



**Office of the Chief Executive Officer  
Shri Mata Vaishno Devi Shrine Board, Katra**

No. CO/Pur/Civil/24/238-I/2845  
Dated: 09.09.2024

**REQUEST FOR INVITING QUOTATION**

Shri Mata Vaishno Devi Shrine Board, Katra invites sealed quotations (on the letter head of the firm) from reputed manufacturers or their authorized distributors / dealers only for supply of material to SMVDSB as mentioned in the Annexure.

As such prospective firms are requested to kindly send your sealed quotation along with relevant documents for the supply of the same giving full details in sealed cover viz. Net price (inclusive of GST & other taxes, F.O.R. Engineering Store, Banganga, Katra), payment terms, test certificates, IS Certification, delivery schedule and other conditions of sale including special discount to SMVDSB.

Sealed quotations must be addressed to Purchase Section, Shri Mata Vaishno Devi Shrine Board, Central Office, Katra should reach through Speed Post / Registered Post / reputed courier or be personally handed over to the Purchase Section by or before 16.09.2024 upto 02:00 PM positively. The quotations received shall be opened on the same day or any other convenient day in presence of representative of the firm who choose to remain present on the occasion.

**Following particulars must be mentioned on the envelope containing your quotation:-**

**RFIQ – Procurement of Misc Civil Material**  
**NOT TO BE OPENED BEFORE 16.09.2024 upto 02:00PM**  
**RFIQ No. CO/Pur/Civil/24/238-I/2845 Dated: 09.09.2024**

**Terms and Conditions:**

1. This is just a RFIQ and not a Purchase Order.
2. Donations to Shri Mata Vaishno Devi Shrine Board, Katra are exempted from Income Tax under Section 80-G of the Income Tax Act.
3. Rates should be **NET inclusive of GST, loading, unloading, freight, toll tax etc.,** having special discount to SMVDSB and the same shall be delivered at Engineering Store, Banganga, Katra. However, Donations to Shri Mata Vaishno Devi Shrine Board, Katra are exempted from Income Tax under Section 80-G of the Income Tax Act.
4. The prospective bidders shall send their sealed quotations by or before **16.09.2024 upto 02:00PM**, quotations after due date and time shall not be accepted.
5. The rate should be valid for a period of **45 days** from the date of issuance of 1<sup>st</sup> Purchase order.
6. No escalation in the basic rate of item shall be allowed by SMVDSB during currency of Contract. If the rate of GST is increased/ decreased or a new tax is introduced or an existing tax is abolished or any change in interpretation or application of any tax occurs in the course of performance/evaluation of contract, which was or will be assessed on the bidder in connection with the performance of the contract, an equitable adjustment of the contract price shall be made to fully take into account any such change by addition to the contract price or deduction there from as the case may be.
7. **The prospective bidder shall have to submit the authorized manufacturer / distributor / dealer certificate (if any) of brand material.**
8. The material to be supplied should be from the brands / make mentioned in the RFIQ. Any change in the Brand / Make shall be out rightly rejected
9. The quantities mentioned in the format are indicative in nature and can be increased / decreased substantively according to the requirement of SMVDSB.

**Seal & Signature of the bidder**

10. **The material to be supplied shall be of original make only. Any deviation from the same shall tantamount to rejection of the supplied material and action under rule shall be initiated.**
11. Shrine Board Reserves the right to split the demand among one or more firms.
12. Shrine Board Reserves the right to cancel the RFIQ without any prior notice.
13. No Advance payment shall be made. The payment shall be made by Accounts Section after receipt and proper inspection of the consignment received at Engineering Store, Banganga and preparation of GR.
14. The material shall be strictly as per the requirement, specifications as mentioned in the RFIQ.
15. The supplier has to mention the price of the material, CGST & SGST separately.
16. The rates should strictly be quoted on the format enclosed with RFIQ and as per the specification / UOM / requirement. Any deviation from the same shall tantamount to rejection of the offer / rates quoted by you. Kindly note that the ISI is not a brand/make of the product.
17. On receipt, the material shall be inspected / checked by our Inspection Committee and if found of inferior quality/defective, the same will be rejected and the Board shall be at liberty to have the same procured from open market at the risk & cost of the supplier whereby the original supplier shall be liable to pay the extra cost, if any, involved in the process. The Competent Authority, however, may accept the replaced material within the delivery period if it conforms to the approved specifications.
18. In case the material is not delivered within the delivery period, the supplier is liable to penalty for the delay i.e. i) upto 07 days @ 0.5% ii) from 8th day upto 15th day @ 1% iii) from 16th day upto 22nd day @ 1.5% and iv) from 23rd day to 30th day @ 2% shall be imposed on each pending item as per the approved rate/quantity mention in the PO of the value of the pending supplies. Further delay shall attract additional penalty @1% every 10th day.
19. In case of incomplete supply received, an amount equal to 2% of the non supplied material shall be deducted from the due payment of the supplier.
20. If the successful firm fails to comply with the terms and conditions of the RFIQ after successful culmination of the RFIQ and placing of Purchase order, the same shall be debarred from further dealing with SMVDSB for a continuous period of 03 years.
21. The Shrine Board reserves the right to reject, accept or prefer any quotation in part or full without assigning any reason whatsoever at any stage. Shrine Board also reserves the right to re-invite the quotations at its sole discretion.
22. The Shrine Board reserves the right to negotiate the quoted rates, terms and conditions with the lowest bidder or any of the other bidder on quality basis to ascertain the suitability of the acceptable offer.
23. Conditional, illegible, ambiguous quotation (s) and quotation (s) received after the stipulated date and time shall be out rightly rejected.

**Sd/-**  
**(Alok Kumar Maurya) IFS**  
**Addl. Chief Executive Officer**

**Seal & Signature of the bidder**

**\*Please read terms & conditions carefully before submitting the quotation**

**Annexure to this office RFIQ No. CO/Pur/Civil/24/238-I/2845 Dated: 09.09.2024**

<b>S. No.</b>	<b>Description of Material</b>	<b>Req. Qty.</b>	<b>Req. Brand / Make</b>
1	Epoxy Grout (Black)	5 Kg	Superior Quality
2	Tile Grout (Ivory Shade)	30 Kg.	
3	Roof Seal (Dr. Fixit)	240 Ltrs.	Dr. Fixit
4	Elfy (50 gm pkt.)	10 nos.	Elfy
5	Aral Dite	05 Kg.	Aral Dite
6	PVC Cistern Handle	83 nos.	Parko / Jaquar / Marc / Cera / Ess Ess/ Hindware / Kerovit / Parryware / Essco
7	PVC Cistern Kit Bag	157 nos.	
8	Over Head Shower	10 nos.	
9	PVC Floor Trap 3 inch	60 nos.	Supreme / Finolex / Vectus / Astral / SFMC
10	Check Valve 2 inch - Brass	10 nos.	Sant / Zoloto / Kirloskar / DLP / Leader
11	Plain Glass (Thickness: 5mm)	410 Sft	Saint Gobain, Gold, Gold Plus, Modigurad
12	I Hooks 6 inch for windows	100 nos.	Superior Quality
13	Glass Shelves	100 nos.	
14.	Shovel Handle only	10 nos.	

**Sd/-**  
**(Alok Kumar Maurya) IFS**  
**Addl. Chief Executive Officer**

**Seal & Signature of the bidder**

**(On the letter head of the firm)**

**PRICE BID**

To,

**The Purchase Section**  
Shri Mata Vaishno Devi Shrine Board, Katra

**Subject: Quotation for the Procurement of Misc Civil material**

**Ref. No.: RFIQ No: CO/Pur/Civil/24/238-I/2845 Dated: 09.09.2024**

Sir,

I, \_\_\_\_\_ representative / proprietor from M/s \_\_\_\_\_ hereby submit my following rates for the supply of material mentioned below as per the requirement of Shrine Board, NET rates inclusive of GST, freight, loading / unloading, toll tax and other taxes / charges F.O.R. Engineering Store, Banganga, Katra:-

S. No.	Description of the material	Brand / Make Offered	Req. Brand / Make	NET Rate (inclusive of GST, freight, loading, unloading, toll tax and other taxes / charges) F.O.R. Engg. Store, Banganga, Katra
1	Epoxy Grout (Black)	Superior Quality		per Kg.
2	Tile Grout (Ivory Shade)			per Kg.
3	Roof Seal (Dr. Fixit)	Dr. Fixit		per ltr.
4	Elfy (50 gm pkt.)	Elfy		per 50 gm pkt.
5	Aral Dite	Aral Dite		per kg.
6	PVC Cistern Handle	Parko / Jaquar / Marc / Cera / Ess		per pc.
7	PVC Cistern Kit Bag			per pc.
8	Over Head Shower	Kerovit / Parryware / Essco		per pc.
9	PVC Floor Trap 3 inch	Supreme / Finolex / Vectus / Astral / SFMC		per pc.
10	Check Valve 2 inch - Brass	Sant / Zoloto / Kirloskar / DLP / Leader		per pc.
11	Plain Glass (Thickness: 5mm)	Saint Gobain, Gold, Gold Plus, Modigurad		per sft.
12	I Hooks 6 inch for windows	Superior Quality		per pc.
13	Glass Shelves			per pc.
14	Shovel Handle Only			per pc.

I affirm that the above quoted rates are inclusive of GST, freight, loading / unloading, toll tax and other taxes / charges, F.O.R. Engineering Store, Banganga, Katra and are valid for a period of 45 days from the date of issuance of 1<sup>st</sup> Purchase Order.

I further affirm that I have read and fully understood the RFIQ notice and agree to abide by all the terms and conditions laid therein, which are being signed in token of my acceptance. In case, I fail to abide-by the conditions or upto the entire satisfaction of the Shrine Board, I shall be liable to the penalties under rules. I further hereby declare that my firm is not blacklisted.

Yours faithfully,

Seal & Signature \_\_\_\_\_ M/s \_\_\_\_\_

Contact Person: \_\_\_\_\_ Contact No: \_\_\_\_\_

Full Address: \_\_\_\_\_

E-mail Id: \_\_\_\_\_