



**OFFICE OF THE CHIEF EXECUTIVE OFFICER,
SHRI MATA VAISHNO DEVI SHRINE BOARD,**
Central Office, Jammu Road, Katra (J&K) – 182301
Fax: +91- 1991-232120 Tel.: +91-1991-232189

E-mail: nes_purchase@maavaishnodevi.net, dyceov@maavaishnodevi.net

Notice Inviting e-Tender
e-NIT No. CO/Pur/NE/615/2045, Dated: 11.06.2024

e-Tenders on the prescribed format are invited on the behalf of Shri Mata Vaishno Devi Shrine Board through its Chief Executive Officer from the publishers / firms registered with the Federation of Publishers & Book-Sellers association of India for **Empanelment of Publishers / Distributors / Agencies / Firms for Procurement of Medical Books for Central Library, Medical College, Kakryal for the year 2024-25:**

S. No	Particulars	EMD (in Rs.)	Tender Fee (in Rs.)	Receiving / Opening Authority
1.	Empanelment of Publishers / Distributors / Agencies / Firms for Procurement of Medical Books for the year 2024-25 for the Medical College, Kakryal.	40,000/-	500/-	CEO

The e-NIT consisting of Qualifying Information, Eligibility Criteria, Specifications, Bill of Quantities, (B.O.Q), set of Terms & Conditions of Contract and other details can be seen / downloaded from the websites:- <http://jktenders.gov.in> & www.maavaishnodevi.org as per following:

Publishing Date	11.06.2024 at 4:30 PM
Download Start Date	11.06.2024 at 04:45 PM
Pre-Bid Conference	19.06.2024 at 12:00 Noon
Bid Submission Start Date	21.06.2024 at 12:00 Noon
Bid submission End Date (Online)	01.07.2024 at 02:00 PM
Submission of Hard Copy (end) date and time	01.07.2024 upto 04:00 PM
Date of Opening of Technical Bid (Online)	03.07.2024 at 03:00 PM (In Office of the Dy. Chief Executive Officer, SMVDSB, Katra)
Date of Opening of Financial Bid (Online)	Shall be intimated to the Technically qualified bidders.

The tender must accompany with an earnest money in the form of CDR / FDR / TDR of the amount mentioned above drawn from any Nationalized / scheduled Bank duly pledged to the Accounts Officer, Shri Mata Vaishno Devi Charitable Society, Katra and Tender Fee of Rs. 500/- either in the form of DD pledged to Accounts Officer, SMVDCS, Katra or can be deposited in the official account of Shri Mata Vaishno Devi Charitable Society Branch J&K Bank Katra, Account No. **50100417566279, IFSC – HDFC0002344**. The bidder shall mention UTR No. in the prescribed Technical Bid Form at **Annexure-‘A’**. Complete bidding process will be done online on e-Tender portal www.jktenders.gov.in. However, the bid document shall be available on official website of SMVDSB (www.maavaishnodevi.org) for reference only. The tenders be submitted strictly in accordance with the provisions of the detailed e-NIT. **The bidder shall submit the hardcopies of the uploaded documents in the Tender Box kept at Central Office, SMVDSB, Katra by or before 01.07.2024 upto 04:00 PM.**

(Vishavjeet Singh, JKAS)
Dy. Chief Executive Officer

Instruction to Bidders regarding e-Tendering process:

1. The interested bidder can download the e-NIT / bidding document from the website www.jktenders.gov.in & www.maavaishnodevi.org.
2. To participate in bidding process, bidders have to get (DSC) "Digital Signature Certificate" as per information Technology Act-2000, to participate in online bidding. This certificate will be required for digitally signing the bid. Bidders can get above mentioned digital certificate from any approved vendors.
3. The Bidders, who already possess valid (DSC) Digital Signature Certificates, need not to procure new Digital Signature Certificate.
4. The bidders have to submit their bids online in electronic format with Digital Signature. The bids cannot be uploaded without Digital Signature. No Proposal will be accepted in physical form.
5. Bids will be opened online as per time schedule mentioned in the e-NIT.
6. Before submission of online bids, bidders must ensure that scanned copies of all the necessary documents have been attached with bid.
7. The SMVDSB will not be responsible for delay in online submission of bids whatsoever reasons may be.
8. All the required information for bid must be filled and submitted online.
9. Bidders must attach scanned copies of all documents & EMD as specified in the tender documents.
10. The details of cost of documents, EMD specified in the tender documents should be the same, as submitted online (scanned copies) otherwise bid will not be accepted.
11. Bidders are advised to use "My Documents" area in their user on <http://jktenders.gov.in>, e-tendering portal to store important documents like Balance sheet, GST Registration Certificate, Tax Clearance Certificate, IT certificate, and other related documents etc., and attach these certificates as Non-Statutory documents while submitting their bids.
12. Bidders are advised not to make any change in BOQ (Bill of Quantities) contents or its name. In no case they should attempt to create similar BOQ manually. The BOQ downloaded should be used for filling the item rate as prescribed and it should be saved with the same as it contains.
13. Bidders are advised to scan their documents at 100 DPI (Dots per Inch) resolutions with Black and White, PDF \ Scan properly.
14. The guidelines for submission of bid online can be downloaded from the website <http://www.jktenders.gov.in> & www.maavaishnodevi.org
15. The Tenderer(s) should carefully study the document and prepare his tender with consideration of all provisions of the document. He should fully acquaint himself / herself with site conditions and all other factors which may influence preparation of his tender.

Sd/-
(Vishavjeet Singh, JKAS)
Dy. Chief Executive Officer

No: - CO/Pur/NE/615/2045

Dated: 11.06.2024

Copy to the: -

1. Chief Executive Officer, SMVDSB, Katra.
2. Addl. Chief Executive Officer, SMVDSB, Katra.
3. Accounts Officer, SMVDCS, Katra.
4. Dy. Manager (IT), SMVDSB, Katra with the request to generate link for pre-bid conference to be held on 19.06.2024.
5. Concerned file / Master file.



**OFFICE OF THE CHIEF EXECUTIVE OFFICER,
SHRI MATA VAISHNO DEVI SHRINE BOARD,**
Central Office, Jammu Road, Katra (J&K) – 182301
Fax: +91- 1991-232120 Tel.: +91-1991-232189

E-mail: nes_purchase@maavaishnodevi.net, dyceov@maavaishnodevi.net

Notice Inviting e-Tender

e-NIT No. CO/Pur/NE/615/2045, Dated: 11.06.2024

SUBJECT: Notice inviting E-Tender on the prescribed format duly affixed with Revenue Stamp worth Rupees Six only are invited on behalf of Shri Mata Vaishno Devi Shrine Board through its Chief Executive Officer are invited the publishers / firms registered with the Federation of Publishers & Book-Sellers association of India for **Empanelment of Publishers / Distributors / Agencies / Firms for Procurement of Medical Books for Central Library, Medical College, Kakryal for the year 2024-25:**

1. **REQUIREMENT:**

For and on behalf of SMVDSB, through its CEO, SMVDSB, e-Tender affixed with e-Stamp under Two Bids System are invited are invited from the publishers / firms registered with the Federation of Publishers & Book-Sellers association of India for **Empanelment of Publishers / Distributors / Agencies / Firms for Procurement of Medical Books for Central Library, Medical College, Kakryal**. The detailed Tender Document with full description and Terms and Conditions is available at www.jktenders.gov.in & www.maavaishnodevi.org

2. **TENDER SCHEDULE:**

Publishing Date	11.06.2024 at 4:30 PM
Download Start Date	11.06.2024 at 04:45 PM
Pre-Bid Conference	19.06.2024 at 12:00 Noon
Bid Submission Start Date	21.06.2024 at 12:00 Noon
Bid submission End Date (Online)	01.07.2024 at 02:00 PM
Submission of Hard Copy (end) date and time	01.07.2024 upto 04:00 PM
Date of Opening of Technical Bid (Online)	03.07.2024 at 03:00 PM (In Office of the Dy. Chief Executive Officer, SMVDSB, Katra)
Date of Opening of Financial Bid (Online)	Shall be intimated to the Technically qualified bidders.

3. **ELIGIBILITY CRITERIA:**

- a) The tenderer should be registered with the Federation of Publishers & Book-Sellers Association of India. Necessary supportive documents must be uploaded / enclosed with the technical bid.
- b) The bidder must have an experience of minimum 03 years for the supply of books to Government Medical Colleges, Government Universities/ Institutes of National Importance as on 31 March, 2024.
- c) Average Annual turnover of the bidder should be more than **Rs. 16.00 lakh** for the last three financial years (**2021-22, 2022-23 & 2023-24**) as per the annual audited balance sheet and profit & loss account of the relevant period duly authenticated by a Chartered Accountant (The turnover of the sister concern firms / subsidiaries shall not be considered by Shrine Board).

- d) The bidder must have sound financial background and a positive net-worth continuously for the last three financial years **(2021-22, 2022-23 & 2023-24)**.
- e) The bidder should be an Income Tax Payee.
- f) The bidder must be an authorized distributor / dealer / supplier of the books from leading publishers in Medical Science. The bidder shall have to furnish the proof for holding direct account with publisher (enclose list of publishers holding direct account)
- g) The bidder must attach / upload an affidavit on stamp paper duly attested by 1st Class Magistrate with the effect that:
 - i. The documents catalogue etc. enclosed with the e-tender are genuine and have not been tampered or fabricated.
 - ii. The firm has not been blacklisted in the past by any Govt/ Private institution of the country.
 - iii. If anything found wrong at any stage, I will be personally responsible for the same.
- h) The bidder must attach / upload the copies of following with bid document:
 - i) Pan card
 - ii) GST registration certificate.
 - iii) Membership certificate with the federation of publishers & book seller association of India.
 - iv) Permission from Reserve Bank of India to remit payment to foreign publishers.
 - v) Publishers' exclusive Distributer Certificate / Authorized Dealership Certificate.
 - vi) Import / Export License.
 - vii) Documentary proof of at least three reputed foreign publishers for importing books directly from them.
 - viii) Income Tax Return, Balance Sheet, Profit & Loss Account for the last three years.
 - ix) **Declaration Certificate:-**Declaration Certificate that no case is pending with the police / court against the bidder / firm / company /Agency and not been suspended / blacklisted by any PSU / Government Department / Financial Institution / Court etc **(as per annexure C)**.
 - x) **No Deviation Certificate:** - No Deviation Certificate as per format enclosed at **Annexure – E**.

4. **PROCEDURE FOR SUBMISSION OF TENDER:**

Bidders are invited to submit Bids for “**e-Notice Inviting Tender (e-NIT) for Empanelment of Publishers / Distributors / Agencies / Firms for Procurement of Medical Books for Central Library, Medical College, Kakryal**” in two parts viz. Technical Bid (**Annexure-‘A’**) and Financial Bid (**refers to BoQ Online only**) as per enclosed proforma along with supporting documents, application fee, EMD etc. The Tenderers are required to submit their tenders under 2 bids system with Cover-I (Technical Bid) and Cover-II (Price Bid).

A. Cover-I (Technical Bid)

(This cover shall contain): -

- (i) **Annexure-‘A’** form duly filled in along with relevant documentary proofs.

- (ii) Scanned copies of EMD in shape of CDR / FDR pledged to Accounts Officer, SMVDCS. However, EMD in original shall be submitted along-with the technical bid document.
- (iii) Tender Fee of **Rs.500/-** either in the form of DD pledged to Accounts Officer, SMVDCS, Katra or shall be deposited in the official account of Shri Mata Vaishno Devi Charitable Society, Branch J&K Bank Katra, Account No. **50100417566279, IFSC – HDFC0002344(in IFSC Code “0” stands Zero)**. The bidder shall mention UTR No. in the prescribed Technical Bid Form at **Annexure- ‘A’**
- (iv) Tender Document containing Instructions, **Terms and Conditions duly signed** on each leaf by the Tenderer, along with documentary proof wherever required.

B. Cover II (Price Bids):

- (i) The bidder shall quote percentage discount on MRP of Book / Journal separately as per BOQ & has to be submitted **online** in the form of BOQ only.
- (ii) The price bid should be absolute and unconditional.
- (iii) Conditional bids shall be rejected.
- (iv) The price bid shall be opened in favour of bidders who qualify in the technical bid. Rates are required to be quoted strictly as per prescribed BOQ/item of works.
- (v) Price bids not conforming to above standards or suffering from any flaw shall be rejected

5. SELECTION CRITERIA:

- i. In the first stage of evaluation, offer shall be rejected, if found deficient as per the requirements of Tender / Bid Processing Fee and other eligibility criteria. Only bids confirming the e-NIT conditions shall be further taken up for evaluation. Evaluation of the technical Bid will start first. The bidder qualifying the technical bid shall only be admitted in process of financial bid evaluation.
- ii. Financial bids of the technically qualified bidders shall be opened and the bidder offering highest discount emerged as H-1 bidder and shall be considered for the allotment of the contract. In-case of the tie in percentage discount offered, revised sealed bid can be obtained on the spot and the bidder offering highest percentage discount shall be considered for the allotment of the contract. In-case of tie in second instance, it shall be decided by the process of “**draw of lots**”.
- iii. The Shrine Board reserve the right to negotiate the quoted discount offered, terms & conditions with the highest tenderer or any of the other tenderers on quality basis to ascertain the suitability of the acceptance offer.
- iv. SMVDSB may empanel vendors category-wise in case of different H-1 of different categories of Books.
- v. SMVSDB reserve the right to give counter offer of the discount percentage to the bidders other than the H-1 bidder to arrive them at the discount percentage of H-1.

6. PRE-BID CONFERENCE:

A pre-bid conference will be held on **19.06.2024 at 12:00 Noon** at Conference Hall, Central Office, SMVDSB, Katra. In case, any of the prospective bidder(s) intends to join the pre-bid conference through online mode, they shall forward their request on the official e-mail ID nes_purchase@maavaishnodevi.net by or before 17.06.2024. **Shrine Board reserves the right to modify the terms & conditions of e-NIT after the pre-bid conference in view of any practical modalities which may emerge during the pre-bid meeting.**

7. **GENERAL TERMS & CONDITIONS:**

- (i) The bidder shall offer the maximum discount on books to the SMVDSB, trade discount along with certificate certifying that higher discount is not given to any other department organization / institution than offered should be enclosed / attached with the documents. If at any time, it is established that successful tenderer has sold books to any other department organization / institution at higher discounted price, the bidder shall be liable for reimbursement of the excess rates charged besides imposition of penalty decided by the higher authorities.
- (ii) The Technical Bid should be accompanied by a copy with each page duly signed by the authorized signatory of the bidder (s), who has signed the tender document, as a token of acceptance of the terms and conditions of the e-NIT otherwise, bid(s) shall not be considered.
- (iii) Any changes/corrigendum/extension of closing / opening dates in respect of this e-NIT shall be issued through **SMVDSB's website, or e-publishing portal** only and **no press notification will be issued in this regard. The bidder(s) are therefore requested to regularly visit SMVDSB's website and e-publishing portal** for updates.
- (iv) In case of rejection of the bid(s) due to incomplete information or not meeting the terms & conditions mentioned in e-NIT, the competent authority's decision will be final and the party shall not be entitled to any compensation for non-issue of work.
- (v) In case of any document attached found forged/tampered, the bidder (s) is likely to face legal action against them under rules including forfeiture of their earnest money and debarred to participate in the tendering process of SMVDSB for the period of 03 years.
- (vi) After the successful culmination of tender, if the approved bidders refuses to comply with the rate approval order and subsequently failed to comply the supply orders on account of any reason, the same bidders shall be debarred from further dealing with the Board for a continuous period of 03 years and the stipulated CDR/FDRs of the bidder shall be forfeited.
- (vii) SMVDSB reserves the right to empanel one or more agencies through this e- NIT.
- (viii) SMVDSB reserves the right to seek clarifications or additional information/ documents from any bidder regarding its technical bid. Such clarification(s) or additional information/document(s) shall be provided within the time specified for the purpose. Any request and response thereto shall be in writing, if the bidder does not furnish the clarification(s) or additional information/document(s) within the prescribed date and time, the proposal shall be liable to be rejected.
- (ix) SMVDSB is not bound to award contract at the highest discount offered/ quoted in the Tender and reserves the right to decide on fair and reasonable price of the services goods tendered for any counter offer the same to the bidders. All other terms and conditions of the tender shall remain operative even if a counter offer rate is offered to the bidders.
- (x) SMVDSB reserves the right to engage one or more agencies at a time. One or more agencies may be empanelled through this Tender. Those agencies who accept the offer will be empanelled for supply of books from time to time to the SMVDSB.

- (xi) It is clearly understood by the parties that no financial liability of any type is created by issuance of the letter of empanelment.
- (xii) SMVDSB reserves the right to modify/change/delete/add any further terms and conditions prior to the issue of work order.

(xiii) **TERMS OF CONTRACT**

- a) **Period of Contract:** Contract period will be initially for two years extendable for another one year on same rate and terms & conditions subject to the satisfactory performance.
- b) The discount percentage shall remain unchanged during the entire period of empanelment.
- c) The net payable price will be the publisher's price minus discount offered and accepted by the SMVDSB.
- d) **Contract Agreement:** The successful bidder shall be bound to execute an agreement on non-judicial stamp paper of Rs. 500/- (Five hundred only). The SMVDSB reserves the right to amend the terms & conditions of contract by mutual discussions and shall be in writing. The amended terms and condition will form part of the agreement.
- e) **Sub-Contracting:** The successful bidder shall not assign, sub-contract or sub-let the whole or any part of the contract in any manner.
- f) The SMVDSB will have the right to drop any Agency from the empaneled list without assigning any reason whatsoever. SMVDSB also reserves the right to modify the Terms and Conditions for empaneled Agencies.
- g) The empaneled bidder should be able to display the latest books from all leading National/ International Publishers / Government / World Bank / IMF / ILO / UNO / Other Agencies / Public agencies along with their latest catalogs, as per the need of SMVDSB. If the successful bidder is not able to display the latest books as mentioned in the Para, the contract will be terminated.
- h) All books supplied should be as per biographic specifications supplied, and if the books are not found satisfactory, the same will be sent back, and the expenditure will be borne by the empaneled bidder.
- i) Please note that if Indian Editions of the books are available in the market, the same should be supplied even if the Foreign Edition is mentioned in our order unless otherwise specified.
- j) No banned book(s) should be supplied, and if any such book is supplied, it would be forfeited.
- k) **Delivery Period:** The successful bidder has to execute all the supplies within the stipulated time frame (90 days in case of foreign books and 30 days in case of Indian Books) from the issue of the order. However, it may please be noted that the successful bidder will be required to deliver the books at NES Banganga / Medical College Kakryal, against instant orders.
- l) Damaged books or books with missing pages shall under no circumstances be accepted by SMVDSB and should be taken back by the empaneled bidder even after they have been stamped for accessioning at its own expenses.
- m) The latest paperback editions should always be supplied unless otherwise mentioned. Indian reprints/editions, if available should be supplied. Librarian of Central Library should be consulted beforehand if successful bidder intends to supply hardback editions, if the ordered paperback edition is not available.
- n) In case of foreign edition, a certificate would be required from the successful bidder that "Indian reprint/edition is not published" for the title (Mentioned name of title).
- o) Only Paper Back edition would be supplied, wherever available. If "Paper Back editions are not supplied a certificate would be submitted stating that "No paperback edition for the book(s) [mentioned name of title(s)] is/are available."
The Books must be of latest edition.

8. **PENALTY:** Following penalties shall be imposed after delay beyond the delivery period, subject to acceptance by the Competent authority of SMVDSB: -
- a) upto 7 days @ 0.5%
 - b) From 8th day to 15th day @ 1%
 - c) From 16th day to 22nd day @ 1.5% and
 - d) From 23rd day to 30th day @ 2% shall be imposed on each pending item as per the approved rate/quantity mention in the purchase order of the value of the pending supplies.
 - e) In case of incomplete supply received, an amount equal to 2% of the total value of non-supplied material shall be deducted from the due payment of the supplier.

9. **BILLING AND PAYMENTS:**

- (i) **No advance payments shall be made:** - The payment shall be made after the supply and acceptance of books in good condition by the institute, within a period of 60 days from the date of issuance of G. R.
- (ii) The vendor will have to submit the bills of foreign books converted to Indian rupees at RBI exchange rates on the date of supply of books.
- (iii) **The supplier shall have to mention the GST No. 01ABIAS9784P1ZK of Shri Mata Vaishno Devi Charitable Society, Katra while raising their bill of supplies. While filing GSTR-I, the supplier shall classify the supply / Service made to Shrine Board under Business (B to B) Sales. The supplier shall also mention six digit HSN code of the material to be supplied. In case the vendor doesn't upload / mention the bill under B to B, the GST amount levied in the Bill shall not be paid.**
- (iv) **The supplier shall file GSTR 1 and 3B within the due dates prescribed under the CGST / SGST Act 2017 so as to enable SMVDSB to claim timely input credit. In case of default, interest @2% per-month of tax amount shall be charged and recovered from the defaulting supplier.**
- (v) **In case of quarterly based GST filling firms, the supplier shall have to transfer their bills (B to B) on monthly bases under Invoice Furnishing Facility (IFF).**

10. **The bill should have quoted the following:**

- i. The price has been correctly charged in accordance with the publisher's invoice/printed price.
- ii. The latest edition/ordered edition of the books have been supplied. No "Remaindered" title is supplied.
- iii. Rates are charged as per RBI Exchange Rates (applicable in foreign books).
- iv. GST, if applicable.
- v. Ref. No & Date/ ISBN/ Author/ Title/ Publisher/ Currency / Qty / Price / Gross / Dis. (%) / Net Amount.
- vi. The bill must contain the item number of the order against the title supplied.
- vii. The vendor must submit the following price proof, duly certified and stamped, in support of the price charged;

11. **In case of a foreign title:**

- a) If the price of the book is not printed, the vendor must submit the publisher's invoice copy of the book as a price proof.
- b) If a foreign title is exclusively distributed by any exclusive Indian distributor, then the vendor must submit a letter from the publisher/authorized exclusive

distributor stating the same and price of the book along with the invoice of the authorized exclusive distributor, as price proof.

12. **In case of Indian title:**

If the price of the book is not printed, then the vendor must submit the publisher's/authorized distributor's invoice copy, as price proof. Publisher's Catalogue is generally not accepted as price proof.

- i) All pages of the relevant documents must be signed and stamped by the firm.
- ii) TDS/Income Tax etc. are to be deducted at source from the bills of service provider as per rule.
- iii) The actual price of publications has been charged without any handling / postage charges.
- iv) No advance payments will be made to the Agency/ Firm under any circumstance.

13. **INSPECTION / LIFTING BACK OF REJECTED SUPPLIES:**

- i. The supplied Books / Journals shall be checked / inspected by the team nominated by the authorities and if found defective or not as desired, the same shall be rejected and is also liable to penalize, as deemed fit by the Competent authority of SMVDSB.
- ii. The rejected material shall have to be lifted by the supplier at his own risk and cost within a week's time falling which storage charges per day as may be deemed fit to the authority shall be levied.
- iii. In case the supplies are rejected, same shall be lifted back by the supplier within 07 days from the date of intimation from this office, failing which the penalty @ 2% of the total value of rejected supplies per day shall be imposed against the supplier for a period of one week which shall be doubled in subsequent weeks and the rejected material in the stores shall be at the risk of the firm. Beyond one month the material shall be auctioned and storage charges shall be recovered from the supplier @2% per day. The amount acquired on account of auctioning shall be deposited to SMVDSB Account.

14. **TERMINATION OF CONTRACT:**

- a) That the contract shall be liable to be terminated any time during the period of contract on one month's notice by the Shrine Board or payment of an amount equivalent to one month's sum in lieu of the notice. The contract shall also be liable to be terminated any time during the period of contract on three months' notice by the empaneled bidder or payment of an amount equivalent to three month's sums in lieu of the notice. The empaneled bidder shall not sublet the operation to any other agency / person etc. at any time during the period of contract. The contract can be terminated at any time in case the services are not found to be satisfactory.

15. The contract shall also be terminated, if the empaneled bidder fails to take-up the work or execute the agreement with SMVDSB in the stipulated time or fails to deliver / non-compliance as per the terms & conditions of the e-NIT.

16. Shrine Board reserves the right to alter, accept or reject part or all the Tenders without, assigning any reason thereof.

17. **ARBITRATION:**

All disputes and differences between the parties hereto shall be referred to the sole arbitration of the person to be nominated and appointed by the **Chief Executive Officer, Shri Mata Vaishno Devi Shrine Board**, whose decision shall be final and binding upon the parties to this agreement. The provision of The Arbitration and

Conciliation Act, 1996 shall apply. Courts at Jammu only shall have the jurisdiction to entertain any legal proceeding arising out of this contract.

18. **FORCE MAJEURE:**

Any failure or omission to carry out the provisions of the order shall not give rise to any claim by one party against the other, if such failure or omission arises from an "Act of God" which shall include all acts of Natural Calamities such as fire, flood, earthquakes, hurricanes or any pestilences or from civil strikes, compliances with any statute or regulations of the Government lock outs and strikes, riots, embargoes or from any other reasons beyond the control of the parties including the war (Whether declared or not) Civil War or State of Insurrection.

Queries may be addressed to:

Dy. Chief Executive Officer (V), SMVDSB

Fax: +91- 1991-232120, Tel.: +91-1991-232818

Website: www.maavaishnodevi.org,

Email: dyceov@maavaishnodevi.net, nes_purchase@maavaishnodevi.net

No.: CO/Pur/NE/615/2045

Dated: 11.06.2024

Sd/-

(Vishavjeet Singh, JKAS)

Dy. Chief Executive Officer

(Technical Bid)

**(To be submitted on the letterhead of the Agency)
FOR EMPANELMENT OF VENDORS FOR BOOK SUPPLY TO SHRI MATA VAISHNO
DEVI SHRINE BOARD, KATRA**

Name of the Tenderer: _____

Detail of Tender Fee:

a) UTR No. _____ date _____ Amount _____

Detail of EMD:

EMD in the form of CDR/FDR/TDR No. _____, Amount: _____

Date: _____, Bank _____, Branch _____

To,

**The Chief Executive Officer,
Shri Mata Vaishno Devi Shrine Board,
Katra.**

Sir,

I hereby submit my tender / bid for supplying Medical Books for Shri Mata Vaishno Devi Shrine as mentioned in the **Clause No. 03 of the e-NIT**. The detail of the particulars submitted through online mode and in a hardcopy format is as produced below:-

S.No.	Particulars	Attached/Not Attached
1.	Name of the Publishers & Book-Sellers with Address (telephone number/Mobile No.) along with brief description of background.	
2.	Membership certificate with the federation of publishers & book seller association of India.	
3.	Experience of supply of books to Government Medical Colleges, Government Universities/ Institutes of National Importance for not less than 03 years as on 31 March, 2024 (Attach relevant copies of work order).	
4.	Publishers' exclusive Distributer Certificate / Authorized Dealership Certificate.	
5.	Average Annual turnover for the last three years (2021-22, 2022-23 & 2023-24). (Proof to be enclosed)	
6.	The tenderer must have sound financial background and a positive net worth for the last three years (2021-22, 2022-23 & 2023-24). (Proof to be enclosed)	
7.	Audited Balance sheet for the last 03 years 2021-22, 2022-23 & 2023-24.	
8.	a) PAN (proof to be enclosed) b) ITR statement/ Income Tax Assessment Order (for the last three years to be enclosed) i.e. 2021-22, 2022-23 & 2023-24. c) GST No. (proof to be enclosed)	
9.	Import / Export License.	

S.No.	Particulars	Attached/Not Attached
10.	Documentary proof of at least three reputed foreign publishers for importing books directly from them.	

Copies of documentary proof may be furnished where-ever required. Additional pages may be used, if needed.

Signature: _____
Name: _____
Designation: _____
R/o: _____
Contact No.: _____

Annexure-B

DETAILS OF EXPERIENCE

(To be submitted on the letterhead of the Bidder)

S. No.	Name of the Organization/Institute where goods/services were provided with Name of contact person, contact No. & Email ID	Value of the contract per annum in Rupees	Duration of Contract		Total years of experience (YY/MM)	Whether it is academic institute (Yes/NO)	Copy of contract along with the performance report {Yes/No}
			From (DD/M/ M/YY)	To (DD/MM/ YYYY)			
1.							
2.							
3.							
4.							
5.							
6.							

Note: Bidder may add row / rows in the above format, if no. of organizations / Institutions is more.

Signature of Bidder

Name: _____
Designation: _____
Organization Name: _____
Contact No.: _____

(ON THE LETTER HEAD OF THE FIRM)

DECLARATION

I / We hereby declare that no case is pending with the police / court against the bidder / firm / company (Agency). Also, I / We have not been suspended / blacklisted by any PSU / Government Department / Financial Institution / Court etc.

Seal and Signature of the bidder

Place:

Date:

FINANCIAL BID
(to be submitted online only)

FOR THE EMPANELMENT OF VENDORS FOR BOOK SUPPLY TO SHRI MATA VAISHNO DEVI SHRINE BOARD.

Books are to be supplied to the institute by any convenient mode except VPP as specified in tender.

TABLE-A (Foreign Books)			
S.No.	Book Details	Percentage of discount offered on MRP	
		Single copy	Multiple copies
1.	Foreign Publications (All books –except reference sources viz., handbooks, dictionaries, manuals and encyclopaedias etc.)		
2.	Foreign Publications (Reference books viz., handbooks, dictionaries, manuals and encyclopaedias etc.)		
3.	Foreign Publications (Government/Society Publications)		

TABLE-B (Indian/National Books)			
S. No	Book Details	Percentage of discount offered on MRP	
		Single copy	Multiple copies
1.	Indian Publications (All books - except reference sources viz., handbooks, dictionaries, manuals and encyclopedias etc.)		
2.	Indian Publications (Reference books viz., handbooks, dictionaries, manuals and encyclopedias etc.)		
3.	Indian Publications (Government/ Society Publications)		

Note:

- I. The discount percentage for foreign books are to be quoted in the Table-A of BOQ.
- II. The discount percentage for Indian/ National books are to be quoted in the Table-B of BOQ.
- III. The suppliers who are not filling the eligibility criteria or conditions for foreign book supplier, may quote the discount percentage for Indian Books only, else their financial bid for Indian/ National Books may only be considered.
- IV. The discount percentage shall remain unchanged during the entire period of empanelment.
- V. Please fill '0' (Zero), in case of not applicable. For example, the agency does not have the eligibility in supplying books of foreign publishers, they need to quote '0' (Zero) in Table-A.

Place:

Date:

(Signature with stamp of the bidder)

(ON THE LETTER HEAD OF THE FIRM)

NO DEVIATION CERTIFICATE

Notwithstanding anything mentioned in our bid, we hereby accept all the terms and conditions mentioned in the e-NIT. I/We hereby undertake and confirm that we have understood the specifications properly and shall supply the medical books to SMVDSB during the Rate Contract Period.

Seal and Signature of the bidder

Place:

Date: