



**OFFICE OF THE CHIEF EXECUTIVE OFFICER,  
SHRI MATA VAISHNO DEVI SHRINE BOARD,**  
Central Office, Jammu Road, Katra (J&K) – 182301  
Fax: +91- 1991-232120 Tel.: +91-1991-232189

**E-mail: nes\_purchase@maavaishnodevi.net, aceog@maavaishnodevi.net**

**Notice Inviting e-Tender**

**e-NIT No. CO/Pur/NE/615/6414, Dated: 24.10.2024**

e-Tenders on the prescribed format are hereby invited on behalf of Shri Mata Vaishno Devi Shrine Board through its Chief Executive Officer from the publishers / firms registered with the Federation of Publishers & Book-Sellers association of India for **Rate Approval for the supply of Medical Books / Journals for the SM, Medical College, Kakryal (Katra), J&K:**

<b>Particulars</b>	<b>EMD (in Rs.)</b>	<b>Tender Fee (in Rs.)</b>
Rate Approval for the supply of Medical Books / Journals for SMVDIME, Medical College, Kakryal <b>(Part-II)</b> .	20,000/-	500/-

The e-NIT consisting of Qualifying Information, Eligibility Criteria, Specifications, Bill of Quantities, (B.O.Q), set of Terms & Conditions of Contract and other details can be seen / downloaded from the websites:- <http://jktenders.gov.in> & [www.maavaishnodevi.org](http://www.maavaishnodevi.org) as per following:

Publishing Date	<b>24.10.2024 at 2:00 PM</b>
Download Start Date	<b>24.10.2024 at 2:30 PM</b>
Pre-Bid Conference	<b>30.10.2024 at 12:00 PM</b>
Bid Submission Start Date	<b>01.11.2024 at 12:00 PM</b>
Bid submission End Date (Online)	<b>13.11.2024 at 2:00 PM</b>
Submission of Hard Copy (end) date and time	<b>13.11.2024 at 4:00 PM</b>
Date of Opening of Technical Bid (Online)	<b>14.11.2024 at 3:00 PM</b>
Date of Opening of Financial Bid (Online)	<b>Shall be intimated to the Technically qualified bidders.</b>

The tender must be accompanied by earnest money in the shape of CDR / FDR / TDR of the amount mentioned above drawn from any Nationalized / scheduled Bank duly pledged to the Accounts Officer, Shri Mata Vaishno Devi Charitable Society, Katra and Tender Fee of Rs. 500/- either in the form of DD pledged to Accounts Officer, SMVDCS, Katra or can be deposited in the official account of Shri Mata Vaishno Devi Charitable Society Branch HDFC Bank Katra, Account No. **50100417566279, IFSC – HDFC0002344**. The bidder shall mention UTR No. in the prescribed Technical Bid Form at **Annexure-‘A’**. Complete bidding process will be done online on the e-Tender portal [www.jktenders.gov.in](http://www.jktenders.gov.in). However, the bid document shall also be available on the official website of SMVDSB ([www.maavaishnodevi.org](http://www.maavaishnodevi.org)) for reference only. The tenders are required to be submitted strictly in accordance with provisions of the detailed e-NIT. **The bidder shall submit hardcopies of uploaded documents in the Tender Box kept at Central Office, SMVDSB, Katra by or before 13.11.2024 till 04:00 PM.**

**Sd/-  
(Gopal K Sharma)  
Asstt. Chief Executive Officer**

### **Instruction to Bidders regarding e-Tendering process:**

1. The interested bidder can download the e-NIT / bidding document from the website [www.jktenders.gov.in](http://www.jktenders.gov.in) & [www.maavaishnodevi.org](http://www.maavaishnodevi.org).
2. To participate in bidding process, bidders have to get (DSC) "Digital Signature Certificate" as per information Technology Act-2000, to participate in online bidding. This certificate will be required for digitally signing the bid. Bidders can get above mentioned digital certificate from any approved vendors.
3. The Bidders, who already possess valid (DSC) Digital Signature Certificates, need not to procure new Digital Signature Certificate.
4. The bidders have to submit their bids online in electronic format with Digital Signature. The bids cannot be uploaded without Digital Signature. No Proposal will be accepted in physical form.
5. Bids will be opened online as per time schedule mentioned in the e-NIT.
6. Before submission of online bids, bidders must ensure that scanned copies of all the necessary documents have been attached with bid.
7. The SMVDSB will not be responsible for delay in online submission of bids whatsoever reasons may be.
8. All the required information for bid must be filled and submitted online.
9. Bidders must attach scanned copies of all documents & EMD as specified in the tender documents.
10. The details of cost of documents, EMD specified in the tender documents should be the same, as submitted online (scanned copies) otherwise bid will not be accepted.
11. Bidders are advised to use "My Documents" area in their user on <http://jktenders.gov.in>, e-tendering portal to store important documents like Balance sheet, Tax Clearance Certificate, IT certificate, and other related documents etc., and attach these certificates as Non-Statutory documents while submitting their bids.
12. Bidders are advised not to make any change in BOQ (Bill of Quantities) contents or its name. In no case they should attempt to create similar BOQ manually. The BOQ downloaded should be used for filling the item rate as prescribed and it should be saved with the same as it contains.
13. Bidders are advised to scan their documents at 100 DPI (Dots per Inch) resolutions with Black and White, PDF \ Scan properly.
14. The guidelines for submission of bid online can be downloaded from the website <http://www.jktenders.gov.in> & [www.maavaishnodevi.org](http://www.maavaishnodevi.org)
15. The Tenderer(s) should carefully study the document and prepare his tender with consideration of all provisions of the document. He should fully acquaint himself / herself with site conditions and all other factors which may influence preparation of his tender.

**Sd/-**  
**(Gopal K Sharma)**  
**Asstt. Chief Executive Officer**

**No: - CO/Pur/NE/615/6414**

**Dated: 24.10.2024**

**Copy to the: -**

1. Chief Executive Officer, SMVDSB, Katra.
2. Addl. Chief Executive Officer, SMVDSB, Katra.
3. Accounts Officer, SMVDCS, Katra.
4. Dy. Manager (IT), SMVDSB, Katra with the request to generate link for pre-bid conference to be held on 30.10.2024.
5. Concerned file / Master file.



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SHRI MATA VAISHNO DEVI SHRINE BOARD,**  
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**E-mail: nes\_purchase@maavaishnodevi.net, aceog@maavaishnodevi.net**

**Notice Inviting e-Tender**

**e-NIT No. CO/Pur/NE/615/6414 Dated: 24.10.2024**

**SUBJECT: Notice inviting e-Tenders for Rate Approval for the supply of Medical Books / Journals for SMVDIME, Medical College, Kakryal:**

**1. REQUIREMENT:**

For and on behalf of SMVDSB, through its CEO, SMVDSB, e-Tender affixed with e-Stamps worth Rupees Six only, under Two Bids System are invited from the publishers / firms registered with the Federation of Publishers & Book-Sellers association of India for **Rate Approval for the supply of Medical Books / Journals for SMVDIME, Medical College, Kakryal**. The detailed Tender Document with full description and Terms and Conditions is available at [www.jktenders.gov.in](http://www.jktenders.gov.in) & [www.maavaishnodevi.org](http://www.maavaishnodevi.org)

**2. TENDER SCHEDULE:**

Publishing Date	<b>24.10.2024 at 2:00 PM</b>
Download Start Date	<b>24.10.2024 at 2:30 PM</b>
Pre-Bid Conference	<b>30.10.2024 at 12:00 PM</b>
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Date of Opening of Financial Bid (Online)	<b>Shall be intimated to the Technically qualified bidders.</b>

**3. ELIGIBILITY CRITERIA:**

- a) The tenderer should be registered with the Federation of Publishers & Book-Sellers Association of India. Necessary supporting documents must be uploaded / enclosed with the technical bid.
- b) The bidder shall have to provide the documentary evidence of a minimum of one (01) work / supply order amounting to tune of Rs. 10.00 Lakh or three (03) work / supply order amounting to tune of Rs. 5.00 Lakh each (preferably supported by the bills) for the supply of Books / Journals to any Government Medical College / Hospitals (to be enclosed with the Technical Bid).
- c) The bidder shall have to submit at-least **05 Satisfactory Service Certificates** at least 01 from J&K.
- d) Average Annual turnover of the bidder should be more than **Rs. 8.00 Lakh** for the last three financial years (**2021-22, 2022-23 & 2023-24**) as per the annual audited balance sheet and profit & loss account of the relevant period duly authenticated by a Chartered Accountant (The turnover of the sister concern firms / subsidiaries shall not be considered by Shrine Board).
- e) The bidder must have sound financial background and a certificate from Chartered Accountant for positive net-worth be submitted for the last three financial years (**2021-22, 2022-23 & 2023-24**). Further, in case the final

accounts i.e. Profit & Loss, Balance Sheet for FY-2023-24 is under audit process, the bidder may attach the P&L, Balance Sheet for F. Y. 2020-21.

- f) The bidder should be an Income Tax Payee.
- g) The bidder must be an authorized distributor / dealer / supplier of leading publishers of the books / journals (attach documentary evidence).
- h) The bidder must attach / upload an affidavit on stamp paper duly attested by 1<sup>st</sup> Class Magistrate to the effect that:
  - i. The documents catalogue etc. enclosed with the e-tender are genuine and have not been tampered or fabricated.
  - ii. The firm has not been blacklisted in the past by any Govt/ Private institution of the country.
  - iii. If anything is found incorrect at any stage, the bidder shall be personally responsible for the same.
- i) The bidder must attach / upload the copies of following with bid document:
  - i) Pan card
  - ii) Membership certificate with the federation of publishers & book seller association of India.
  - iii) Publishers' Distributer Certificate / Authorized Dealership Certificate.
  - iv) Import / Export License.
  - v) Documentary proof of at least three reputed foreign publishers for importing books directly from them.
  - vi) Income Tax Return, Balance Sheet, Profit & Loss Account for the last three years.
  - vii) **Declaration Certificate:** Declaration Certificate that no case is pending with the police / court against the bidder / firm / company / Agency and not been suspended / blacklisted by any PSU / Government Department / Financial Institution / Court etc **(as per annexure C)**.
  - viii) **No Deviation Certificate:** - No Deviation Certificate as per format enclosed at **Annexure – E**.

#### 4. **PROCEDURE FOR SUBMISSION OF TENDER:**

Bidders are required to submit Bids in two parts viz. Technical Bid (**Annexure-'A'**) and Financial Bid (**refers to BoQ Online only**) as per enclosed proforma along with supporting documents, application fee, EMD etc. The Tenderers are required to submit their tenders under 2 bid system with Cover-I (Technical Bid) and Cover-II (Price Bid).

##### **A. Cover-I (Technical Bid)**

**(This cover shall contain): -**

- (i) **Annexure-'A'** form duly filled along with relevant documentary proofs.
- (ii) Scanned copies of EMD in shape of CDR / FDR pledged to Accounts Officer, SMVDCS. Besides, the EMD in original shall be submitted along-with the hardcopy of technical bid document.
- (iii) Tender Fee of **Rs.500/-** either in the form of DD pledged to Accounts Officer, SMVDCS, Katra or transferred in the official account of Shri Mata Vaishno Devi Charitable Society, Branch J&K Bank Katra in Account No. **50100417566279, IFSC – HDFC0002344(in IFSC Code "0" stands for Zero)**. The bidder shall mention UTR No. in the prescribed Technical Bid Form at **Annexure- 'A'**
- (iv) Tender Document containing **Instructions and Terms & Conditions, duly signed** on each leaf by the Tenderer, along with documentary proof wherever required.

**B. Cover II (Price Bids):**

- (i) The bidder shall **have to quote net rate inclusive of all taxes / costs and F.O.R. site (Medical College, Kakryal / Non Engineering Store, Banganga) as per BOQ & has to submit online in the form of BOQ only.**
- (ii) The price bid should be absolute and unconditional.
- (iii) Conditional bids shall be rejected.
- (iv) The price bids of only such bidders shall be opened, who qualify in the technical stage. Rates are required to be quoted in Indian Rupees only **i.e. the rates of foreign publication shall also have to be quoted after converting to INR equivalence.**
- (v) Price bids not conforming to above standards or suffering from any flaw shall be rejected.
- (vi) The bidders are also allowed to quote for **specific items of the BoQ** rather than having to compulsorily quote for **all the items of BoQ.**

**5. SELECTION CRITERIA:**

- i. In the first stage of evaluation, offer shall be rejected if found deficient as per the requirements of Tender / Bid Processing Fee and other eligibility criteria. Only bids conforming to the e-NIT conditions shall be further taken up for evaluation. Evaluation of the technical Bid will start first. The bidder qualifying the technical stage shall only be admitted in process of financial bid evaluation.
- ii. Financial bids of technically qualified bidders shall be opened and the bidder offering lowest rates shall emerge as L-1 bidder and shall be considered for the allotment of the contract. In-case of a tie in rates, revised sealed bid can be obtained on the spot and the bidder offering lowest rates shall be considered for the allotment of the contract. In-case of tie in second instance, it shall be decided by the process of **"draw of lots"**.
- iii. The Shrine Board reserve the right to negotiate the quoted rates offered with the L-1 bidder or any of the other bidders on quality basis to ascertain the suitability of the offer for acceptance.
- iv. SMVDSB reserves the right to allot contract for supply of any books / journals to one or more bidders.
- v. **SMVDSB reserve the right to give counter offer of the offered rates to the bidders other than the L-1 bidder to bring them at the same rates as offered by the L-1 bidder.**

**6. PRE-BID CONFERENCE:**

A pre-bid conference will be held on **30.10.2024 at 12:00 Noon** at Conference Hall, Central Office, SMVDSB, Katra. In case, any of the prospective bidder(s) intends to join the pre-bid conference through online mode, they shall forward their request on the official e-mail ID nes\_purchase@maavaishnodevi.net by or before 28.10.2024. **Shrine Board reserves the right to modify the terms & conditions of e-NIT after the pre-bid conference in view of any practical modalities which may emerge during the pre-bid meeting.**

**7. GENERAL TERMS & CONDITIONS:**

- (i) The bidder shall offer the lowest rates for Books / Journals to the SMVDSB.
- (ii) The Technical Bid should be accompanied by a copy with each page duly signed by the authorized signatory of the bidder (s), who has signed the tender document, as a token of acceptance of the terms and conditions of the e-NIT otherwise, bid(s) shall not be considered.

- (iii) Any changes/corrigendum/extension of closing / opening dates in respect of this e-NIT shall be issued through **SMVDSB's website, or e-publishing portal** only and no **press notification will be issued in this regard. The bidder(s) are therefore requested to regularly visit SMVDSB's website and e-publishing portal** for updates.
- (iv) The quantity of items mentioned in Annexure-D may increase / decrease while placing the order.
- (v) In case of rejection of the bid(s) due to incomplete information or not meeting the terms & conditions mentioned in e-NIT, the competent authority's decision will be final and the party shall not be entitled to any compensation for non-issue of work.
- (vi) In case any document attached is found forged/tampered, the bidder (s) is likely to face legal action under rules including forfeiture of their earnest money and debarring to participate in the future tenders process of SMVDSB for a period of 03 years.
- (vii) After successful culmination of tender process, if the approved bidder refuses to comply with the rate approval order and subsequently fails to comply the supply orders on account of any reason, the bidders shall be debarred from further dealing with the Board for a continuous period of 03 years and the stipulated CDR/FDRs of the bidder shall be forfeited.
- (viii) SMVDSB reserves the right to seek clarifications or additional information/documents from any bidder regarding its technical bid. Such clarification(s) or additional information/document(s) shall be provided within the time specified for the purpose. Any request and response thereto shall be in writing, if the bidder does not furnish the clarification(s) or additional information/document(s) within the prescribed date and time, the proposal shall be liable to be rejected.
- (ix) SMVDSB is not bound to award contract at the lowest rates offered/ quoted in the Tender and reserves the right to decide on fair and reasonable price of the services goods tendered. All other terms and conditions of the tender shall remain operative even if a counter offer rate is offered to the bidders.
- (x) SMVDSB reserves the right to engage one or more agencies at a time. One or more agencies may be selected through this Tender. Those agencies who accept the offer will be selected for supply of books / journals from time to time to the SMVDSB.
- (xi) It is clearly understood by the parties that no financial liability of any type is created by issuance of the letter of Award.
- (xii) SMVDSB reserves the right to modify/change/delete/add any further terms and conditions prior to the issue of work order.
- (xiii) **TERMS OF CONTRACT**
  - a) **Period of Contract:** Contract period will be **initially for one year and extendable by another one year on same rate and terms & conditions subject to mutual acceptance.**
  - b) The offered rates shall remain unchanged during the entire period of Contract.
  - c) **Sub-Contracting:** The successful bidder shall not assign, sub-contract or sub-let the whole or any part of the contract in any manner.
  - d) The SMVDSB will have the right to drop any Agency without assigning any reason whatsoever. SMVDSB also reserves the right to modify the Terms and Conditions of the e-NIT.

- e) No banned book(s) / journal(s) should be supplied even if the same is ordered and if any such book / journal is supplied, it would be forfeited.
- f) **Delivery Period:** The successful bidder has to execute all the supplies within the stipulated time frame (60 days in case of Foreign Books / Journals and 30 days in case of Indian Books / Journals) from the issue of each Supply Order during the period of Rate Contract.
- g) The list of books is mentioned in Annexure-D. It is to be ensured that a minimum of 95% supply of books / journals from the annexed list shall be made within 40 days in case of Foreign Books / Journals and 20 days in case of Indian Books / Journals from the date of placement of Supply Order.
- h) Damaged books / journals or books journals with missing pages shall under no circumstances be accepted by SMVDSB and should be taken back by the successful bidder even after they have been stamped for accessioning at its own expenses.
- i) The latest paperback editions should always be supplied unless otherwise mentioned. Indian reprints/editions, if available should be supplied. Librarian of SMVDIME Medical College should be consulted beforehand if successful bidder intends to supply hardback editions, if the ordered paperback edition is not available.
- j) Only Paper Back edition would be supplied, wherever available. If "Paper Back editions are not supplied a certificate would be submitted stating that "No paperback edition for the book(s) /journal(s) [mentioned name of title(s)] is/are available." **The Books / Journals must be of latest edition.**

8. **PENALTY:**

Following penalties shall be imposed for delay beyond the prescribed delivery period, subject to acceptance by the Competent authority of SMVDSB: -

- a) upto 7 days @ 0.5%
- b) From 8<sup>th</sup> day to 15<sup>th</sup> day @ 1%
- c) From 16<sup>th</sup> day to 22<sup>nd</sup> day @ 1.5% and
- d) From 23<sup>rd</sup> day to 30<sup>th</sup> day @ 2% shall be imposed on each pending item as per the approved rate/quantity mention in the purchase order of the value of the pending supplies.
- e) In case of incomplete supply received, an amount equal to 2% of the total value of non-supplied material shall be deducted from the due payment of the supplier.

9. **BILLING AND PAYMENTS:**

**No advance payments shall be made:** - The payment shall be made after the supply and acceptance of books / journals in good condition by the institute, within a period of 30 days from the date of receipt of books / journals. Further, TDS/Income Tax etc. shall be deducted at source from the bills as per rules in vogue.

10. **THE BILL MUST MENTION THE FOLLOWING:**

- i. The latest edition/ordered edition of the books / journals have been supplied. No "Remaindered" title is supplied.
- ii. Ref. No & Date/ ISBN/ Author/ Title/ Publisher/ Currency / Qty / Price / Gross / Dis. (%) / Net Amount.
- iii. The bill must contain the item number of the order against the title supplied.

11. **INSPECTION / LIFTING BACK OF REJECTED SUPPLIES:**

- i. The supplied Books / Journals shall be checked / inspected by the team nominated by the authorities and if found defective or not as desired, the same shall be rejected.
- ii. The rejected material shall have to be lifted by the supplier at his own risk and cost within a week's time, failing which storage charges per day as may be deemed fit shall be levied.

- iii. In case supplies are rejected, same shall be lifted back by the supplier within 07 days from the date of intimation from this office, failing which the penalty @ 2% of the total value of rejected supplies per day shall be imposed against the supplier for a period of one week which shall be doubled in subsequent weeks and the rejected material in the stores shall be at the risk of the firm. Beyond one month the material shall be auctioned and storage charges shall be recovered from the supplier @2% per day. The amount acquired on account of auctioning shall be deposited to SMVDSB Account.
12. **TERMINATION OF CONTRACT:**  
Either Party may terminate the Contract by giving 2 months notice. Further, the contract can also be terminated by SMVDSB at any time in case the services are not found "satisfactory".
13. Shrine Board reserves the right to alter, accept or reject part or all the Tenders without, assigning any reason thereof.
14. **ARBITRATION:**  
All disputes and differences between the parties hereto shall be referred to the sole arbitration of the person to be nominated and appointed by the **Chief Executive Officer, Shri Mata Vaishno Devi Shrine Board**, whose decision shall be final and binding upon the parties to this agreement. The provision of The Arbitration and Conciliation Act, 1996 shall apply and seat of arbitration shall be at Jammu. Courts at Katra and Reasi only shall have the jurisdiction to entertain any legal proceeding arising out of this contract.
15. **FORCE MAJEURE:**  
Any failure or omission to carry out the provisions of the order shall not give rise to any claim by one party against the other, if such failure or omission arises from an "Act of God" which shall include all acts of Natural Calamities such as fire, flood, earthquakes, hurricanes or any pestilences or from civil strikes, compliances with any statute or regulations of the Government lock outs and strikes, riots, embargoes or from any other reasons beyond the control of the parties including the war (Whether declared or not) Civil War or State of Insurrection.

**Queries may be addressed to:**

1. Executive Director, Medical College, Kakryal  
E-Mail: [edir.smvdime@maavaishnodevi.net](mailto:edir.smvdime@maavaishnodevi.net)  
Contact No. 9906035050
2. Asstt. Chief Executive Officer (G), SMVDSB  
E-Mail: [aceog@maavaishnodevi.net](mailto:aceog@maavaishnodevi.net)  
Contact No. 9906019466

**No.: CO/Pur/NE/615/6414**  
**Dated: 24.10.2024**

**Sd/-**  
**(Dr. Gopal K Sharma)**  
**Asstt. Chief Executive Officer**



**(Technical Bid)**

**(To be submitted on the letter head of the Agency)  
RATE APPROVAL FOR SUPPLY OF BOOK / JOURNAL TO SHRI MATA VAISHNO  
DEVI SHRINE BOARD, KATRA**

**Name of the Tenderer:** \_\_\_\_\_

**Detail of Tender Fee:**

a) UTR No. \_\_\_\_\_ date \_\_\_\_\_ Amount \_\_\_\_\_

**Detail of EMD:**

EMD in the form of CDR/FDR/TDR No. \_\_\_\_\_, Amount: \_\_\_\_\_

Date: \_\_\_\_\_, Bank \_\_\_\_\_, Branch \_\_\_\_\_

**To,**

**The Chief Executive Officer,  
Shri Mata Vaishno Devi Shrine Board,  
Katra.**

**Sir,**

I hereby submit my tender / bid for supplying Medical Books / Journals for Shri Mata Vaishno Devi Shrine as mentioned in the **Clause No. 03 of the e-NIT**. The detail of the particulars submitted through online mode and in a hardcopy format is as produced below:-

<b>S. No.</b>	<b>Particulars</b>	<b>Attached/Not Attached</b>
1.	Name of the Publishers & Book-Sellers with Address (telephone number/Mobile No.) along with brief description of background.	
2.	Membership certificate with the federation of publishers & book seller association of India.	
3.	05 Satisfactory Service Certificates at least 01 from J&K.	
4.	Documentary evidence of a minimum of one (01) work / supply order amounting to tune of Rs. 10.00 Lakh or three (03) work / supply order amounting to tune of Rs. 5.00 Lakh each (preferably supported by the bills) for the supply of Books / Journals to any Government Medical College / Hospitals (to be enclosed with the Technical Bid).	
5.	Publishers' exclusive Distributer Certificate / Authorized Dealership Certificate.	
6.	Average Annual turnover for the last three years (2021-22, 2022-23 & 2023-24). (Proof to be enclosed)	
7.	The tenderer must have sound financial background and a positive net worth for the last three years (2021-22, 2022-23 & 2023-24). (Proof to be enclosed)	
8.	Audited Balance sheet for the last 03 years 2021-22, 2022-23 & 2023-24.	
9.	a) PAN (proof to be enclosed)  b) ITR statement/ Income Tax Assessment Order (for the last three years to be enclosed) i.e. 2021-22, 2022-23 & 2023-24.	

<b>S. No.</b>	<b>Particulars</b>	<b>Attached/Not Attached</b>
10.	Import / Export License.	
11.	Documentary proof of at least three reputed foreign publishers for importing books directly from them.	

Copies of documentary proof may be furnished where-ever required. Additional pages may be used, if needed.

**Signature:** \_\_\_\_\_  
**Name:** \_\_\_\_\_  
**Designation:** \_\_\_\_\_  
**R/o:** \_\_\_\_\_  
**Contact No.:** \_\_\_\_\_

**Annexure-B**

**DETAILS OF EXPERIENCE**

(To be submitted on the letterhead of the Bidder)

S. No.	Name of the Organization/Institute where goods/services were provided with Name of contact person, contact No. & Email ID	Value of the contract per annum in Rupees	Duration of Contract		Total years of experience (YY/MM)	Whether it is academic institute (Yes/NO)	Copy of contract along with the performance report {Yes/No}
			From (DD/M M/YY)	To (DD/MM/YYYY)			
1.							
2.							
3.							
4.							
5.							
6.							

Note: Bidder may add row / rows in the above format, if no. of organizations / Institutions is more.

Signature of Bidder

Name: \_\_\_\_\_  
Designation: \_\_\_\_\_  
Organization Name: \_\_\_\_\_  
Contact No.: \_\_\_\_\_

**(ON THE LETTER HEAD OF THE FIRM)**

**DECLARATION**

I / We hereby declare that no case is pending with the police / court against the bidder / firm / company (Agency). Also, I / We have not been suspended / blacklisted by any PSU / Government Department / Financial Institution / Court etc.

**Seal and Signature of the bidder**

Place:  
Date:

**FINANCIAL BID**  
(to be submitted online only)

**1. Department of Anatomy**

S. No.	Author / Editor	Title	Edition/year of publication	Quantity (in Nos.)	Total Amount (in Rs.)
<b>Books</b>					
1	Grey's	Textbook of Anatomy, for Students	Students edition 5th	4	
2	Vishram Singh	Textbooks of Human Anatomy	All Four volumes 4th edition	4 sets	
3	Yogesh Sontake	Textbooks of Human Anatomy	All Four volumes 2nd edition	4 sets	
4	Inderbir Singh	Textbooks of Human Anatomy	All Four Volumes 7th edition	4 sets	
5	Vishram Singh	Textbook of Human Embryology	4th edition	4	
6	Yogesh Sontake	Textbook Of Human Embryology	2nd edition	2	
7	De Fores	Atlas Of Histology	13th edition	3	
8	Vishram Singh	Textbook of Neuroanatomy	4th edition	2	
9	Cunnighams	Dissector practical Manual of Anatomy	All 3 volumes	2 sets	
10	Thieme	Dissector Manual Of human anatomy	15th edition	2	
11	Grants	Dissector Manual Of Human Anatomy	2nd edition	2	
12	Inderbir Singh	Textbook of Ostetology	5th South –Asian edition	2	
13	Faruqi ( Narfis Ahmed)	Textbook Of Osteology	3rd edition	2	
14	Aswini C Appaji Roopali Kulkarni	Surface marking and Radiology	3rd edition	2	
15	A. Halim	Surface Marking and radiology	3rd edition	2	

**2. Department of Physiology**

S. No.	Author / Editor	Title	Edition/year of publication	Total	Total Amount (in Rs.)
<b>Journal</b>					
1.		National journal of physiology and pharmacology		01	

**3. Department of Biochemistry**

S. No.	Author / Editor	Title	Edition/year of publication	Total	Total Amount (in Rs.)
<b>Books</b>					
1		Annals of clinical biochemistry		02	

2.		Biochemistry		02	
3.		Annual review of biochemistry		02	
4.		Analytical biochemistry		02	
5.		Biochemistry and analytical biochemistry		02	
6.		Journal of molecular biochemistry		02	
7.		Practical laboratory medicine		02	
8.		Laboratory medicine		02	
9.		Clinical biochemistry		02	
10.		The international journal of biochemistry and cell biology		02	
11.		International journal of clinical biochemistry and research		02	

#### 4. Department of Pathology

S. No.	Author / Editor	Title	Edition/year of publication	Total	Total Amount (in Rs.)
<b>Books</b>					
1.	Syed Z.AV Paul, A.Vanderlan	The bathesda system for reporting throid cytopathology	Latest	01	
2.	Andrew S.Field	The international Academy of cytology Yokohoma system for reporting Breast fine needle aspiration cytopathology	Latest	01	
3.	William C Faquin,estherdiara Rossi	The Milan System for reporting salivary gland cytopathology	Latest	01	

#### 5. Department of Microbiology

S. No.	Author / Editor	Title	Edition/year of publication	Total	Total Amount (in Rs.)
<b>Books</b>					
1	Sanjay Singhal	Handbook of hospital infection control	Latest	02	
2	W. Michael Scheld	Emerging infections	Latest	02	
3	K.D Chatterjee	Parasitology, Protozoology and Helminthology	Latest	04	
4	D R Arora	Medical Mycology	Latest	03	
5	Topley Wilson	Textbook of microbiology, microbial infection and mycology.	Latest	02	
6	Fields	Virology	Latest (vol1 and	04	

			vol 2)		
7.	Richard J. Ziegler	BRS Microbiology and Immunology	Latest edition	02	
8	Topley Wilson	Textbook of microbiology, microbial infection and Parasitology.	Latest	02	

### 6. Department of Pharmacology

S. No.	Author / Editor	Title	Edition/year of publication	Total	Total Amount (in Rs.)
<b>Books</b>					
1	Nischal Pant	Viva Questions in Pharmacology	Latest Edition	02	
2	S.K.Gupta	Textbook of Pharmacovigilance: Ensuring the safe use of medicine.	Latest Edition	01	
3	Prasan R. Bhandari	K.D. Tripathi's MCQ's in Pharmacology	Latest Edition	02	
4	Pamelia Clarkson	Computational drug discovery and design	Latest Edition	01	
5	Gobind Rai Garg	Experimental Pharmacology for undergraduate students (Pb:2024)	Latest Edition	02	
6	Murty S	Emergency Medicine: Equipments procedures and drugs (Pb:2022)	Latest Edition	01	
7	Misra S	Case Based Learning in Pharmacology for undergraduate medical students (Pb:2024)	Latest Edition	01	

### 7. Department of Community Medicine

S. No.	Author / Editor	Title	Edition/year of publication	Total	Total Amount (in Rs.)
<b>Books</b>					
1	A M Kadri	IAPSM Textbook of community medicine	Latest	03	
2	Poornima Tiwari, Shashank tiwari	Mastering practical's community medicine	Latest	02	
3	P.V.Sathe, PP Doke	Epidemiology and manag, emt for health care	Latest	02	
4	DK Mahabalaraju	Essentials of community medicine practicals med.		02	

### 8. Department of General Medicine

S. No.	Author / Editor	Title	Edition/year of publication	Total	Total Amount (in Rs.)
<b>Journals</b>					
1.		The lancet		1	
2.		New England journal of medicine		1	
3.		Journal of American medical association internal medicine		1	
4.		Plos neglected tropical diseases		1	
5.		Clinical infectious diseases		1	
6.		Kidney international journal		1	
7.		Annals of rheumatic diseases		1	
8.		American journal of respiratory and critical care medicine		1	
9.		Journal of association of physicians of india		1	
10.		Indian medical journal of medical sciences		1	
11.		Lancet neurology		1	
12.		British medical journal		1	
13.		Diabetologia		1	

### 9. Department of Paediatrics

S. No.	Author / Editor	Title	Edition/year of publication	Total	Total Amount (in Rs.)
<b>Books</b>					
1	Aparthasarathy PSN Menon	IAP recent advances in pediatrics	Latest edition	02	
2	Jaydeep Choudhury Digant D Shastri	IAP textbook of pediatric infectious diseases	Latest edition	02	
3	Ashish Jain Ballambattu Vishnu Bhat	Clinical protocols in perinatology	Latest edition	02	
4	Raju C Shah	IAP textbook of tropical diseases	Latest edition	02	
5	Taruna mehra	Review of paediatrics and neonatology	Latest edition	02	
6	Vivek Jain	OSCE in paediatrics	Latest edition	02	
<b>Journals</b>					
1.		IAP national treatment guidelines and journal		02	
2.		Upto date inline access		02	



### 10. Department of General Surgery

S. No.	Author / Editor	Title	Edition/year of publication	Total	Total Amount (in Rs.)
<b>Books</b>					
1	Schwartz's	Principles of surgery	Latest	02	X
2	Fiona myint	Kirks basic surgical techniques	Latest	02	X
3	Hamilton baileys	Clinical surgery	Latest	02	X
<b>Journals</b>					
1		World journal of emergency surgery		02	X
2		Surgery of north america		02	X

### 11. Department of Ophthalmology

S. No.	Author / Editor	Title	Edition/year of publication	Total	Total Amount (in Rs.)
<b>Books</b>					
1.	Steinert	Cataract surgery	4 <sup>th</sup> edition	02	X
2.	Zia Chaudhary M Vanathi	Postgraduate ophthalmology	2 <sup>ND</sup> edition	02	X
3.	Cornea (fundamentas, diagnosis, and managment)	Mark J Mannis, Edward J Holland		02	X

### 12. Department of Obstetrics & Gynaecology

S. No.	Author / Editor	Title	Edition/year of publication	Total	Total Amount (in Rs.)
<b>Journals</b>					
1.		American journal of Obstetrics & Gynaecology	Latest	2	X
2.		Royal College of Royal Gynaecology	Latest	2	X
3.		Journal of Obstetrics & Gynaecology of india	Latest	2	X

### 13. Department of Anaesthesiology

S. No.	Author / Editor	Title	Edition/year of publication	Total	Total Amount (in Rs.)
<b>Books</b>					
1	James E Cottrell & Piyush M patel	Cottrell &patel'sneuroanaesthesia	7 <sup>th</sup> edition	02	X

#### 14. Department of Oncology

S. No.	Author / Editor	Title	Edition/year of publication	Total	Total Amount (in Rs.)
<b>Books</b>					
1.	Perez & brady	Radiation Oncology	6 Edition	01	
2.	Devita, Hellman and Rosenberg	Cancer principle and Practice of Oncology	12 <sup>th</sup> edition	01	
3.	F.M Khan	The Physics Of Radiation Therapy	6 <sup>th</sup> edition		
4.	Ann Barrett, Jane Dobbins, Stephen Morrier	Practical radiotherapy Planning	4 <sup>th</sup> edition	01	
5.	Louis, S. Comtine, Nancy J. Tasbell	Pediatric Radiation Oncology	6 <sup>th</sup> edition	01	

#### 15. Department of Dentistry

S. No.	Author / Editor	Title	Edition/year of publication	Total	Total Amount (in Rs.)
<b>Books</b>					
1.	MCLEOD	50 Landmark Papers Every Oral And Maxillofacial Surgeon Should Know	Latest edition	01	
2.	LASKARIS	color Atlas Of Oral Diseases, 3ed	Latest edition	01	
3.	SENN	Manual of forensic odontology, 5/ed,	Latest edition	01	
4.	HALIM	Anatomy Of The Head And Neck For Dental And Medical Students 2ed *	Latest edition	01	
5.	HALIM	Human anatomy: regional and clinical including embryology and genetics for dental students 3ed.	Latest edition	01	
6.	RAI, AMIT	Dental Foundation Training		01	
7.	LANGDON	Operative Oral And Maxillofacial Surgery, 3/Ed (Hb)		01	
8.	VAN HASSELT	Nasopharyngeal Carcinoma		01	
9.	HALIM	Human Anatomy Regional & Clinical For Dental Students		01	
10.	DALY	Essential Dental Public Health, 2ed		01	
11.	KIDD	Essentials of dental caries, 4ed.,		01	
12.	PRABHU	Textbook Of Oral Diagnosis		01	
13.	ANN SHARER	Treatment Planning In Primary Dental Care		01	

14	BENGEL	Differential diagnosis of diseases of the oral mucosa,		01	
15	SLOOTWEG	Dental Pathology: A Practical Introduction, 2e (Hb)		01	
16	TRONSTAD	Clinical endodontics: a textbook; 3/e,		01	
17	PASLER	Pocket atlas of dental radiology ; 1/e,		01	
18	LASKARIS	Treatment Of Oral Diseases: A Concise Textbook (Pb) 1ed		01	
19	GERARD KEITH	Advanced Dental Biomaterials		01	
20	TYLER DIEGO	Advanced Orthodontics: Fixed Functional Appliances		01	
21	PRESTON BAILEY	Clinical Advances In Implant Dentistry		01	
22	PRESTON BAILEY	Clinical Cases In Implant Dentistry		01	

#### 16. Department of Medical Education Unit

S. No.	Author / Editor	Title	Edition/year of publication	Total	Total Amount (in Rs.)
<b>Books</b>					
1.	DENT	A Practical Guide For Medical Teachers, 6/Ed (Abc.Excl)	Latest edition	01	
2.	LEN KELLY	Community-Based Medical Education: A Teacher's Handbook	Latest edition	01	
3.	HARDEN	Essential Skills For A Medical Teacher: An Introduction To Teaching And Learning In Medicine, 3/Ed	Latest edition	01	
4.	WILSON	A Practical Guide For Medical Teachers, 6/Ed (Abc.Excl)	Latest edition	01	
5.	WALSH	Medical Education; A Dictionary Of Quotations	Latest edition	01	
6.	SCHWARTZ	Medical Ethics: A Case-Based Approach		01	
7.	EVANS	Medical Humanities Colpanion		01	
8	WALSH	Oxford Textbook Of Medical Education Sae Pb)		01	
9	SWANWICK T	Understanding Medical Education Evidence Theory And Practice 3ed		01	
10	N/A AMERICAN	Understanding Medical Professionalism		01	

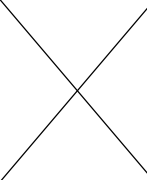
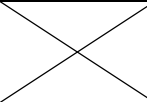
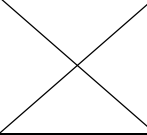
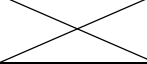
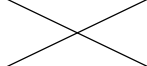
11	DENT	A Practical Guide For Medical Teachers, 6/Ed (Abc.Excl)		01	
12	LEN KELLY	Community-Based Medical Education: A Teacher's Handbook		01	

### 17. Medical Dictionary

S. No.	Author / Editor	Title	Edition/year of publication	Total	Total Amount (in Rs.)
<b>Books</b>					
1.	Taber	Medical dictionary		05	
2.	Dorlands	Medical dictionary		05	
3.	Oxford	Medical dictionary		05	

### 18. Department of hospital administration

S. No.	Author / Editor	Title	Edition/year of publication	Total	Total Amount (in Rs.)
<b>Books</b>					
1.	National disaster mgt guidelines	Medical Preparedness and mass casualty mgmt	Latest edition	01	
2.	Philip Kotler	Marketing management	Latest edition	01	
3.	Peter.F Drucker	The practice of management	Latest edition	01	
4.	Udai Pareek	Effective Organisations	Latest edition	01	
5.	John Yates	Hospital bed:A problem for diagnosis and management?	Latest edition	01	
6.		Health administrators excellence in health care, organisational changes and development in health systems	Latest edition	01	
7.	NIHFW	HMIS and total quality management	Latest edition	01	
8	Kleczkowskian d Pibouleau;WHO	Approaches to planning and design of health care facilities in developing areas vol.1 to 5	Latest edition	01	
9	Deptt. Of Health	Guidelines for construction, establishment and maintenance of hospital and day care facilities	Latest edition	01	
10	Rudolph W Giuliani	Leadership	Latest edition	01	
11	MS Pandit and Shobha Pandit	Medicolegal aid to hospitals and doctors with consumer protection laws	Latest edition	01	

12	Peter baily and David Farmer	Material management handbook		01	
<b>Journals</b>					
1.		International journal of health and human services administration		01	
2.		International journal of research foundation of hospital and health care administration		01	
3.		Journal of academy of hospital administration		01	
4.		Journal of health care risk management		01	

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