



# Office of the Chief Executive Officer Shri Mata Vaishno Devi Shrine Board, Katra

## Request for Inviting Quotation

Sealed quotations (on the letter head of the firm) are invited from reputed manufacturers / OEM authorized distributors, dealers only for furnishing the rates of Water Purifiers as per detail / specifications mentioned at **Annexure "A"** alongwith relevant documents for supply of the same giving full details in sealed cover viz. Net price (inclusive of GST & other taxes, F.O.R. Engineering Store, Banganga, Katra) payment terms including special discount to SMVDSB.

The sealed quotation addressed to the Undersigned should reach this Office through speed post / registered post / reputed Courier or can be handed over to Receipt & Dispatch Section, Central Office, SMVDSB at Katra by or before **21.09.2024 upto 04:00PM**, positively. The quotations shall preferably be opened on the same day or on any other convenient day, in presence of the representative of the firms who choose to remain present.

**Following particulars must be mentioned on the envelope containing your quotation:**

### Quotation- "Supply of Water Purifiers"

**NOT TO BE OPENED BEFORE 21.09.2024 (upto 04:00 pm)**  
**RFIQ No. CO/Pur/Elect/285-II/2947 Dated: 13.09.2024**

#### **Terms and Conditions:-**

1. This is just a purchase enquiry and not an order.
2. In case of distributor / dealer, the OEM authorization certificate shall be enclosed with the quotation.
3. Rates quoted should be Net inclusive of GST / all taxes and F.O.R. at Engineering Store, Banganga, Katra and should remain **valid for a period of six (06) months**, from the date of issuance of rate approval order, further extendable for another 03 months on the same rates / terms / conditions subject to satisfactory supply and on sole discretion of SMVDSB authorities.
4. The R.F.I.Q. shall contain full address, Mobile Number along with alternate contact number, E-mail address of the Bidder (Authorized supplier).
5. The Shrine Board reserve the right to:
  - a) Cancel the R.F.I.Q. without any notice.
  - b) Reject, accept or prefer any quotation in part or full without assigning any reason whatsoever at any stage.
  - c) Re-invite the quotations at its sole discretion.
  - d) Negotiate the quoted rates, terms and conditions with the lowest Bidder or any of the other Bidders who have participated in the RFIQ to ascertain the suitability of the acceptable offer.
  - e) Split the demand among one or more firms.
6. Kindly quote / mention the name of the brand / make / warranty / Guarantee period along with proper specifications offered by you as per technical specifications.
7. The rates should be quoted on the format enclosed with RFIQ and as per the specifications / UOM / requirement. Any deviation from the same shall tantamount to rejection of the offer / rates quoted by you.

8. The quantity mentioned in the Annexure is indicative in nature and can be increased or decreased, as per requirement.
9. The material to be supplied shall be of original make only. Any deviation shall tantamount to rejection of the supplied material and action under rule shall be initiated.
10. No advance payment shall be made. The payment shall be made after receipt and proper inspection of complete material at Engineering Store, Banganga, Katra and after 20 days from the date of issuance of G.R.
11. No extra payment shall be made to the firm on account of escalation in the material cost, transportation / labour charges during the period of contract.
12. The material shall be strictly as per the requirement / specifications of Shrine Board.
13. On receipt, the material shall be inspected / checked by our Inspection Committee and if found of inferior quality / defective. The same shall be rejected and the Board shall be at liberty to have the same procured from open market at the risk & cost of the supplier whereby the original supplier shall be liable to pay extra cost, if any, involved in the process. The Competent Authority, however, may accept the replaced material, within the delivery period if it conforms to the approved specifications.
14. **Earnest Money Deposit**:-The Earnest Money Deposit (EMD) in the form of TDR / FDR pledged to FA/Chief Accounts Officer, SMVDSB, Katra amounting to **Rs. 3,000 /- (Rupees Three Thousand only)** drawn from any Nationalized / scheduled Bank shall be submitted alongwith the quotation without which the tender/offer shall be rejected outrightly.
15. The following penalties shall be imposed after delay beyond the delivery period, subject to the acceptance by the competent authority of SMVDSB:
  - i) Upto 7 days @ 0.5%.
  - ii) From 8<sup>th</sup> day to 15<sup>th</sup> day @ 1%.
  - iii) From 16<sup>th</sup> day upto 22<sup>nd</sup> day @ 1.5%.
  - iv) From 23<sup>rd</sup> day to 30<sup>th</sup> day @ 2% shall be imposed on each pending item as per the approved rate / quantity mention in the purchase order of the value of pending supplies,
  - v) Further delay shall attract penalty @ 1% every 10th day.
  - vi) In case of incomplete supply, an amount of 2% of the total value of work shall be deducted from the due payment of the supplier.
16. In case of non-supply of material, the rate approval will be deemed to have been cancelled without any correspondence, besides, debarring the firm for further participation in future RFIQs / NITs for a period of 03 years. The Security Deposit submitted in this regard shall also be forfeited.
17. Conditional, illegible, ambiguous quotation(s) and quotation(s) received after the stipulated date and time shall be rejected out-rightly.

**Sd/-**  
**(Alok Kumar Maurya, IFS)**  
**Addl. Chief Executive Officer**

**PRICE BID**  
**(on the Letter Head of the Firm)**

To,

The Addl.. Chief Executive Officer,  
Shrine Mata Vaishno Devi Shrine Board,  
Katra.

Subject: **Quotation for supply of Water Purifiers.**Ref. **CO/Pur/Elect/285-II/2947**dated **13.09.2024**

I, \_\_\_\_\_ representative / proprietor of  
M/s \_\_\_\_\_ hereby submit my following rates as  
per specification / UOM / requirement of Shrine Board, Net inclusive of GST, freight,  
loading / unloading and other taxes / charges F.O.R. Engineering Store, Banganga, Katra:

S.No.	Description of Item	Brand Make /	Tentative Quantity (in Nos)	NET Rate (Inclusive of GST and other taxes) F.O.R. Engg. Store, Banganga, Katra,
1.	Water Purifiers with dispensing capacity of 200 LPH	Eureka Forbes	05	
2.	Water Purifiers with 6-8 ltrs storage capacity	(Aquaguard) / KENT	02	

Notwithstanding anything mentioned in our price bid, we hereby accept all the terms & conditions mentioned in the RFIQ which are being signed in token of my acceptance. We hereby undertake and confirm that I / we have understood the specifications properly and shall supply the material as per the required / higher specifications to SMVDSB.

I further affirm that in case, I fail to abide-by the conditions or upto the entire satisfaction of the Shrine Board; I shall be liable to the penalties under rules. I further hereby declare that my firm is not blacklisted.

Seal &amp; Signature \_\_\_\_\_

M/s \_\_\_\_\_

Contact Person: \_\_\_\_\_

Contact Number: \_\_\_\_\_

E-mail ID: \_\_\_\_\_