



**Office of the Chief Executive Officer
Shri Mata Vaishno Devi Shrine Board, Katra**

No. CO/Pur/Civil/19/437/3340
Dated: 09.10.2024

REQUEST FOR INVITING QUOTATION

Shri Mata Vaishno Devi Shrine Board, Katra invites sealed quotations (on the letter head of the firm) from reputed manufacturers / distributors / dealers / suppliers for supply of material to SMVDSB as mentioned below:

S. No.	Description of material	Req. Qty.	Brand/Make	Amount of EMD
1	Smoke Granite (Rough) of standard size Minimum thickness : 15mm to 18mm	2000 Sft.	Superior Quality	Rs. 5,000/- (in the shape of CDR/FDR pledged to FA/CAO, SMVDSB payable at Katra).
2	Epoxy Adhesive (Smoke Granite colour)	04 Kgs		

As such prospective firms are requested to kindly send their sealed quotation along with relevant documents for the supply of the same giving full details in sealed cover viz. Net price (inclusive of GST & other taxes, Loading, Unloading and F.O.R. Engineering Store, Banganga, Katra), payment terms, delivery schedule and other conditions of sale including special discount to SMVDSB.

Sealed quotations addressed to Asstt. CEO (VB), Shri Mata Vaishno Devi Shrine Board, Central Office, Katra should reach through Speed Post / Registered Post / reputed courier or be personally handed over to the Purchase Section by or before **15.10.2024 upto 02:00 PM positively**. The quotations received shall be opened on the same day or any other convenient day in presence of representative of the firm who may choose to remain present on the occasion.

Following particulars must be mentioned on the envelope containing your quotation:-

**RFIQ – Procurement of Granite & other allied material
NOT TO BE OPENED BEFORE 15.10.2024 upto 02:00PM
RFIQ No. CO/Pur/Civil/19/437/3340 Dated: 09.10.2024**

Terms and Conditions:

1. This is just a RFIQ and not a Purchase Order.
2. Rates should be NET inclusive of **GST, loading, unloading, freight, toll tax etc.**, having special discount to SMVDSB and the same shall be delivered at Engineering Store, Banganga, Katra. However, Donations to Shri Mata Vaishno Devi Shrine Board, Katra are exempted from Income Tax under Section 80-G of the Income Tax Act.
3. The prospective bidders shall send their sealed quotations by or before **15.10.2024 upto 02:00PM**, quotations after due date and time shall not be accepted.
4. No extra payment shall be made to the firm on account of escalation in the material cost, transportation / labour charges.
5. The material to be supplied should be Heavy Duty / Superior Quality.
6. The quantities mentioned in the RFIQ are indicative in nature and can be increased / decreased according to the requirement of SMVDSB.
7. The material to be supplied shall be of original make only (if applicable). Any deviation from the same shall tantamount to rejection of the supplied material and action under rule shall be initiated.
8. The participating firm shall have to deposit an EMD amounting to Rs. 5,000/- (Rupees Five Thousand only) in the shape of CDR/FDR/TDR drawn from any nationalized bank pledged to FA/CAO, SMVDSB without which the offer shall not be considered even after opening of rates.

Seal & Signature of the bidder

9. Shrine Board Reserves the right to split the demand among two or more firms.
10. Shrine Board Reserves the right to cancel the RFIQ without any prior notice.
11. No Advance payment shall be made. The payment shall be made by Accounts Section after receipt and proper inspection of the consignment received at Engineering Store, Banganga and preparation of GR.
12. The material shall be strictly as per the requirement, specifications as mentioned in the RFIQ.
13. The supplier has to mention the price of the material, CGST & SGST separately while raising the bills of supplies.
14. The rates should strictly be quoted on the Price Bid enclosed with RFIQ and as per the specification / UOM / requirement. Any deviation from the same shall tantamount to rejection of the offer / rates quoted by you.
15. On receipt, the material shall be inspected / checked by our Inspection Committee and if found of inferior quality/defective, the same will be rejected and the Board shall be at liberty to have the same procured from open market at the risk & cost of the supplier whereby the original supplier shall be liable to pay the extra cost, if any, involved in the process. The Competent Authority, however, may accept the replaced material within the delivery period if it conforms to the approved specifications.
16. In case the material is not delivered within the delivery period, the supplier is liable to penalty for the delay i.e. i) upto 07 days @ 0.5% ii) from 8th day upto 15th day @ 1% iii) from 16th day upto 22nd day @ 1.5% and iv) from 23rd day to 30th day @ 2% shall be imposed on each pending item as per the approved rate/quantity mention in the PO of the value of the pending supplies.
17. In case of incomplete supply received, an amount equal to 2% of the non supplied material shall be deducted from the due payment of the supplier.
18. If the successful firm fails to comply with the terms and conditions of the RFIQ after successful culmination of the RFIQ and placing of Purchase order, the same shall be debarred from further dealing with SMVDSB for a continuous period of 03 years and the EMD, of the firm shall be forfeited without any communication.
19. The Shrine Board reserves the right to reject, accept or prefer any quotation in part or full without assigning any reason what so ever at any stage. Shrine Board also reserves the right to re-invite the quotations at its sole discretion.
20. The Shrine Board reserves the right to negotiate the quoted rates, terms and conditions with the lowest bidder or any of the other bidders on quality basis to ascertain the suitability of the acceptable offer.
21. Conditional, illegible, ambiguous quotation (s) and quotation (s) received after the stipulated date and time shall be out rightly rejected.

Sd/-
(Vipan Bhagat), JKAS
Asstt. Chief Executive Officer

Seal & Signature of the bidder

***Please read terms & conditions carefully before submitting the quotation**

(On the letter head of the firm)

PRICE BID

To,

The Asstt. Chief Executive Officer (VB)
Shri Mata Vaishno Devi Shrine Board, Katra

Subject: Quotation for the Procurement of Granite & other allied material

Ref. No.: RFIQ No: CO/Pur/Civil/19/437/3340 Dated: 09 .10.2024

Sir,
I, _____ representative / proprietor from M/s _____ hereby submit my following rates for the supply of material mentioned below as per the requirement of Shrine Board, **NET rates inclusive of GST, freight, loading / unloading, toll tax and other taxes / charges F.O.R. Engineering Store, Banganga, Katra:-**

S. No.	Description of material	NET Rate (inclusive of GST freight, loading, unloading, toll tax and other taxes / charges) F.O.R. Engg. Store, Banganga, Katra	
1	Smoke Granite (Rough) of Standard size Minimum thickness : 15mm to 18mm		Per sft
2	Epoxy Adhesive (Smoke Granite colour)		Per kg

I affirm that the above quoted rates are inclusive of GST, freight, loading / unloading, toll tax and other taxes / charges, F.O.R. Engineering Store, Banganga, Katra.

I further affirm that I have read and fully understood the RFIQ notice and agree to abide by all the terms and conditions laid therein, which are being signed in token of my acceptance. In case, I fail to abide by the conditions or upto the entire satisfaction of the Shrine Board, I shall be liable to the penalties under rules. I further hereby declare that my firm is not blacklisted.

Yours faithfully,

Seal & Signature _____ **M/s** _____

Contact Person: _____ **Contact No:** _____

Full Address: _____

E-mail Id: _____