



**Office of the Chief Executive Officer  
Shri Mata Vaishno Devi Shrine Board, Katra**

No. CO/Pur/Civil/25/15-IV/4547

Dated: 01.02.2025

**REQUEST FOR INVITING QUOTATION**

SMVDSB invites sealed quotations (on the letter head of the firm) from **reputed manufacturers or their authorized distributors / dealers only** for supply of following material to SMVDSB, F.O.R. Engineering Store, Banganga, Katra:

<b>S. No.</b>	<b>Description of Items</b>	<b>Req. Qty.</b>	<b>Specifications</b>	<b>Amount of EMD</b>
01.	Water Storage Tank Cap. 2000 ltr.	10 Nos.	<ul style="list-style-type: none"><li>➤ Rotational Moulded polyethylene – Water Storage Tank Triple Layered Cylindrical Vertical with Closed Lid.</li><li>➤ Having Food grade material alongwith its certification.</li><li>➤ Min. Warranty: 10 yrs. with certificate</li><li>➤ Color: White</li><li>➤ Anti Bacterial Layer</li></ul>	Rs. 6,500/- (in the shape of CDR/FDR pledged to FA/CAO, SMVDSB payable at Katra).
<b><u>Brand / Make</u></b>		Cera / Sintex / Frontier / Vectus / Plasto / Paryag / Astral / Supreme / Aashirwad / Star		

Prospective bidders are requested to kindly send their sealed quotations along with relevant documents for the supply of the same giving full details in sealed cover viz. **Net price (inclusive of GST / taxes, unloading and F.O.R. Engineering Store, Banganga, Katra)**, payment terms, delivery schedule and other conditions of sale **including special discount to SMVDSB.**

Sealed quotations addressed to **Asst. Chief Executive Officer (VB), Shri Mata Vaishno Devi Shrine Board, Central Office, Katra** should reach through Speed Post / Registered Post / reputed courier or be personally handed over to the Purchase Section **on or before 10.02.2025 upto 02:00PM positively.** The quotations received shall be opened on the same day or any other convenient day in presence of representative of the firm who choose to remain present on the occasion.

**Following particulars must be mentioned on the envelope containing your quotation:-**

**RFIQ for Supply of Water Storage Tanks**  
**NOT TO BE OPENED BEFORE 10.02.2025 upto 02:00PM**  
**RFIQ No.CO/Pur/Civil/25/15-IV/4547 Dated: 01.02.2025**

**Terms and Conditions:**

1. This is just a RFIQ and not a Purchase Order.
2. Donations to Shri Mata Vaishno Devi Shrine Board, Katra are exempted from Income Tax under Section 80-G of the Income Tax Act.
3. **Rates should be Net (inclusive of GST / taxes, unloading)** having special discount to SMVDSB and the same shall be **delivered at Engg. Store, Banganga, Katra within the time period mentioned in the** subsequent purchase order.
4. Prospective bidders are requested to send their sealed quotations by or before 10.02.2025 upto 02:00PM, quotations after due date and time shall not be accepted.
5. The participating firm shall have to deposit an EMD amounting to Rs. 6,500/- (Rupees Six Thousand Five Hundred only) in the shape of CDR/FDR/TDR drawn from any nationalized bank pledged to FA/CAO, SMVDSB.
6. No extra payment shall be made to the firm on account of the escalation in the material cost, transportation / labor charges during the period of contract.

7. The rates should strictly be quoted as per the Price Bid Format on the LETTER HEAD alongwith the specification / brand / make / UOM / requirement of SMVDSB. Any deviation from the same shall tantamount to rejection of the offer / rates quoted by you.
8. The participating firms are advised to quote NET rates (per piece) inclusive of all taxes and F.O.R. Engineering Store, Banganga, Katra. (Rates excluding GST and Ex-Shop shall not be considered even after opening of the quotation).
9. Kindly quote your rates as per the "UOM (unit of measurement)", requirement & specification of the Shrine Board.
10. The prospective bidder shall have to **submit the authorized distributor / dealer certificate** along with the quotation.
11. BIS / IS and Test Certificate, if any, shall be submitted at the time of supply of material.
12. The material to be supplied should be from the brands / make / specifications mentioned in the RFIQ. No change in the Brand / Make shall be accepted even after issuance of Rate Approval / Purchase Order. Any change in the Brand / Make after opening of Quotation / issuance of Orders shall outrightly be rejected and the firm shall be debarred from any further dealing with SMVDSB. Kindly note that the ISI is not a brand / make of the product.
13. The participating firms are advised to mention the offered brand / make.
14. The supplier has to mention the price of the material, CGST & SGST separately while raising the bills of supplies.
15. The supplier shall have to mention the GST No. (01AAETS9822J1ZC) of SMVDSB while raising their bill of supplies. While filling GSTR-I, the supplier shall classify the supply / service made to Shrine Board under Business to Business (B to B) Sales. The successful bidder shall also mention six digit HSN code of the material to be supplied. In case the successful bidder doesn't upload / mention the bill under B to B, the GST amount levied in the bill shall not be paid.
16. The supplier shall file GSTR1 and 3B within the due dates prescribed under the CGST / SGST ACT 2017 so as to enable SMVDSB to claim timely input credit. In case of default, Interest @ 2% per-month of tax amount shall be charged and recovered from the defaulting supplier.
17. In case the successful bidder is filling GST return on quarterly basis, the concern must file the Invoice Furnishing Facility (IFF) on monthly basis for Bills to Shrine Board.
18. No Advance payment shall be made. The payment shall be made after receipt and proper inspection of each consignment within a period of 20 days from the date of issuance of GR.
19. **Warranty:** The participating firm shall be fully responsible for the manufacturer's warranty in respect of proper design, quality and workmanship of all the material, accessories etc. applicable from the date of satisfactory completion of the supply. The firm shall provide the Warranty Certificate of the material with each consignment. The firm shall provide for replacement of fittings free of charges, if there is any manufacturing defect in the material supplied during the warranty period.
20. **INSPECTION / LIFTING BACK OF REJECTED SUPPLIES:**
  - a. On receipt, the material shall be inspected / checked by our Inspection Committee and if found of inferior quality/defective, the same will be rejected and the Board shall be at liberty to have the same procured from open market at the risk & cost of the supplier whereby the original supplier shall be liable to pay the extra cost, if any, involved in the process. The Competent Authority, however, may accept the replaced material within the delivery period if it conforms to the approved specifications.
  - b. The rejected material shall have to be lifted by the supplier at his own risk and cost within a week's time falling which storage charges @2% per day of the total value of the rejected supplied as may be deem fit to the authority shall be levied.
  - c. Beyond one month the material shall be auctioned without any communication and storage charges @2% per day of the total value of the Purchase /Supply Order shall be deducted from any pending payment of the supplier.

**Seal & Signature of the bidder**

21. **Penalty:**

- a. In case the material is not delivered within the delivery period, the supplier is liable to penalty for the delay i.e. i) upto 07 days @ 0.5% ii) from 8<sup>th</sup> day upto 15<sup>th</sup> day @ 1% iii) from 16<sup>th</sup> day upto 22<sup>nd</sup> day @ 1.5% and iv) from 23<sup>rd</sup> day to 30<sup>th</sup> day @ 2% shall be imposed on each pending item as per the approved rate/quantity mention in the PO of the value of the pending supplies.
- b. In case of incomplete supply, an amount equal to 2% of the total value of non supplied material shall be deducted from any pending payment of the supplier.

22. **Debarring**

In case the material is not supplied even after the lapse of penalty period, the purchase order deemed to have been cancelled and the firm shall be debarred from any further dealing with SMVDSB for a continuous period of 03 years and the EMD of the firm shall be forfeited without any communication.

23. SMVDSB reserves the right to reject, accept or prefer any quotation in part or full without assigning any reason whatsoever at any stage. Shrine Board also reserves the right to re-invite the quotations at its sole discretion.
24. Shrine Board Reserves the right to cancel the RFIQ without any prior notice.
25. SMVDSB reserves the right to negotiate the quoted rates, terms and conditions with the lowest bidder or any of the other bidder on quality basis to ascertain the suitability of the acceptable offer.
26. SMVDSB reserves the right to procure the material on Quality Basis.
27. SMVDSB reserves the right to split the demand among two or more firms on the L-1 / approved rates.
28. Standard Terms and Conditions shall also be incorporated in the PO to be issued in favour of the successful bidder/firm.
29. Conditional, illegible, ambiguous quotation(s) and quotation(s) received after the stipulated date and time shall be out rightly rejected.

**Sd/-**  
**(Vipan Bhagat) JKAS**  
**Asstt. Chief Executive Officer**  
**S.M.V.D. Shrine Board, Katra**

**Seal & Signature of the bidder**

**\*Please read all the contents, terms and conditions of the RFIQ before the submission of quotation.**

## PRICE BID

**(on the letter head of the firm)**

To,

**The Asstt. Chief Executive Officer (VB),**  
Shri Mata Vaishno Devi Shrine Board,  
Katra.

**Subject: Quotation for Supply of Water Storage Tanks.**

**Ref. No.: RFIQ no: CO/Pur/Civil/25/15-IV/4547 dated: 01.02.2025**

Sir,

I, \_\_\_\_\_ representative / proprietor from M/s \_\_\_\_\_ hereby submit the following rates for the supply of material as per the specification / UOM / requirement of Shrine Board, Net rates (inclusive of GST and other taxes / charges, unloading) F.O.R. Engineering Store, Banganga, Katra:-

S. No.	Description of Items	Req. Qty .	Brand / Make offered	NET Rate (inclusive of GST and other taxes / charges, unloading) F.O.R. Engg. Store, Banganga, Katra
01.	Water Storage Tank Cap. 2000 ltr.	10 Nos.		each
<b><u>Specifications:</u></b>	<ul style="list-style-type: none"><li>➤ Rotational Moulded polyethylene – Water Storage Tank Triple Layered Cylindrical Vertical with Closed Lid.</li><li>➤ Having Food grade material alongwith its certification.</li><li>➤ Min. Warranty: 10 yrs. with certificate</li><li>➤ Color: White</li><li>➤ Anti Bacterial Layer</li></ul>			

I affirm that I have read and fully understood the RFIQ notice and agree to abide by all the terms and conditions laid therein, which are being signed in token of my acceptance. In case, I fail to abide-by the conditions or upto the entire satisfaction of the Shrine Board, I shall be liable to the penalties under rules. I further hereby declare that my firm is not blacklisted.

Yours sincerely,

Seal and Signature \_\_\_\_\_

Name of the firm: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Contact No.: \_\_\_\_\_

E-mail: \_\_\_\_\_

**\*Please read all the contents, terms and conditions of the RFIQ before the submission of quotation.**