



**Office of the Chief Executive Officer  
Shri Mata Vaishno Devi Shrine Board, Katra**

**Request for Inviting Quotation**

M/s \_\_\_\_\_,  
\_\_\_\_\_,  
\_\_\_\_\_.

Dear Sir,

Sealed quotations (on the letter head of the firm) are invited from reputed manufacturers / distributors / dealers / suppliers only for furnishing the rates of batteries as per detail / specifications mentioned at **Annexure "A"**.

You are, as such, requested to kindly send your sealed quotation alongwith relevant documents for supply of the same giving full details in sealed cover viz. Net price (inclusive of GST & other taxes, F.O.R. Engineering Store, Banganga, Katra) payment terms including special discount to SMVDSB.

The sealed quotation addressed to the Undersigned should reach this Office through speed post / registered post / reputed Courier or can be handed over to Receipt & Dispatch Section, Central Office, SMVDSB at Katra by or before **24.06.2024 upto 03:00PM**, positively. The quotations shall preferably be opened on the same day or on any other convenient day, in presence of the representative of the firms who choose to remain present.

**Following particulars must be mentioned on the envelope containing your quotation:**

**Quotation- "Batteries 12v 12 mah"**

**NOT TO BE OPENED BEFORE 24.06.2024 (upto 03:00 pm)  
RFIQ No. CO/Pur/Elect/241-X/1336                      Dated: 20.06.2024**

**Terms and Conditions:-**

1. Rates quoted should be net inclusive of all taxes / F.O.R. at Engineering Store, Banganga, Katra and should remain valid for a period of one (01) year from the date of issuance of Rate Approval / 1<sup>st</sup> Purchase Order.
2. The R.F.I.Q. shall contain full address, Mobile Number along with alternate contact number, E-mail address of the Bidder (Authorized supplier).
3. The Shrine Board reserve the right to:
  - a) Cancel the R.F.I.Q. without any notice.
  - b) Reject, accept or prefer any quotation in part or full without assigning any reason whatsoever at any stage.
  - c) Re-invite the quotations at its sole discretion.
  - d) Negotiate the quoted rates, terms and conditions with the lowest Bidder or any of the other Bidders who have participated in the RFIQ to ascertain the suitability of the acceptable offer.
  - e) Split the demand among one or more firms.

4. **Kindly quote / mention the name of the brand / make / model number/ warranty / Guarantee period along with proper specifications offered by you as per technical specifications.**
5. The rates should be quoted on the format enclosed with RFIQ and as per the specifications / UOM / requirement. Any deviation from the same shall tantamount to rejection of the offer / rates quoted by you.
6. The material to be supplied shall be of original make only. Any deviation shall tantamount to rejection of the supplied material and action under rule shall be initiated.
7. No advance payment shall be made. The payment shall be made after receipt and proper inspection of complete material at Engineering Store, Banganga, Katra and after 20 days from the date of issuance of G.R.
8. No extra payment shall be made to the firm on account of escalation in the material cost, transportation / labour charges during the period of contract.
9. The material shall be strictly as per the requirement / specifications of Shrine Board.
10. On receipt, the material shall be inspected / checked by our Inspection Committee and if found of inferior quality / defective. The same shall be rejected and the Board shall be at liberty to have the same procured from open market at the risk & cost of the supplier whereby the original supplier shall be liable to pay extra cost, if any, involved in the process. The Competent Authority, however, may accept the replaced material, within the delivery period if it conforms to the approved specifications.
11. In case of failure to supply the material within the stipulated period, the following penalty shall be imposed for the delay: i) Upto 15 days @ 1%. ii) from 16 days upto 20 days @ 1.5%. iii) From 21 days upto 30 days @ 2%. Beyond 30 days, the supply order will be deemed to have been cancelled without any correspondence, besides, debarring the firm for further participation in future RFIQs / NITs for a period of 03 years.
12. In case of incomplete supply, an amount of 2% of the total value of work shall be deducted from the due payment of the supplier.
13. Conditional, illegible, ambiguous quotation(s) and quotation(s) received after the stipulated date and time shall be out-rightly rejected.

**Sd/-**  
**(Vishavjeet Singh), JKAS**  
**Dy. Chief Executive Officer**

**PRICE BID**  
**(on the Letter Head of the Firm)**

To,

The Dy. Chief Executive Officer (V),  
Shrine Mata Vaishno Devi Shrine Board,  
Katra.

Subject: **Quotation for supply of misc. electric items.**Ref. **CO/Pur/Elect/241-X/ 1336** dated **20.06.2024**

I, \_\_\_\_\_ representative / proprietor of  
M/s \_\_\_\_\_ hereby submit my following rates as  
per specification / UOM / requirement of Shrine Board, **Net inclusive of GST, freight,  
loading / unloading and other taxes / charges F.O.R. Engineering Store,  
Banganga, Katra:**

S.No.	Description of items	Initial Qty. (in Nos.)	Net Rate per Unit (in Rs.)	Net Rate per unit on buyback basis
1.	Battery 12v 12mah Brand: Exide / Sukam / Luminous / Amaron	16 Nos		

Notwithstanding anything mentioned in our price bid, we hereby accept all the terms & conditions mentioned in the RFIQ which are being signed in token of my acceptance. We hereby undertake and confirm that I / we have understood the specifications properly and shall supply the material as per the required / higher specifications to SMVDSB.

I further affirm that in case, I fail to abide-by the conditions or upto the entire satisfaction of the Shrine Board; I shall be liable to the penalties under rules. I further hereby declare that my firm is not blacklisted.

Seal &amp; Signature \_\_\_\_\_

M/s \_\_\_\_\_

Contact Person: \_\_\_\_\_

Contact Number: \_\_\_\_\_

E-mail ID: \_\_\_\_\_