



**OFFICE OF THE CHIEF EXECUTIVE OFFICER
SHRI MATA VAISHNO DEVI SHRINE BOARD, KATRA**

No. Co/Pur/NE/307/7806

Dated: 20-01-2025

Request for inviting Quotations (RFIQ)

Shrine Board is interested in purchasing Superior Chunnis as per the detail given below:-

S. No	Item Description	Aprox One Year quantity Required (in Nos.)
1	Chunni Type-I for Rs. 2,100/- Prashad (In the price band of Rs. 100/- to Rs. 140/-. [Size 75 inches X 36 inches]	4000
2	Chunni Type-II for Rs. 1,100/- Prashad (In the price band of Rs. 70/- to Rs. 85/- ' [Size 72 inches X 41 inches]	25000

**** Note:-** Before quoting rates bidders may see '**Reference Sample**' available at Non-Engg. Stores, Banganga / Purchase Section, Central Office, Katra.

The sealed quotation alongwith 02 sample of each offered Chunni addressed to undersigned should reach this office through Registered post, Reputed courier or can be personally submitted in the Purchase Section by or before **03-02-2025 upto 05:00 PM** positively. Quotations received after due date and time and without samples shall not be accepted. Following particulars must be mentioned on the envelope containing your quotation:

QUOTATION
NOT TO BE OPENED BEFORE 03-02-2025
PURCHASE ENQUIRY No: Co/Pur/NE/307/7806 DATE. 20-01-2025

Terms and conditions

1. This is just a RFIQ and not a Purchase Order.
2. Rate should be net inclusive of GST and all other costs, including any special discount to SMVDSB and FOR Non-Engineering Store, Banganga.
3. The bidding firms shall have to deposit Earnest Money in the shape of CDR/FDR pledged to FA/CAO, SMVDSB, Katra amounting to Rs.75,000/- (Rupees Seventy Five Thousands) only drawn on any Nationalized / scheduled Bank as bid-security alongwith with sealed quotation. Without EMD the quotation shall be outrightly rejected.
4. The EMD of un-successful bidders shall be released on conclusion of RFIQ while EMD of successful bidder(s) shall be released (subject to satisfactory performance) after the expiry of Rate Contract period.
5. **Selection of Chunnies:-** The selection of Chunnies shall be done on the basis of collective wisdom / recommendation of a committee to be constituted for the purpose. For this purpose, the recourse to following steps is likely to be taken:-
 - A) The Purchase Section shall assign 'Codes' to all the samples of Chunni received against the RFIQ, **prior to opening of sealed offers of bidders.**
 - B) All the coded samples shall be placed before the committee for short-listing. The committee shall shortlist the samples on the basis of broad proximity of offered sample to the 'Reference Sample' of Board (in terms of quality of material used, work-manship, dimensions etc).
 - C) Bidders to note that the sample submitted by them shall be a replica of the Chunni that they intend to supply. While a tolerance of upto 5% may be allowed in the dimensions of sample / supply, the under sized / poor quality chunnies shall be outrightly rejected.
 - D) The collective judgement of committee towards selection / rejection (for short listing) of any sample(s) of any bidder shall be final, binding and non-challengeable.
 - E) After the short listing of samples, the price offers of bidders shall be opened and the offered rates (of only short-listed samples) shall be compared.
 - F) The final selection of Chunnies shall be made on the basis of revealed L-1 rates (amongst short-listed samples only). The Board may assess reasonability of L-1 rate through its own means or engage L-1 bidder in negotiation to reduce the offered rate.

6. The supplier shall have to mention the GST No. 01AAETS9822J1ZC of Shri Mata Vaishno Devi Shrine Board Katra while raising their bill of supplies. While filing GSTR-I, the supplier shall classify the supply / Service made to Shrine Board under Business (B to B) Sales. The supplier shall also mention six digit HSN code of the material to be supplied. In case the bidder doesn't upload / mention the bill under B to B, the GST amount levied in the Bill shall not be paid.
7. The supplier shall file GSTR 1 and 3B within the due dates prescribed under the CGST / SGST Act 2017 so as to enable SMVDSB to claim timely input credit. In case of default, interest @2% per-month of tax amount shall be charged and recovered from the defaulting supplier.
8. In case of quarterly based GST filling firms, the supplier shall have to transfer their bills (B to B) on monthly bases under Invoice Furnishing Facility (IFF).
9. The supplier shall also mention six digit HSN code of material to be supplied
10. The rates quoted shall remain valid for a period of **One year** from the date of issuance of 1st supply order or till the finalization of fresh rate contract. The rate approval order is extendable by another One Year on the same rates, terms and conditions, subject to satisfactory supply of aforesaid items and at the sole discretion of competent authority of SMVDSB.
11. The successful firm shall have to deliver the material 30 days of the date of issuance of Purchase orders from time to time during the rate contract period.
12. Donations to Shri Mata Vaishno Devi Shrine Board, Katra are exempted from Income Tax under Section 80-G of the Income Tax Act.
13. The quantities mentioned in the format are indicative in nature and may get increased / decreased even substantially according to the actual requirement of SMVDSB.
14. **RIGHT RESERVED BY SMVDSB:**
 - e) The Shrine Board reserves the right to split the demand among one or more qualified bidders at the approved rate after culmination of successful RFIQ.
 - f) The Shrine Board reserves the right to reject, accept or prefer any bidder in part or full at any stage if not in conformity to the specifications, terms & conditions mentioned in the RFIQ. Shrine Board also reserves the right to re-invite the Quotations at its sole discretion.
 - g) The Shrine Board reserve the right to negotiate the quoted rates, terms and conditions with the lowest tendered or any of the other tenders on quality basis to ascertain the suitability of the acceptable offer.
 - h) **The Competent authority of SMVDB reserves the right to:-**
 - i) To cancel/ terminate the RFIQ /Purchase order during the period of its validity without assigning any reason thereof.
 - ii) To forfeit the CDR/FDR of defaulter supplier.
 - iii) Debarring any defaulter from any further dealing with Shrine Board.
 - iv) Grant of extension with or without imposing penalty, as deemed fit
15. No Advance payment shall be made. The payment shall be made after receipt and proper inspection of each consignment of material at Non-Engineering Store, Banganga Katra within of 20 days from the date of issuance of G.R.
16. ***After the successful culmination of RFIQ, if the approved bidders refuses to comply with the rate approval order and subsequently failed to comply the supply orders on account of any reason, the same bidders shall be debarred from further dealing with the Board for a continuous period of 03 years and the stipulated CDR/FDRs of the bidder shall be forfeited.***
17. The material shall be strictly as per specifications of Shrine Board.
18. **Inspection / Rejection of material:-**
 - i. The material supplied shall be checked / inspected by the quality cell /inspecting team of Shrine Board and if found of inferior quality/defective, the same shall be rejected.
 - ii. In case the supplies are rejected, same shall be lifted back by the supplier within 07 days from the date of intimation from this office, failing which the penalty @ 2% of the total value of rejected supplies per day shall be imposed against the supplier for a period of one week which shall be doubled in subsequent weeks and the rejected material in the stores shall be at the risk of the firm. Beyond one month the material shall be auctioned and storage charges shall be recovered from the supplier @2% per day. The amount acquired on account of auctioning shall be deposited to SMVDSB Account.
19. **PENALTY:** Following penalties (calculated on the value of unsupplied material) shall be imposed after delay beyond the prescribed delivery period; unless exempted by the Competent authority of SMVDSB after getting convinced about validity of reasons for delay:-
 - a. up to 7 days @ 0.5%
 - b. From 8th day to 15th day @ 1%
 - c. From 16th day to 22nd day @ 1.5% and
 - d. From 23rd day to 30th day @ 2%.
 - e. After 30 days of delay, the PO shall be deemed to have been cancelled to the extent of unsupplied material and the deficit material shall be procured from alternate sources at risk and cost of vendor.

Note: Despite cancellation of Purchase Order as stated above; for any valid reason, the Competent Authority may grant extension in the delivery period; with or without penalty (the amount of this penalty shall be as per the sole discretion of Competent Authority).

20. The Shrine Board reserves the right to negotiate the quoted rates, terms and conditions with the lowest bidder or any of the other bidders on quality basis to ascertain the suitability of the acceptable offer.
21. Conditional, illegible, ambiguous quotation (s) and quotation (s) received after the stipulated date and time shall be out rightly rejected.

This issues with the approval of Addl. Chief Executive Officer, SMVDSB.

Sd/-
(Dr. Gopal K. Sharma)
Asstt. Chief Executive Officer

Copy to the:-

1. Addl. Chief Executive Officer SMVDSB, for information.
2. Master file / Concerned file.