



**Office of the Chief Executive Officer
Shri Mata Vaishno Devi Shrine Board, Katra**

No. CO/Pur/Civil/19/437/4554
Dated: 01.02.2025

REQUEST FOR INVITING QUOTATION

Shri Mata Vaishno Devi Shrine Board, Katra invites sealed quotations (on the letter head of the firm) from reputed manufacturers / distributors / dealers / suppliers for supply of following material to SMVDSB as mentioned below:

S. No.	Description of material	Req. Qty.	Amount of EMD
1.	Granite Sadar Ali Grey Minimum Thickness: 15 mm to 18 mm	7,720 sft	Rs. 10,000/- (in the shape of CDR/FDR/TDR pledged to FA/CAO, SMVDSB payable at Katra).
2.	Kota Stone (Size 23 inch x 23 inch) Minimum Thickness : 20 mm to 25 mm	4,750 sft	
3.	Kota Stone (in Slab - Size: 6 x 2 ft.) Minimum Thickness : 20 mm to 25 mm	800 sft	

As such prospective firms are requested to kindly send their sealed quotation along with relevant documents for the supply of the same giving full details in sealed cover viz. Net price (inclusive of GST & other taxes, Loading, Unloading and F.O.R. Engineering Store, Banganga, Katra), payment terms, delivery schedule and other conditions of sale including special discount to SMVDSB.

Sealed quotations addressed to Asstt. CEO (VB), Shri Mata Vaishno Devi Shrine Board, Central Office, Katra should reach through Speed Post / Registered Post / Reputed Courier or be personally handed over to the Purchase Section by or before **08.02.2025 upto 02:00 PM positively**. The quotations received shall be opened on the same day or any other convenient day in presence of representative of the firm who may choose to remain present on the occasion.

Following particulars must be mentioned on the envelope containing your quotation:-

RFIQ – Procurement of Granite & Kota Stone
NOT TO BE OPENED BEFORE 08.02.2025 upto 02:00PM
RFIQ No. CO/Pur/Civil/19/437/4554 Dated: 01.02.2025

Terms and Conditions:

1. This is just a RFIQ and not a Purchase Order.
2. Rates should be NET inclusive of **GST, loading, unloading, freight, toll tax etc.**, having special discount to SMVDSB and the same shall be delivered at Engineering Store, Banganga, Katra. However, Donations to Shri Mata Vaishno Devi Shrine Board, Katra are exempted from Income Tax under Section 80-G of the Income Tax Act.
3. The prospective bidders shall send their sealed quotations by or before **08.02.2025 upto 02:00PM**, quotations after due date and time shall not be accepted.
4. No extra payment shall be made to the firm on account of escalation in the material cost, transportation / labour charges.
5. The participating firm shall have to deposit an EMD amounting to **Rs. 10,000/-** (Rupees Ten Thousand only) in the shape of CDR/FDR/TDR drawn from any nationalized bank pledged to FA/CAO, SMVDSB.
6. The Earnest money of the Successful bidder shall be converted into Security deposit which shall be released only after the successful delivery of the complete material as per the Purchase Order whereas the EMDs of the unsuccessful bidders shall be immediately released after the issuance of Purchase Order in favour of the successful firm.
7. Furnishing of EMD for an amount less than the stipulated amount mentioned in the RFIQ quoting the exemption as Small Scale Industries or any other reason shall not be entertained and the quotation / offer submitted by the firm shall be rejected out-rightly.

Seal & Signature of the bidder

8. The participating firms are advised to quote NET rates (per sft) inclusive of all taxes, unloading and F.O.R. Engineering Store, Banganga, Katra. (Rates excluding GST and Ex-Shop shall not be considered even after opening of the quotation).
9. Kindly quote your rates as per the "UOM (unit of measurement)", requirement & specification of the Shrine Board.
10. **The rates should strictly be quoted on the LETTER HEAD as per the specification / UOM / requirement of SMVDSB. Any deviation from the same shall tantamount to rejection of the offer / rates quoted by you.**
11. The quantities mentioned in the format are indicative in nature and can be increased / decreased substantively according to the requirement of SMVDSB.
12. The supplier has to mention the price of the material, CGST & SGST separately while raising the bills of supplies.
13. The supplier shall have to mention the GST No. (01AAETS9822J1ZC) of SMVDSB while raising their bill of supplies. While filling GSTR-I, the supplier shall classify the supply / service made to Shrine Board under Business to Business (B to B) Sales. The successful bidder shall also mention six digit HSN code of the material to be supplied. In case the successful bidder doesn't upload / mention the bill under B to B, the GST amount levied in the bill shall not be paid.
14. The supplier shall file GSTR1 and 3B within the due dates prescribed under the CGST / SGST ACT 2017 so as to enable SMVDSB to claim timely input credit. In case of default, Interest @ 2% per-month of tax amount shall be charged and recovered from the defaulting supplier.
15. In case the successful bidder is filling GST return on quarterly basis, they must file the Invoice Furnishing Facility (IFF) on monthly basis for Bills to Shrine Board.
16. No Advance payment shall be made. The payment shall be made after receipt and proper inspection of each consignment within a period of 20 days from the date of issuance of GR.
17. **INSPECTION / LIFTING BACK OF REJECTED SUPPLIES:**
 - a. On receipt, the material shall be inspected / checked by our Inspection Committee and if found of inferior quality/defective, the same will be rejected and the Board shall be at liberty to have the same procured from open market at the risk & cost of the supplier whereby the original supplier shall be liable to pay the extra cost, if any, involved in the process. The Competent Authority, however, may accept the replaced material within the delivery period if it conforms to the approved specifications.
 - b. The rejected material shall have to be lifted by the supplier at his own risk and cost within a week's time falling which storage charges @2% per day of the total value of the rejected supplied as may be deem fit to the authority shall be levied.
 - c. Beyond one month the material shall be auctioned without any communication and storage charges @2% per day of the total value of the Purchase /Supply Order shall be deducted from any pending payment of the supplier.
18. **Penalty:**
 - a. In case the material is not delivered within the delivery period, the supplier is liable to penalty for the delay i.e. i) upto 07 days @ 0.5% ii) from 8th day upto 15th day @ 1% iii) from 16th day upto 22nd day @ 1.5% and iv) from 23rd day to 30th day @ 2% shall be imposed on each pending item as per the approved rate/quantity mention in the PO of the value of the pending supplies.
 - b. In case of incomplete supply, an amount equal to 2% of the total value of non supplied material shall be deducted from any pending payment of the supplier.
19. **Debarring:**

In case the material is not supplied even after the lapse of penalty period, the purchase order deemed to have been cancelled and the firm shall be debarred from any further dealing with SMVDSB for a period of 03 years along with forfeiting of EMD without any further correspondence.

20. SMVDSB reserves the right to reject, accept or prefer any quotation in part or full without assigning any reason whatsoever at any stage. Shrine Board also reserves the right to re-invite the quotations at its sole discretion.
21. Shrine Board Reserves the right to cancel the RFIQ without any prior notice.
22. SMVDSB reserves the right to negotiate the quoted rates, terms and conditions with the lowest bidder or any of the other bidders on quality basis to ascertain the suitability of the acceptable offer.
23. SMVDSB reserves the right to procure the material on Quality Basis.
24. SMVDSB reserves the right to split the demand among two or more firms on the L-1 / approved rates.
25. Standard Terms and Conditions shall also be incorporated in the PO to be issued in favour of the successful bidder/firm.
26. Conditional, illegible, ambiguous quotation(s) and quotation(s) received after the stipulated date and time shall be out rightly rejected.

Sd/-
(Vipan Bhagat) JKAS
Asstt. Chief Executive Officer

Seal & Signature of the bidder

(On the letter head of the firm)

PRICE BID

To,

The Asstt. Chief Executive Officer (VB)
Shri Mata Vaishno Devi Shrine Board, Katra

Subject: Quotation for the Procurement of Granite & Kota Stone

Ref. No.: RFIQ No: CO/Pur/Civil/19/437/4554 Dated: 01.02.2025

Sir,
I, _____ representative / proprietor from M/s _____ hereby submit my following rates for the supply of material mentioned below as per the requirement of Shrine Board, **NET rates inclusive of GST, freight, loading / unloading, toll tax and other taxes / charges F.O.R. Engineering Store, Banganga, Katra:-**

S. No.	Description of material	Req. Qty.	NET Rate (inclusive of GST freight, loading, unloading, toll tax and other taxes / charges) F.O.R. Engg. Store, Banganga, Katra
1.	Granite Sadar Ali Grey Minimum Thickness: 15 mm to 18 mm	7,720 sft	per sft
2.	Kota Stone (Size 23 inch x 23 inch) Minimum Thickness : 20 mm to 25 mm	4,750 sft	per sft
3.	Kota Stone (in Slab - Size: 6 x 2 ft.) Minimum Thickness : 20 mm to 25 mm	800 sft	per sft

I affirm that the above quoted rates are inclusive of GST, freight, loading / unloading, toll tax and other taxes / charges, F.O.R. Engineering Store, Banganga, Katra.

I further affirm that I have read and fully understood the RFIQ notice and agree to abide by all the terms and conditions laid therein, which are being signed in token of my acceptance. In case, I fail to abide-by the conditions or upto the entire satisfaction of the Shrine Board, I shall be liable to the penalties under rules. I further hereby declare that my firm is not blacklisted.

Yours faithfully,

Seal & Signature _____ **M/s** _____

Contact Person: _____ **Contact No:** _____

Full Address: _____

E-mail Id: _____