



**Office of the Chief Executive Officer
Shri Mata Vaishno Devi Shrine Board, Katra**

**No. CO/Pur/Electronics/626/3665
Dated: 06.11.2024**

REQUEST FOR INVITING QUOTATION

SMVDSB invites sealed quotations (on the letter head of the firm) from **reputed manufacturers or their authorized distributors / dealers only** for Supply, Installation, Testing and Commissioning (SITC) of following items:

Description of Item	Req. Qty.	Specifications
Convertor (SDI to Optical Fiber Convertor)	02 pair	Bidirectional, multi-rate SDI to optical fiber conversion Supports video signals up to DCI 4K25 and UHD 4K60 Automatic signal detection Supports up to 16-channel embedded audio Change settings with function switches or the macOS/Windows-compatible software Universal power supply with locking connector Rugged, compact metal housing SMPTE optical fiber SFP socket
Convertor (HDMI to Optical Fiber Convertor)	02 pair	Fiber Output 10 Gbps Optical SFP-based, Singlemode/Multimode
Optical Fibre Cable (04 core)	200 mtr.	Cable Type: Single-Mode Fiber Optic Cable Jacket Material: High-Density Polyethylene (HDPE) Conductor Material: Glass Fiber
XLR to XLR Audio Cable	200 mtr.	02 core shielded cable with noise cancellation
SDI Distributor	02 Nos.	SDI Video Inputs 1 x SDI Video Input. Switchable between SD, HD and 3G-SDI. SDI Video Outputs 8 outputs automatically match the SDI video input.
HDMI Cable	25 mtr.	25 Mtr should support for 4k resolution
LIU	01 pair	6 Port fully loaded
Patch Cord (SC to LC)	10 Nos.	SC to LC Single Mode Length: 3mtr
Optical Fiber Pigtail & SC adaptor	10 Nos.	Single mode OFC Pigtail with SC adaptor Length: 1 mtr
HDPE Pipe	200 mtr.	2.5 inch
SDI Cable with connector (10 meter)	02 Nos.	HD SDI cable with BNC connector, 1080P for Video

Interested participants may send **their sealed quotation** along with relevant documents with full details in sealed cover viz. Net price (inclusive of GST & other taxes, F.O.R. Engineering Store, Banganga, Katra), payment terms, delivery schedule and other conditions of sale **including special discount to SMVDSB.**

Sealed quotations addressed to **Purchase Section, Shri Mata Vaishno Devi Shrine Board, Central Office, Katra** should reach through Speed Post / Registered Post / reputed courier or personally hand over to the Purchase Section **on or before 16.11.2024 upto 02:00PM positively.** The quotations received shall be opened by the committee in presence of representative of the firm (s) who may choose to remain present on the occasion.

Following particulars must be mentioned on the envelope containing your quotation:-

<p style="text-align: center;">RFIQ – SITC of Misc. IT items NOT TO BE OPENED BEFORE 16.11.2024 upto 02:00PM RFIQ No.CO/Pur/Electronics/626/3665 Dated: 06.11.2024</p>

Terms and Conditions:

1. **This is just a RFIQ and not a Purchase Order.**

2. Donations to Shri Mata Vaishno Devi Shrine Board, Katra are exempted from Income Tax under Section 80-G of the Income Tax Act.
3. **Rate should be Net inclusive of all taxes, installation at SITE i.e. Adhkuwari, having special discount to SMVDSB and the same shall be delivered at Engg. Store, Banganga, Katra.**
4. The participating firms (s) shall send sealed quotations through Speed Post / Registered Post / reputed courier or be personally handed over to the Purchase Section on or before 16.11.2024 upto 02:00PM positively, quotations after due date and time shall not be accepted.
5. **The rate should be valid for a period of 30 days from the last date of submission of quotations.**
6. The participating firms are advised to quote NET rates (per piece) inclusive of all taxes and F.O.R. Engineering Store, Banganga, Katra. **(Rates excluding GST and Ex-Shop shall not be considered even after opening of the quotation).**
7. **The allotment of the work will be awarded to the firms whose total project cost is less as compared to other participants.**
8. **Earnest Security Deposit (EMD):**
 - a. The participating firm shall have to furnish the EMD in the shape of CDR/FDR amounting to Rs. 25,000/- (Rupees Twenty Thousand only) pledged to FA/CAO, SMVDSB payable at Katra alongwith the offer. The participating firms may also deposit the EMD amount through NEFT/RTGS in the official A/c of Shri Mata Vaishno Devi Shrine Board, Bank Name: The J&K Bank, Account No. Account No. 0235040500001804, IFSC – JAKA0KATTRA (“0” Zero). EMD in the shape of Demand Draft shall not be accepted. **Also, no exemption for non submission of EMD is allowed.**
 - b. It shall be noted that if any bidder did not enclose EMD (in original) of stipulated amount or furnish CDR/FDR of an amount less than the stipulated amount as mentioned, the bid/offer submitted by the firm shall be rejected outrightly and the rates of the said firm shall not be considered even after opening.
 - c. EMD will be released after all contractual obligations are complete. The same can be withheld / forfeited, in full, or in part, in case the supply order is not executed satisfactorily, within the stipulated period.
9. Participating firm (s) shall quote the rates as per the “UOM (unit of measurement)”, requirement & specification of the Shrine Board.
10. No escalation in the basic rate of item shall be allowed by SMVDSB during currency of Contract. If the rate of GST is increased/ decreased or a new tax is introduced or an existing tax is abolished or any change in interpretation or application of any tax occurs in the course of performance/evaluation of contract, which was or will be assessed on the bidder in connection with the performance of the contract, an equitable adjustment of the contract price shall be made to fully take into account any such change by addition to the contract price or deduction there from as the case may be.
11. The rates should strictly be quoted on the LETTER HEAD as per price bid format, specification / UOM / requirement of SMVDSB. Any deviation from the same shall tantamount to rejection of the offer / rates quoted by you.
12. The successful firm is responsible for supplying genuine / original quality material to SMVDSB. Any deviation from the same leads to the rejection of the supplied material alongwith forfeiting of EMD and debarring from any further dealing with SMVDSB.
13. The participating firms are advised to enclose the authorized manufacturer / distributor / dealers certificate, if any, alongwith the quotation.
14. **Before submitting the quotation, the participating firms shall ensure that sufficient stock is available with them.**

15. Delivery:

- a. The successful firm shall have to deliver the material at Engineering Store, Banganga, Katra, J&K (UT) – 182301 within a period of **10 days from the date of issuance of Contract** and shall be installed at SITE i.e. Adhkuwari within a period of 10 days. However, early supply and installation shall highly be appreciated. No extension in delivery period shall be allowed.
- b. The successful firm is advised not to wait for last day to deliver / install the material as the same are urgently required for official use in SMVDSB.
- c. The supplier shall have to mention GST No. 01AAETS9822J1ZC of (Shri Mata Vaishno Devi Shrine Board) while raising their bill of supplies.
- d. While filing GSTR-I, the supplier shall classify the supply / service made to SMVDSB under Business to Business (B to B) Sales.
- e. The firm shall have to mention the HSN Code while raising the bills of supplies.
- f. The supplier shall file GSTR-I and 3B within due dates prescribed under the CGST/SGST Act 2017 so as to enable SMVDSB to claim timely input credit. In case of default, interest @2% per month of the tax amount shall be charged and recovered from the defaulting supplier.
- g. The supplier who opted for QRMP scheme must opt for Invoice Furnishing Facility (IFF) to file their details of outward supplied in first two months of the quarter to pass on the credit to the Shrine Board.
- h. The supplier has to mention the price of the material, CGST & SGST separately while raising the bills of supplies.

16. Payment Terms:

- a. No Advance payment shall be made. The payment shall be processed after successful installation, commission, receipt of Invoice, requisite documents and preparation of GR at ES, Banganga and receipt of satisfactory installation report from AEE (Elect.), Manager (Adhkuwari) and AM (IT). Thereafter shall be released through Accounts Wing within 20 days.

17. Warranty:

- a. The successful firm shall provide Warranty of a minimum period of 01 yr. on all the items.
- b. The warranty shall start from the date of receipt of material at Engineering Store, Banganga, Katra.
- c. The successful firm shall be responsible for providing Guarantee / Warranty to SMVDSB on the supplied material. Warranty Certificate shall be furnished at the time of supply of material. The supplier shall be fully responsible for any manufacturing defects and shall providing warranty service after sales.

18. INSPECTION / LIFTING BACK OF REJECTED SUPPLIES:

- a. On receipt, the material shall be inspected / checked by our Inspection Committee and if found of inferior quality/defective/not conforming to specifications, the same will be rejected and the Board shall be at liberty to have the same procured from open market at the risk & cost of the supplier whereby the original supplier shall be liable to pay the extra cost, if any, involved in the process.
- b. The rejected material shall have to be lifted by the supplier at his own risk and cost within a week's time falling which storage charges @2% per day of the total value of the rejected supply as may be deem fit to the authority shall be levied.
- c. Beyond one month the material shall be auctioned without any communication and storage charges @2% per day of the total value of the Purchase /Supply Order shall be deducted from any pending payment of the supplier.

19. **Penalty:**

- a. In case the material is not delivered within the delivery period (as mentioned in the job order), the supplier is liable to penalty for the delay **i.e. i)** upto 07 days @ 0.5% **ii)** from 8th day upto 15th day @ 1% **iii)** from 16th day upto 22nd day @ 1.5% and **iv)** from 23rd day to 30th day @ 2% shall be imposed on each pending item as per the approved rate/quantity mention in the PO of the value of the pending supplies.
- b. In case of incomplete supply, an amount equal to 2% of the total value of non supplied material shall be deducted from any pending payment of the supplier.
- c. In case the material is not supplied within the stipulated period, the purchase order issued shall be deemed to have been cancelled and relevant penalties shall be imposed including forfeiting of EMD submitted by the firm.

20. **Debarring**

If the successful bidder / supplier / firm fails to comply with the terms and conditions of the RFIQ after successful culmination of the RFIQ and placing of purchase order, the firm shall be debarred from further dealing with SMVDSB for a period of 03 years and the EMD/Security Deposit, if any, of the firm shall be forfeited without any communication.

21. The quotation / offer should be filled neatly without any cutting/over writing. In case of any cutting / overwriting, the rates shall not be considered. **{“It is advised that the quotation shall be submitted in a computerized typed format”}**.
22. The quantities mentioned in the RFIQ are tentative, which may be increased/decreased as per requirement of SMVDSB.
23. SMVDSB reserves the right to reject, accept or prefer any quotation in part or full without assigning any reason whatsoever at any stage. Shrine Board also reserves the right to re-invite the quotations at its sole discretion.
24. Shrine Board Reserves the right to cancel the RFIQ without any prior notice.
25. SMVDSB reserves the right to negotiate the quoted rates, terms and conditions with the lowest bidder or any of the other bidder on quality basis to ascertain the suitability of the acceptable offer.
26. SMVDSB reserves the right to procure the material on Quality Basis.
27. SMVDSB reserves the right to split the demand among one or more firms on the L-1 / approved rates.
28. Standard Terms and Conditions shall also be incorporated in the Purchase Order to be issued in favour of the successful bidder/firm.
29. Conditional, illegible, ambiguous quotation(s) and quotation(s) received after the stipulated date and time shall be out rightly rejected.
30. **One copy of the RFIQ document duly signed and stamped accepting the terms and conditions shall also be enclosed alongwith the offer.**

Seal & Signature of the bidder

**Sd/-
(Vipan Bhagat, JKAS),
Asstt. Chief Executive Officer**

PRICE BID

(on the letter head of the firm)

To,

The Asstt. Chief Executive Officer (VB),
Shri Mata Vaishno Devi Shrine Board,
Katra.

Subject: Quotation for SITC of Misc. IT items required for Display of Live Garbhjoon Aarti at Adhkuwari.

Ref. No.: RFIQ no: CO/Pur/Electronics/626/3665 dated: 06.11.2024

Sir,

I, _____ representative / proprietor from M/s _____ hereby submit the following rates for the supply of material as per the required specification / UOM / requirement of Shrine Board, **Net rates (inclusive of GST and other taxes / charges) F.O.R. Engineering Store, Banganga, Katra and Installation at SITE:-**

S. No.	Description of Item (specifications as mentioned in the RFIQ document)	Req. Qty.	Make offered	Net Rate inclusive of all taxes, F.O.R ES, Banganga, Katra and installation at SITE i.e. Adhkuwari.
1	Convertor (SDI to Optical Fiber Converter)	02 pair		each pair
2	Convertor (HDMI to Optical Fiber Converter)	02 pair		each pair
3	Optical Fibre Cable (04 core)	200 mtr.		per mtr.
4	XLR to XLR Audio Cable	200 mtr.		per mtr.
5	SDI Distributor	02 Nos.		each
6	HDMI Cable	25 mtr.		per mtr.
7	LIU	01 pair		each pair
8	Patch Code (SC to LC)	10 Nos.		each
9	Optical Fiber Pigtail & SC adaptor	10 Nos.		each
10	HDPE Pipe	200 mtr.		per mtr.
11	SDI Cable with connector (10 meter)	02 Nos.		each

I affirm that the above quoted rates are inclusive of GST, Other Taxes, F.O.R. Engineering Store, Banganga, Katra and installation at SITE i.e. Adhkuwari. The rate should be valid for a period of 30 days from the last date of submission of quotation.

I further affirm that I have read and fully understood the RFIQ notice and agree to abide by all the terms and conditions laid therein, which are being signed in token of my acceptance. In case, I fail to abide-by the conditions or upto the entire satisfaction of the Shrine Board, I shall be liable to the penalties under rules. I further hereby declare that my firm is not blacklisted.

Yours sincerely,

Seal and Signature _____

Name of the firm: _____

Contact Person: _____

Contact No.: _____

E-mail: _____

- Kindly read all the contents of the RFIQ before the submission of the quotation.