



**Office of the Chief Executive Officer  
Shri Mata Vaishno Devi Shrine Board, Katra**

No. CO/Pur/Civil/24/09/4562  
Dated: 03.02.2025

**REQUEST FOR INVITING QUOTATION**

SMVDSB invites sealed quotations for purchase of following material from Principle manufacturers or their authorized distributors / dealers and reputed suppliers:

Description of Item	Approx. Req. Qty.	Brand / Make
Non-Trade PP Cement of 50 Kg Capacity each as per IS 1489 Part 1 and 2 (1991)	3000 Nos.	Ambuja / ACC / Bangur / Ramco / Shree Cement / Ultra Tech.

Prospective bidders may kindly send the sealed quotation along with relevant documents for the supply of the same giving full details in sealed cover viz. NET price (inclusive of GST & other taxes, loading, unloading, labour Charges, toll tax, F.O.R. Engineering Store, Banganga, Katra), payment terms, delivery schedule and other conditions of sale including special discount to SMVDSB.

Sealed quotations addressed to Asstt. CEO (VB), Shri Mata Vaishno Devi Shrine Board, Central Office, Katra should reach through Speed Post / Registered Post / reputed courier or be personally handed over to the Purchase Section by or before **08.02.2025 upto 02:00 PM** positively, the quotations shall be opened on the same day or any other convenient day in presence of firms who choose to remain present on the occasion.

**Following particulars must be mentioned on the envelope containing your quotation:-**

<b>RFIQ – Cement</b>
<b>RFIQ No. CO/Pur/Civil/24/09/4562      Dated: 03.02.2025</b>

**Terms and Conditions:**

1. This is just a RFIQ and not a Purchase Order.
2. Rate should be NET inclusive of all taxes, loading, unloading, labour charges, toll tax and other taxes / charges having special discount to SMVDSB and the same shall be delivered at Engineering Store, Banganga, Katra within the period mentioned in the subsequent Purchase Order. However, Donations to Shri Mata Vaishno Devi Shrine Board, Katra are exempted from Income Tax under Section 80-G of the Income Tax Act.
3. The rates shall remain valid for a period of 45 days from the date of issuance of 1<sup>st</sup> Purchase Order.
4. Prospective bidders are requested to send the sealed quotations by or before 08.02.2025 upto 02:00 PM, quotations after due date and time shall not be accepted.
5. The material to be supplied should be from the brands / make mentioned in the RFIQ. Any change in the Brand / Make shall be out rightly rejected.
6. The quantity mentioned in the format is indicative in nature and can be increased / decreased substantively according to the requirement.
7. The material to be supplied shall be of original make only. Any deviation from the same shall tantamount to rejection of the supplied material and action under rule shall be initiated.
8. The material to be supplied shall be from the fresh stock and date of packaging of cement bags should not be more than 45 days on the date of delivery.
9. Shrine Board Reserves the right to split the demand among one or more firms.
10. Shrine Board Reserves the right to cancel the RFIQ without any prior notice.
11. No Advance payment shall be made. The payment shall be made after receipt and proper inspection of each consignment within a period of 20 days from the date of issuance of GR.
12. No extra payment shall be made to the firm on account of the escalation in the material cost, transportation / labour charges during the period of contract.

Seal & Sig. of the bidder

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13. The material shall be strictly as per the requirement / specifications of Shrine Board.
14. The supplier has to mention the price of the material, CGST & SGST separately, while raising the bills of supply.
15. Kindly quote the rate of the same brand as required by Shrine Board.
16. THE RATES SHOULD STRICTLY BE QUOTED ON THE FORMAT ENCLOSED WITH RFIQ AND AS PER THE SPECIFICATION / UOM / REQUIREMENT. ANY DEVIATION FROM THE SAME SHALL TANTAMOUNT TO REJECTION OF THE OFFER / RATES QUOTED BY YOU. *Kindly note that the ISI is not a brand / make of the product.*
17. On receipt, the material shall be inspected / checked by our Inspection Committee and if found of inferior quality/defective, the same will be rejected and the Board shall be at liberty to have the same procured from open market at the risk & cost of the supplier whereby the original supplier shall be liable to pay the extra cost, if any, involved in the process. The Competent Authority, however, may accept the replaced material within the delivery period if it conforms to the approved specifications.
18. The successful firm shall furnish the following quality test reports in respect of each lot along with the delivery at ES, Banganga: (Insoluble Residue, Loss of Ignition, Fineness Test, Soundness Test, Setting Time, Comprehensive Strength, Transverse Strength Test, Drying Shrinkage, Chemical Testing, Fly Ash Testing etc.).
19. The prospective bidders who qualify such parameters as mentioned above may only participate in the said RFIQ and the successful firm has to furnish the required test reports etc. in respect of each lot along with the delivery.
20. In case the material is not delivered within the delivery period, the supplier is liable to penalty for the delay i.e. i) upto 07 days @ 0.5% ii) from 8<sup>th</sup> day upto 15<sup>th</sup> day @ 1% iii) from 16<sup>th</sup> day upto 22<sup>nd</sup> day @ 1.5% and iv) from 23<sup>rd</sup> day to 30<sup>th</sup> day @ 2% shall be imposed on each pending item as per the approved rate / quantity mention in the PO of the value of the pending supplies.
21. In case of incomplete supply, an amount equal to 2% of the non supplied material shall be deducted from the due payment of the supplier.
22. In case the material is not supplied even after the lapse of penalty period, the purchase order deemed to have been cancelled and the firm shall be debarred from any further dealing with SMVDSB for a period of 03 years.
23. The Shrine Board reserves the right to reject, accept or prefer any quotation in part or full without assigning any reason whatsoever at any stage. Shrine Board also reserves the right to re-invite the quotations at its sole discretion.
24. The Shrine Board reserves the right to negotiate the quoted rates, terms and conditions with the lowest bidder or any of the other bidder on quality basis to ascertain the suitability of the acceptable offer.
25. Conditional, illegible, ambiguous quotation (s) and quotation (s) received after the stipulated date and time shall be out rightly rejected.
26. In case of any dispute arising between the parties during supply of the material and all matters connected therewith shall be referred to the arbitrator to be appointed/nominated by the CEO of SMVDSB under The Arbitration and Conciliation Act, 1996, whose decision shall be final and binding upon both the parties and CEO being an official of the Board, shall be no basis/condition/ground for the tenderer to object thereto.
27. However on failure of arbitration, the dispute / matter will be subjected to the jurisdiction of Civil Court at Katra, Reasi & Jammu.
28. The competent authority, SMVDSB reserves the right to terminate the supply order during its validity if not in conformity to the specifications and terms & conditions of RFIQ / Purchase Order.

**Sd/-**  
**(Vipan Bhagat), JKAS**  
**Asstt. Chief Executive Officer**

**Seal & Signature of the bidder**

**PRICE BID**  
(on the letter head of the firm)

To, **Asstt. CEO (VB)**  
Shri Mata Vaishno Devi Shrine Board  
Katra.

Subject: **Quotation for the Supply of Cement.**

Ref. No.: **RFIQ No: CO/Pur/Civil/24/09/4562** Dated: **03.02.2025**

Sir,  
I, \_\_\_\_\_ representative / proprietor from M/s \_\_\_\_\_  
\_\_\_\_\_ hereby submit my following rates for the supply of Non-Trade PP  
Cement of 50 Kg Capacity each as per IS 1489 Part 1 and 2 (1991) and as per the requirement of  
Shrine Board, NET rates inclusive of GST, freight, loading, unloading, labour charges, toll  
tax and other taxes / charges F.O.R. Engineering Store, Banganga, Katra:-

Description of Item	Approx. Req. Qty.	Brand / Make Offered	NET Rate (inclusive of GST, freight, loading, unloading, labour charges, toll tax and other taxes / charges) F.O.R. Engg. Store, Banganga, Katra.
Non-Trade PP Cement of 50 Kg Capacity each as per IS 1489 Part 1 and 2 (1991)	3,000 Nos.		per bag.

I affirm that the above quoted rates are inclusive of GST, freight, loading, unloading, labour charges, toll tax and other taxes / charges and F.O.R. Engineering Store, Banganga, Katra.

I further affirm that I have read and fully understood the RFIQ notice and agree to abide by all the terms and conditions laid therein, which are being signed in token of my acceptance. In case, I fail to abide-by the conditions or upto the entire satisfaction of the Shrine Board, I shall be liable to the penalties under rules. I further hereby declare that my firm is not blacklisted.

Yours faithfully,

Seal & Signature: \_\_\_\_\_

Name of the Firm: M/s \_\_\_\_\_

Person's Name: \_\_\_\_\_ Contact No: \_\_\_\_\_

E-mail Id: \_\_\_\_\_ Full Address: \_\_\_\_\_

**\*Please read terms and conditions before submitting the quotation.**