine Board Reserves the right to cancel the RFIQ without any prior notice.
26. SMVDSB reserves the right to reject, accept or prefer any quotation in part or full without assigning any reason whatsoever at any stage. Shrine Board also reserves the right to re-invite the quotations at its sole discretion.
27. SMVDSB reserves the right to negotiate the quoted rates, terms and conditions with the lowest bidder or any of the other bidder on quality basis to ascertain the suitability of the acceptable offer.
28. SMVDSB reserves the right to procure the material on Quality Basis.
29. SMVDSB reserves the right to split the demand among two or more firms on the L-1 / approved rates.
30. Standard Terms and Conditions shall also be incorporated in the Rate Approval Order to be issued in favour of the successful bidder / firm.
31. Conditional, illegible, ambiguous quotation(s) and quotation(s) received after the stipulated date and time shall be out rightly rejected.
32. In case of any dispute arising between the parties during the supply of the material and all matters connected therewith shall be referred to the arbitrator to be appointed / nominated by the Competent Authority under The Arbitration and Conciliation Act, 1996, whose decision shall be final and binding upon both the parties.
33. However on failure of arbitration, the Courts at Jammu, Katra alone, shall have the jurisdiction with respect to subject matter of this RFIQ.
34. The Competent Authority reserves the right to terminate the supply order during its validity, if found not inconformity to the specifications and terms & conditions.

Sd/-
(Vipan Bhagat), JKAS
Asstt. Chief Executive Officer

Seal & Signature of the bidder

Please read terms and conditions carefully before submitting the quotation.

(On the letter head of the firm)

PRICE BID

To,

The Asstt. CEO (VB),
Shri Mata Vaishno Devi Shrine Board, Katra.

Subject: Quotation for the Supply of B-Class Bricks

Ref. No.: RFIQ No: CO/Pur/Civil/238-II(D)/5064 dated 25.03.2025

Sir,

I, _____ representative / proprietor from M/s _____ hereby submit my following rates for the supply of material mentioned below as per the requirement of Shrine Board, NET rates inclusive of GST, freight, loading / unloading, toll tax, proper stacking, labour charges and F.O.R. Engineering Store, Banganga, Katra & Units of SB at Jammu:-

S. No.	Description of Items	Approx. Req. Qty	Net Rates inclusive of GST, loading, unloading, freight, toll tax, proper stacking, labour charges & F.O.R.	
<u>Rates F.O.R. Engineering Store, Banganga, Katra</u>				
1.	<u>Summer Seasoned B-Class Bricks of Standard size:</u> Length - 09 inches. Breadth - 4.5 inches. Height - 2.75 inches. Weight - 3.25 Kg to 3.50 Kg.	25,000 nos.		per brick
<u>Rates F.O.R. Units of SB at Jammu</u>				
2.	<u>Summer Seasoned B-Class Bricks of Standard size:</u> Length - 09 inches. Breadth - 4.5 inches. Height - 2.75 inches. Weight - 3.25 Kg to 3.50 Kg.			per brick

I affirm that the above quoted rates are inclusive of GST, freight, loading / unloading, toll tax, proper stacking, labour charges and F.O.R. Engineering Store, Banganga, Katra and Jammu.

I further affirm that I have read and fully understood the contents, terms & conditions of the RFIQ notice and agree to abide by all the terms and conditions laid therein, which are being signed in token of my acceptance. In case, I fail to abide-by the conditions or upto the entire satisfaction of the Shrine Board, I shall be liable to the penalties under rules. I further hereby declare that my firm is not blacklisted.

Yours faithfully,

Seal & Signature _____ M/s _____

Contact Person: _____ Contact No: _____

E-mail Id: _____ Full Address of the firm: _____