

Office of the Chief Executive Officer, Shri Mata Vaishno Devi Shrine Board, Katra

No.CO/Pur/NE/168/7375 Dated: 30.12.2024

REQUEST FOR INVITING QUOTATION

Shri Mata Vaishno Devi Shrine Board, Katra invites sealed quotations (on the letter head of the firm) from <u>reputed manufacturers / distributors / dealers / suppliers</u> for furnishing the rates of following:-

Sr. No.	Item Description	Approx. Qty. required for Six Months	Amount of EMD in shape of CDR / FDR/NEFT	Validity of Rates
	Mixed Pickle in Oil (without Onion & Garlic) (15 Kg./5 Kg. Jar packing) of following brands:- i. Mother's Receipe, ii. MTR iii. Everest iv. Tops v. Haldiram vi. Dabur vii. Panchranga viii. Nilon's ix. Panchvati	60,000 Kgs	Rs. 48,000/- (Pledged to FA/CAO, SMVDSB, Katra)	Six Months from the date of issuance of Rate Approval Order Ist supply order

Interested firm may send their sealed quotation along with relevant documents for the supply of the same giving full details in sealed cover viz. Net price (inclusive of GST & other taxes, F.O.R. Non Engineering Store, Banganga, Katra), payment terms, delivery schedule and other conditions of sale including special discount to SMVDSB (if any). However, Donations to Shri Mata Vaishno Devi Shrine Board, Katra are exempted from Income Tax under Section 80-G of the Income Tax Act.

Sealed quotations addressed to **Asstt. Chief Executive Officer (G),** Shri Mata Vaishno Devi Shrine Board, Central Office, Katra should reach through Speed Post / Registered Post / reputed courier or be personally handed over to the Purchase Section on or before **08.01.2025 upto 05:00PM** positively. Quotations after due date and time and without samples shall not be accepted.

Following particulars must be mentioned on the envelope containing your quotation:-

RFIQ - Catering item i.e Mixed Pickle
NOT TO BE OPENED BEFORE 08 .01.2025 upto 05:00PM
RFIQ No. CO/Pur/NE/168/7375 dated: 30 .12.2024

Terms and Conditions:

- 1. This is just a RFIQ and not a Purchase Order.
- 2. The supplier shall have to mention the GST No 01AAETS9822J1ZC of Shri Mata Vaishno Devi Shrine Board Katra while raising bill of supplies. While filling GSTR-I, the supplier shall classify the supply/service made to Shrine Board under Business to Business (B to B Sales). The supplier shall also mention six digit HSN code of the material to be supplied. In case the vendor doesn't uploaded/mention the bill under B to B the GST amount levied in the Bill shall not be paid.
- 3. The supplier shall file GSTR 1 and 3B within the due dates prescribed under the CGST/SGST Act 2017 so as to enable SMVDSB to claim timely input credit. In case of default, interest @2% per month of tax amount shall be charged and recovered from the defaulting supplier.

- 4. In case of quarterly based GSTfilling firms, the supplier shall have to transfer their bills (B to B) on the monthly bases under Invoice Furnishing Facility (IFF)
- 5. Rate should be NET inclusive of all taxes, having special discount to SMVDSB and the same shall be delivered at Engineering Store, Banganga, Katra within the period mentioned in the subsequent Purchase Order. However, Donations to Shri Mata Vaishno Devi Shrine Board, Katra are exempted from Income Tax under Section 80-G of the Income Tax Act.
- 6. The rate quoted should be NET and valid for a period of 20 days from the date of Opening of quotation and should be valid for a period of Six Month from the date of issuance of Rate Approval Order / Ist supply Order. The Rate approval order is extendable for another period of (03) Month on the existing approved rates, terms and conditions, subject to satisfactory supply and sole discretion of the competent authority of SMVDSB.
- 7. You are requested to send your sealed quotations by or before 08.01.2025 upto 05:00PM, quotations after due date and time shall not be accepted.
- 8. The participating firm shall have to submit sealed sample of small quantities of aforesaid brands of Mixed Pickle alongwith sealed quotation without which the offer submitted by the participating firm shall not be considered.
- 9. The participating firm shall have to submit a copy of Valid License duly issued by the concerned authorities under Food Safety and standard Act-2006 alongwith their quotation certifying that their product is conforming to the regulations laid down under the aforesaid Act.
- 10. The Earnest Money in the form of CDR / FDR pledged to FA/Chief Accounts Officer, SMVDSB, Katra or through NEFT which shall be deposited in the official account of SMVDSB Account No. 0235040500001804, IFSC JAKA0KATTRA ("0" Zero) amounting to Rs. 48,000/- (Rupees Forty Eight Thousand only) against for the supply of above referred catering item drawn from any Nationalized / scheduled Bank having validity of 12 months shall be furnished alongwith sealed quotation without which the offer submitted by the participating firm shall not be considered.
- 11. The Earnest Money of the successful bidder / firm shall be converted into Security Deposit which shall be valid during the Rate Contract Period whereas the EMDs of the unsuccessful bidders shall be release after the allotment of Rate Contract in favour of the successful bidder.
- 12. If the any firm withdraws his offer before the expiry of the said period or makes any modifications in the terms and conditions of the Purchase Order, the earnest money/security deposited by the tenderer shall be forfeited without anynotice.
- 13. If the successful firm fails to abide by the terms and conditions of the RFIQ / Purchase Order or did not supply the material, the earnest money/security deposited by the tenderer shall be forfeited without any notice
- 14. Rate should be Net inclusive of all taxes, having special discount to SMVDSB (if any) and the same shall be delivered at Non Engg. Store, Banganga, Katra. The supplier has to mention the price of the material, CGST & SGST separately while raising the bills of supplies.
- 15. The rates should strictly be quoted on the format enclosed with RFIQ and as per the specification / UOM / requirement. Any deviation from the same shall tantamount to rejection of the offer / rates quoted by you.
- 16. The quantities mentioned in the format are indicative in nature and can be increased / decreased substantively according to the requirement from time to time during the rate approval period.
- 17. Shrine Board Reserves the right to split the demand among one or more firms on quality basis to ascertain the suitability of the acceptable offer.
- 18. <u>PENALTY:In case of failure to supply the marterial, within the stipulated period, the following penalties (calculated on the value of unsupplied material) shall be imposed for delay beyond the prescribed delivery period, unless exempted by the competent authority for valid reasons to be brought on record.subject to acceptance by the Competent authority of SMVDSB:-</u>
 - a) upto 7 days @ 0.5%
 - b) From 8th day to 15th day @ 1%
 - c) From 16th day to 22nd day @ 1.5% and
 - d) From 23rd day to 30th day @ 2% shall be imposed on each pending item as per the approved rate/quantity mention in the purchase order of the value of the pending supplies.
 - e) After 30 days of delay, the purchase order shall be deemed to have been cancelled to the extent of unsupplied material and the material shall be procured from alternative sources at risk and cost of the vendor.

Note: Despite of cancellation of Purchase Order as stated above; for any valid reason to be brought on record, the Competenr Authority may grant extension in the stipulated delivery period; with or without penalty. (Amount to be decided by the competent Authority).

- 19. The Competent authority of SMVDSB reserves the right to :-
 - Cancel/ terminate the RFIQ/ supply Order during the period of its validity without assigning any reason thereof.
 - ii. Debarring any defaulter firm from any further dealing with the Shrine Board for a period of one year.
 - iii. Grant of extension with or without imposing as deemed fit.
- 20. No Advance payment shall be made. The payment shall be made and after receipt and proper inspection of complete material at Non Engineering Store, Banganga.
- 21. The Shrine Board reserves the right to negotiate the quoted rates, terms and conditions with the lowest bidder or any of the other bidder on quality basis to ascertain the suitability of the acceptable offer.
- 22. on receipt, the material shall be inspected / checked by our Inspection Committee and if found of inferior quality/defective, the same will be rejected and the Board shall be at liberty to have the same procured from open market at the risk & cost of the supplier whereby the original supplier shall be liable to pay the extra cost, if any, involved in the process. The Competent Authority, however, may accept the replaced material within the delivery period if it conforms to the approved specifications.
- 23. In case of incomplete supply, an amount equal to 2% of the total value of work shall be deducted from the due payment of the supplier.
- 24. The Shrine Board reserves the right to reject, accept or prefer any quotation in part or full at any stage if not in conformity to the quality, terms & conditions mentioned in the RFIQ. Shrine Board also reserves the right to re-invite the RFIQ at its sole discretion.
- 25. Conditional, illegible, ambiguous quotation(s) and quotation(s) received after the stipulated date and time shall be out rightly rejected.
- 26. The broad terms and conditions has been included but not limited to the other standard, terms and conditions of the contract/supply which shallbe incorporated in the supply order

This issues with the approval of Addl. Chief Executive Officer, SMVDSB.

Sd/-(Dr. Gopal K. Sharma) Asstt. Chief Executive Officer S.M.V.D. Shrine Board, Katra

PRICE BID

(on the letter head of the firm)

То,	Asstt. Chief Executive Officer (G), Shri Mata Vaishno Devi Shrine Board, Katra.		
Subject:	Quotation for Supply of Mixed Pickle.		
Ref. No.:	RFIQ No: CO/Pur/NE/168/7375		Dated: 30 .12.2024
	representative hereby submit my following ent of Shrine Board, rates of which are NET inc es / charges F.O.R. Non Engineering Store, B	lusive of GST, freigh	oly of material as per the
Sr. No.	Description of Material.	Approx. Qt required for S Months	y. NET Rate inclusive of ix GST,other taxes and F.O.R. Non-Engineering Store Banganga Katra
1	Mixed Pickle in Oil (without Onion & Garlic) (15Kg./5 Kg. Jar packing) of following brands:- i). Mother's Receipe, ii). MTR iii). Everest iv). Tops v). Haldiram vi). Dabur vii). Panchranga viii). Nilon's ix). Panchvati	60,000 Kgs	
mentione that I/we I specificat	withstanding anything mentioned in our price be doing in the RFIQ which are being signed in token of have understood the specifications properly and it is smaller than that in case, I fail to abide-by the costall be liable to the penalties under rules. I further	f my acceptance. We shall supply the mater and the materials.	hereby undertake and confirm rial as per the required / higher ntire satisfaction of the Shrine
	·	·	Yours faithfully,
		Seal & Signature	<u> </u>
	M/s _	-	
	Contac	et Person:	
	Conta	ct No:	

E-mail Id:

^{*} The price to be quoted / offered on the letter head of the firm only as per the price bid format.