



Office of the Chief Executive Officer
Shri Mata Vaishno Devi Shrine Board,

Central Office, Jammu Road, Katra (J&K – UT) – 182301

No: CO/Pur/Electronics/521/4999

Dated: 15.03.2025

REQUEST FOR INVITING QUOTATIONS

SMVDSB invites sealed quotations (on the letter head of the firm) from **reputed manufacturers or their authorized distributors / dealers only** for Supply, Installation, Testing and Commissioning (SITC) of CCTV Cameras along with allied accessories:

Description of Item	Specifications, Make / Model and Location
SITC of CCTV Cameras along with allied accessories	As mentioned in the Annexure - A

The interested firms may send their sealed quotation along with relevant documents giving full details in sealed cover viz. Net price with special discount to SMVDSB (inclusive of GST & other taxes, F.O.R. at SITE).

Sealed quotations addressed to **Purchase Section, Shri Mata Vaishno Devi Shrine Board, Central Office, Katra** should reach through Speed Post / Registered Post / reputed courier or personally hand over to the Purchase Section **on or before 22.03.2025 upto 02:00PM positively**. The quotations received shall be opened by the committee in presence of representative of the firm (s) who may choose to remain present on the occasion.

Following particulars must be mentioned on the envelope containing your quotation:-

RFIQ for SITC of CCTV Cameras along with its accessories
NOT TO BE OPENED BEFORE 22.03.2025 upto 02:00PM
RFIQ No.CO/Pur/Electronics/521/4999 Dated: 15.03.2025

Terms and Conditions:

- This is just a RFIQ and not a Purchase Order.**
- Donations to Shri Mata Vaishno Devi Shrine Board, Katra are exempted from Income Tax under Section 80-G of the Income Tax Act.
- Rate should be Net inclusive of all taxes, having special discount to SMVDSB, which shall be delivered at ES, Banganga and thereafter shall be installed at below mentioned Sites:
 - SMVD Gurukul, Charanpaduka.**
 - Vaishnavi Dham, Jammu**
 - Gouri Bhawan, Vaishnavi Bhawan and Hut Area at Bhawan**
 - Shakti Bhojanalaya, VIP Pantry and Pithu Bhojanalay at Bhawan**
- The work shall be awarded to the firm(s) who emerged as L-1** against the locations mentioned above.
- The participating firm (s) may send sealed quotations through Speed Post / Registered Post / reputed courier or be personally handed over to the Purchase Section on or before 22.03.2025 upto 02:00PM positively, quotations received after due date and time shall not be accepted.
- The rate should be valid for a period of 30 days from the last date of submission of quotations.

7. **Earnest Security Deposit (EMD):**

- a. The participating firm shall have to furnish the EMD in the shape of CDR/FDR amounting to Rs. 15,000/- (Rupees Fifteen Thousand only) pledged to FA/CAO, SMVDSB payable at Katra alongwith the offer. The participating firms may also deposit the EMD amount through NEFT/RTGS in the official A/c of Shri Mata Vaishno Devi Shrine Board, Bank Name: The J&K Bank, Account No. Account No. 0235040500001804, IFSC – JAKA0KATTRA (“0” Zero). EMD in the shape of Demand Draft shall not be accepted. **Also, no exemption for non submission of EMD is allowed.**
 - b. It shall be noted that if any bidder did not enclose EMD (in original) of stipulated amount or furnish CDR/FDR of an amount less than the stipulated amount as mentioned, the bid/offer submitted by the firm shall be rejected outrightly and the rates of the said firm shall not be considered even after opening.
 - c. EMD will be released after all contractual obligations by the supplier are over. The same can be withheld / forfeited, in full, or in part, in case the supply order is not executed satisfactorily, within the stipulated period.
 - d. The EMD of the successful bidder shall be retained as Security Deposit which shall be released after all contractual obligations are complete.
 - e. The EMD of the unsuccessful bidders shall be released after the award of work to the successful bidder.
8. Participating firm (s) shall quote the rates as per the “UOM (unit of measurement)”, requirement & specification of the Shrine Board.
9. The rates should strictly be quoted on the LETTER HEAD as per price bid format, specification / UOM / requirement of SMVDSB. Any deviation from the same shall tantamount to rejection of the offer / rates quoted by you.
10. The quotation / offer should be filled neatly without any cutting/over writing. In case of any cutting / overwriting, the rates shall not be considered. **{“It is advised that the quotation shall be submitted in a computerized typed format”}**.
11. The successful firm is responsible for supplying genuine / original quality material to SMVDSB. Any deviation from the same leads to the rejection of the supplied material alongwith forfeiting of EMD and debarring from any further dealing with SMVDSB.
12. The participating firms are advised to enclose the authorized manufacturer / distributor / dealers certificate, if any, alongwith the quotation.
13. **Before submitting the quotation, the participating firms shall ensure that sufficient stock is available with them.**
14. **Delivery:**
- a. The successful firm shall have to deliver and execute the SITC within a period of 15 days from the date of issuance of Job Order. No extension in delivery period shall be allowed.
 - b. The successful firm is advised not wait for last day to deliver the material as the same are urgently required for official use in SMVDSB.
 - c. The supplier shall have to mention the GST No. 01AAETS9822J1ZC of (Shri Mata Vaishno Devi Shrine Board) **or** GST No. 01ABIAS9784P1ZK (Shri Mata Vaishno Devi Charitable Society, Katra) as mentioned in the Job Order while raising their bill of supplies.
 - d. While filing GSTR-I, the supplier shall classify the supply / service made to SMVDSB / SMVDCS under Business to Business (B to B) Sales.
 - e. The firm shall have to mention the HSN Code while raising the bills of supplies.
 - f. The supplier shall file GSTR-I and 3B within due dates prescribed under the CGST/SGST Act 2017 so as to enable SMVDSB to claim timely input credit. In

case of default, interest @2% per month of the tax amount shall be charged and recovered from the defaulting supplier.

- g. The supplier who opted for QRMP scheme must opt for Invoice Furnishing Facility (IFF) to file their details of outward supplied in first two months of the quarter to pass on the credit to the Shrine Board.
- h. The supplier has to mention the basic price, CGST & SGST separately while raising the bills of supplies.

15. Payment Terms:

- a. No Advance payment shall be made.
- b. 90% payment shall be released after the successful installation and commissioning of work i.e. supply/installation/testing/commissioning (SITC) of CCTVC Cameras and its allied accessories, subject to satisfactory report received from I/c IT Wing, SMVDSB.
- c. Balance 10% payment shall be released after expiry of Warranty period of 01 year subject to satisfactory report received from I/c IT Wing.

16. Warranty:

- a. The successful firm shall provide warranty of atleast 01 year on all the applicable items.
- b. The warranty shall start from the date of receipt of material at Engineering Store, Banganga, Katra.
- c. The successful firm shall be responsible for providing Guarantee / Warranty to SMVDSB on the supplied material. Warranty Certificate shall be furnished at the time of supply of material. The supplier shall be fully responsible for any manufacturing defects and shall provide warranty /guarantee service after sales.

17. INSPECTION / LIFTING BACK OF REJECTED SUPPLIES:

- a. On receipt, the material shall be inspected / checked by our Inspection Committee and if found of inferior quality/defective/not conforming to specifications, the same will be rejected and the Board shall be at liberty to have the same procured from open market at the risk & cost of the supplier whereby the original supplier shall be liable to pay the extra cost, if any, involved in the process.
- b. The rejected material shall have to be lifted by the supplier at his own risk and cost within a week's time falling which storage charges @2% per day of the total value of the rejected supply as may be deem fit to the authority shall be levied.
- c. Beyond one month the material shall be auctioned without any communication and storage charges @2% per day of the total value of the Purchase /Supply Order shall be deducted from any pending payment of the supplier.

18. Penalty:

- a. In case the material is not delivered within the delivery period (as mentioned in the PO), the supplier is liable to penalty for the delay i.e. **i)** upto 07 days @ 0.5% **ii)** from 8th day upto 15th day @ 1% **iii)** from 16th day upto 22nd day @ 1.5% and **iv)** from 23rd day to 30th day @ 2% shall be imposed on each pending item as per the approved rate/quantity mention in the PO of the value of the pending supplies.
- b. In case of incomplete supply, an amount equal to 2% of the total value of non supplied material shall be deducted from any pending payment of the supplier.
- c. In case the material is not supplied within the stipulated period, the purchase order issued shall be deemed to have been cancelled and relevant penalties shall be imposed including forfeiting of EMD submitted by the firm.

19. **Debarring**

If the successful bidder / supplier / firm fails to comply with the terms and conditions of the RFIQ after successful culmination of the RFIQ and placing of purchase order, the firm shall be debarred from further dealing with SMVDSB for a period of 03 years and the EMD/Security Deposit, if any, of the firm shall be forfeited without any communication.

20. SMVDSB reserves the right to reject, accept or prefer any quotation in part or full without assigning any reason whatsoever at any stage. Shrine Board also reserves the right to re-invite the quotations at its sole discretion.
21. Shrine Board Reserves the right to cancel the RFIQ without any prior notice.
22. SMVDSB reserves the right to negotiate the quoted rates, terms and conditions with the lowest bidder or any of the other bidder on quality basis to ascertain the suitability of the acceptable offer.
23. SMVDSB reserves the right to procure the material on Quality Basis.
24. SMVDSB reserves the right to split the demand among one or more firms on the L-1 / approved rates.
25. Standard Terms and Conditions shall also be incorporated in the Purchase Order to be issued in favour of the successful bidder/firm.
26. Conditional, illegible, ambiguous quotation(s) and quotation(s) received after the stipulated date and time shall be out rightly rejected.
27. **One copy of the RFIQ document duly signed and stamped accepting the terms and conditions shall also be enclosed alongwith the offer.**

Seal & Signature of the bidder

**Sd/-
(Vipan Bhagat, JKAS),
Asstt. Chief Executive Officer**



Office of the Chief Executive Officer
Shri Mata Vaishno Devi Shrine Board,

Central Office, Jammu Road, Katra (J&K – UT) – 182301

Annexure – A to this office RFIQ issued under endorsement no: CO/Pur/Electronics/521/4999 dated:
15.03.2025

Brand / Make

S. No.	Description of Items	Brand / Make
1.	2 MP IP Camera	Camera and NVR:
2.	4 Channel NVR with 1 TB Hard Disk Drive	Parma / UNV / Hikvision / CP Plus / Godrej / Dahua
3.	8 Channel NVR with 2 TB Hard Disk Drive	Hard Disk: Seagate / WD / Toshiba
4.	08 Ports PoE Switch	Hi-Focus / Hikvision / CP Plus / D-Link / Tenda / Dahua
5.	4 Ports PoE Switch	
6.	UTP Cat 6 Cable Roll 305 Mtrs	Honeywell / D-Link / Molex / Digisol
7.	STP Cat 6 Cable Roll 305 Mtrs	
8.	Wireless Mouse	HP / Zebronics / Logitech / Dell
9.	RJ45 Connector Box	D-Link / Digisol / Honeywell
10.	32" LED Display	Samsung / LG (Commercial series)
11.	Networking Rack 4U with PDU	CP Plus / D-Link
12.	HDMI Cable 5 Mtrs.	Honeywell / Lapcare
13.	PVC Box	Standard / Heavy Duty
14.	Extension Board	

LOCATIONS

S. No.	Description of Items	Qty.	Location
1.	2 MP IP Camera (Dome = 05 Nos. and Bullet = 02 Nos.)	07 Nos.	Gurukul, Charanpaduka
2.	Networking Rack 4U with PDU	01 No.	
3.	08 Ports PoE Switch	01 No.	
4.	Extension Board	01 No.	
5.	PVC Box	07 Nos.	
6.	UTP Cat 6 Cable Roll 305 Mtrs	01 No.	
7.	STP Cat 6 Cable Roll 305 Mtrs	01 No.	
8.	2 MP IP Camera (Dome = 02 Nos. and Bullet = 02 Nos.)	04 Nos.	Vaishani Dham, Jammu
9.	Networking Rack 4U with PDU	01 No.	
10.	08 Ports PoE Switch	01 No.	
11.	Extension Board	01 No.	
12.	PVC Box	04 Nos.	
13.	UTP Cat 6 Cable Roll 100 Mtrs	01 No.	
14.	8 Channel NVR with 2 TB Hard Disk Drive	01 No.	
15.	Wireless Mouse	01 No.	
16.	HDMI Cable 5 Mtrs.	01 No.	
17.	RJ45 Connector Box	01 No.	
18.	2 MP IP Camera (Dome = 09 Nos. and Bullet = 7 Nos.)	16 Nos.	Gouri Bhawan, Vaishnavi Bhawan and Huts Area (Bhawan Area)
19.	Networking Rack 4U with PDU	03 Nos.	
20.	08 Ports PoE Switch	03 Nos.	
21.	Extension Board	03 Nos.	
22.	PVC Box	16 Nos.	
23.	UTP Cat6 Cable Roll 305 Mtrs	02 No.	
24.	8 Channel NVR with 2 TB Hard Disk Drive	03 No.	
25.	Wireless Mouse	03 No.	
26.	HDMI Cable 5 Mtrs.	03 No.	
27.	STP Cat 6 Cable Roll 305 Mtrs	02 No.	
28.	32" LED Display	03 Nos.	
29.	2 MP IP Camera (Dome = 05 Nos. and Bullet = 03 Nos.)	08 Nos.	Shakti Bhojanalaya, Bhawan, VIP Pantry, Bhawan and Pithu Bhojanalaya, Bhawan (Bhawan Area)
30.	Networking Rack 4U with PDU	03 Nos.	
31.	08 Ports PoE Switch	01 No.	
32.	Extension Board	03 Nos.	
33.	PVC Box	08 Nos.	
34.	UTP Cat6 Cable Roll 305 Mtrs	01 No.	
35.	8 Channel NVR with 2 TB Hard Disk Drive	01 No.	
36.	Wireless Mouse	03 No.	
37.	HDMI Cable 5 Mtrs.	03 No.	
38.	32" LED Display	03 Nos.	
39.	4 Ports PoE Switch	02 Nos.	
40.	4 Channel NVR with 1 TB Hard Disk Drive	02 Nos.	Maa Durga Dental Clinic, Katra
41.	Networking Rack 4U with PDU	01 No.	
42.	4 channel NVR with 1 TB HDD	01 No.	
43.	08 Ports PoE Switch	01 No.	
44.	Extension Board	01 No.	
45.	PVC Box	01 Nos.	
46.	UTP Cat 6 Cable Roll 305 Mtrs	01 No.	
47.	LED 32"	01 No.	

Sd/-
(Vipan Bhagat, JKAS),
Asstt. Chief Executive Officer

PRICE BID
(on the letter head of the firm)

To,

The Asstt. Chief Executive Officer (VB),
Shri Mata Vaishno Devi Shrine Board,
Katra.

Subject: Quotation for SITC of CCTV Cameras and allied accessories.

Ref. No.: RFIQ no: CO/Pur/Electronics/521/4999 dated: 15.03.2025

Sir,

I, _____ representative / proprietor from M/s _____ hereby submit the following rates for the supply of material as per the specification / UOM / requirement of Shrine Board, **Net rates (inclusive of GST and other taxes / charges) F.O.R. Engineering Store, Banganga, Katra:-**

S. No.	Description of Item	Net Rate inclusive of all taxes, and Installation at SITE
1.	SITC of CCTV – at Gurukul, Charanpaduka	
2.	SITC of CCTV – at Vaishani Dham, Jammu	
3.	SITC of CCTV – at Bhawan Area	
4.	SITC of CCTV – at Maa Durga Dental Clinic, Katra	

I affirm that the above quoted rates are inclusive of GST, Other Taxes and F.O.R. Engineering Store, Banganga, Katra. The rate should be valid for a period of 30 days from the last date of submission of quotation.

I further affirm that I have read and fully understood the RFIQ notice and agree to abide by all the terms and conditions laid therein, which are being signed in token of my acceptance. In case, I fail to abide-by the conditions or upto the entire satisfaction of the Shrine Board, I shall be liable to the penalties under rules. I further hereby declare that my firm is not blacklisted.

Yours sincerely,

Seal and Signature _____

Name of the firm: _____

Contact Person: _____

Contact No.: _____

E-mail: _____

- **Kindly read all the contents of the RFIQ before the submission of the quotation.**