



Office of the Chief Executive Officer  
Shri Mata Vaishno Devi Shrine Board, Katra

No. CO/Pur/Civil/22/238/3307

Dated: 07.11.2023

**REQUEST FOR INVITING QUOTATION**

M/s. \_\_\_\_\_,  
\_\_\_\_\_  
\_\_\_\_\_.

Sir,

SMVDSB invites sealed quotations (on the letter head of the firm) from reputed manufacturers / distributors / dealers / suppliers for furnishing the rates in respect of the Misc. Civil Material mentioned in the Annexure:

Description of Material	EMD in the shape of CDR/FDR
Misc. Civil Material as mentioned in the enclosed Annexure.	Rs. 10,000/- (Rupees Ten Thousand only) pledged to FA/CAO, SMVDSB, Katra.

You are as such requested to kindly send the **sealed quotation** along with relevant documents for the supply of the same giving full details in sealed cover viz. NET price (inclusive of GST & other taxes, loading, unloading, labour Charges, toll tax, F.O.R. Engineering Store, Banganga, Katra), payment terms, delivery schedule and other conditions of sale **including special discount to SMVDSB**.

Your sealed quotation addressed to **Jt. Chief Executive Officer (S), Shri Mata Vaishno Devi Shrine Board, Central Office, Katra** should reach through Speed Post / Registered Post / reputed courier or be personally handed over to the Purchase Section **by or before 17.11.2023 upto 02:00 PM positively**, the quotations shall be opened on the same day or any other convenient day in presence of representatives of the firm who choose to remain present on the occasion.

Following particulars must be mentioned on the envelope containing your quotation:-

**RFIQ – Misc. Civil Material**  
**NOT TO BE OPENED BEFORE 17.11.2023 upto 02:00PM**  
**RFIQ No. CO/Pur/Civil/22/238/3307 Dated: 07.11.2023**

**Terms and Conditions:**

1. **This is just a RFIQ and not a Purchase Order.**
2. Donations to Shri Mata Vaishno Devi Shrine Board, Katra are exempted from Income Tax under Section 80-G of the Income Tax Act.
3. Rates should be valid for a period of 45 days from the last date of submission of quotations.
4. Rate should be NET inclusive of all taxes, having special discount to SMVDSB and the same shall be delivered at **Engineering Store, Banganga, Katra** within the period mentioned in the subsequent Purchase Order.
5. You are requested to send your sealed quotations by or before **17.11.2023 upto 02:00PM**, quotations after due date and time shall not be accepted.
6. The participating firm shall have to deposit the EMD in the shape of CDR/FDR pledged to FA/CAO, SMVDSB, Katra amounting to Rs. 10,000/- (Rupees Ten Thousand only) having validity of at least 06 months without which the offer submitted by the participating firm shall not be considered.
7. It is notified that any participating firm fail to submit / enclose the EMD (CDR/FDR) of stipulated amount or of amount less than the stipulated amount, as mentioned in the Annexure, the quotation submitted by the firm shall be rejected out rightly and the rates of the said firm shall not be considered even after opening of quotation.

Seal & Signature of the bidder

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8. The Earnest money of the Successful bidder shall be converted into Security deposit which shall be released only after the successful delivery of the complete material as per the Purchase Order whereas the EMDs of the unsuccessful bidders shall be immediately released after the issuance of Purchase Order in favour of the successful firm.
9. The material to be supplied should be from the brands / make mentioned in the RFIQ. Any change in the Brand / Make shall be out rightly rejected.
10. The quantities mentioned in the format are indicative in nature and can be increased / decreased substantively according to the requirement of SMVDSB.
11. **The material to be supplied shall be of original make only. Any deviation from the same shall tantamount to rejection of the supplied material and action under rule shall be initiated.**
12. The successful firm shall have to submit the authorized dealer / distributor certificate(s) (if any), at the time of delivery at ES, Banganga.
13. Furnishing of EMD for an amount less than the stipulated amount mentioned in the RFIQ quoting the exemption as Small Scale Industries or any other reason shall not be entertained and the quotation / offer submitted by the firm shall be rejected out-rightly.
14. If the successful bidder / supplier fails to comply with the terms and conditions of the RFIQ as well as the offered rates quoted by the firm after successful culmination of the RFIQ and placing of purchase / supply order, the same shall be debarred from further dealing with SMVDSB for a continuous period of 03 years and the stipulated EMD of the firm shall be forfeited.
15. Shrine Board Reserves the right to split the demand among one or more firms.
16. Shrine Board Reserves the right to cancel the RFIQ without any prior notice.
17. No Advance payment shall be made. The payment shall be made after receipt and proper inspection of the consignment received at Engineering Store, Banganga.
18. No extra payment shall be made to the firm on account of the escalation in the material cost, transportation / labour charges during the period of contract.
19. The material shall be strictly as per the requirement / specifications of Shrine Board.
20. The supplier has to mention the price of the material, CGST & SGST separately.
21. **THE RATES SHOULD STRICTLY BE QUOTED ON THE FORMAT ENCLOSED WITH RFIQ AND AS PER THE SPECIFICATION / UOM / REQUIREMENT. ANY DEVIATION FROM THE SAME SHALL TANTAMOUNT TO REJECTION OF THE OFFER / RATES QUOTED BY YOU. *Kindly note that the ISI is not a brand/make of the product.***
22. On receipt, the material shall be inspected / checked by our Inspection Committee and if found of inferior quality/defective, the same will be rejected and the Board shall be at liberty to have the same procured from open market at the risk & cost of the supplier whereby the original supplier shall be liable to pay the extra cost, if any, involved in the process. The Competent Authority, however, may accept the replaced material within the delivery period if it conforms to the approved specifications.
23. In case of incomplete supply, an amount equal to 2% of the total value of work shall be deducted from the due payment of the supplier.
24. The Shrine Board reserves the right to reject, accept or prefer any quotation in part or full without assigning any reason whatsoever at any stage. Shrine Board also reserves the right to re-invite the quotations at its sole discretion.
25. The Shrine Board reserves the right to negotiate the quoted rates, terms and conditions with the lowest bidder or any of the other bidder on quality basis to ascertain the suitability of the acceptable offer.
26. Conditional, illegible, ambiguous quotation (s) and quotation (s) received after the stipulated date and time shall be out rightly rejected.

**Sd/-**  
**(Dr. Sunil Sharma), JKAS**  
**Jt. Chief Executive Officer**

Seal & Signature of the bidder



**Office of the Chief Executive Officer  
Shri Mata Vaishno Devi Shrine Board, Katra**

**Annexure to this Office RFIQ No. CO/Pur/Civil/22/238/3307 Dated: 07.11.2023**

S. No.	Description of Material	Req. Qty.	Specification	Brand / Make
1	PVC Cistern Low Level	265 nos.	Reputed Brands with ISI Mark	Essco, Hindware, Cera, Parryware, Jaguar
2	PVC Flexible Garden Pipe ¾” (Length: 85ft – 95ft)	55 bundles		Supreme , Apollo
3	Grab Bars	04 nos.		Kingston or Equivalent
4	Jet Spray (complete)	12 nos.		Essco, Hindware, Cera, Parryware, Jaguar, Kerovit, Parko.
5	Jet Spray for one Piece Seat (complete)	12 nos.		
6	Rachid Die Set with 1”, ¾” & ½” Gutka	01 Set		Taparia
7	CI Main Hole Cover 12” x 12”	36 pc.		
8	CI Main Hole Cover 18” x 18”	25 pc.		HIF, Bajaj, SMICO, Kwality, Nishan, Eagle
9	CI Main Hole Cover 12” x 12”	20 pc.		
10	CI Main Hole Cover 24” x 24”	08 pc.		
11	Fastener 4”	150 pc.		Hilti, Bosch, Fischer or Equivalent
12	Welding Lead	180 mtr.		Prime
13	Aluminum Handle “D shaped” with Screw and Nuts Size: 4”	560 pc.		
14	Aluminum Handle “D shaped” with Screw and Nuts Size: 6”	500 pc.		Hari / Mangla / Grace / Pooja
15	Looking Glass 2’ x 4’	04 nos.		Saint Gobain, Gold, Gold Plus, Modigurad
16	Stainless Steel Stud (for fixing looking glass)	16 nos.		Superior Quality
17	Cloth Hook (03 Pins per hook)	40 nos.		Universal
18	Axe (Heavy)	05 nos.		
19	Hatchet (Desi Darat)	15 nos.		Superior Quality
20	Iron Arl Drop (Sliding Bolt) with Nut Bolt Size: 08” Locking Bolt: 8” (Heavy Duty)	100 pc.		
21	Grass Kuchi	100 pc.		

**Sd/-  
(Dr. Sunil Sharma), JKAS  
Jt. Chief Executive Officer**

**(On the letter head of the firm)**

**PRICE BID**

To,

**The Jt. Chief Executive Officer (S),**  
Shri Mata Vaishno Devi Shrine Board, Katra.

**Subject: Quotation for the Supply of Misc. Civil Material**

**Ref. No.: RFIQ No: CO/Pur/Civil/22/238/3307 Dated: 07.11.2023**

Sir,

I, \_\_\_\_\_ representative / proprietor from M/s \_\_\_\_\_ hereby submit my following rates for the supply of material mentioned below as per the requirement of Shrine Board, **NET rates inclusive of GST, freight, loading / unloading, toll tax and other taxes / charges F.O.R. Engineering Store, Banganga, Katra:-**

S. No.	Description of Material	Brand / Make Offered	NET Rate (inclusive of GST, freight, loading, unloading, toll tax and other taxes / charges) F.O.R. Engg. Store, Banganga, Katra.
1	PVC Cistern Low Level		per pc.
2	PVC Flexible Garden Pipe ¾" (Length: 85ft - 95ft)		per bundle
3	Grab Bars		per pc.
4	Jet Spray (complete)		per pc.
5	Jet Spray for one Piece Seat (complete)		per pc.
6	Rachid Die Set with 1", ¾" & ½" Gutka		per set
7	CI Main Hole Cover 12" x 12"		per pc.
8	CI Main Hole Cover 18" x 18"		per pc.
9	CI Main Hole Cover 12" x 12"		per pc.
10	CI Main Hole Cover 24" x 24"		per pc.
11	Fastener 4"		per pc.
12	Welding Lead		per mtr.
13	Aluminum Handle "D shaped" with Screw and Nuts Size: 4"		per pc.
14	Aluminum Handle "D shaped" with Screw and Nuts Size: 6"		per pc.
15	Looking Glass 2' x 4'		per pc.
16	Stainless Steel Stud (for fixing looking glass)		per pc.
17	Cloth Hook (03 Pins per hook)		per pc.
18	Axe (Heavy)		per pc.
19	Hatchet (Desi Darat)		per pc.
20	Iron Arl Drop (Sliding Bolt) with Nut Bolt Size: 08" Locking Bolt: 8" (Heavy Duty)		per pc.
21	Grass Kuchi		per pc.

I affirm that the above quoted rates are inclusive of GST, freight, loading / unloading, toll tax and other taxes / charges, F.O.R. Engineering Store, Banganga, Katra and are valid for a period of 45 days from the date of opening of quotations.

I further affirm that I have read and fully understood the RFIQ notice and agree to abide by all the terms and conditions laid therein, which are being signed in token of my acceptance. In case, I fail to abide-by the conditions or upto the entire satisfaction of the Shrine Board, I shall be liable to the penalties under rules. I further hereby declare that my firm is not blacklisted.

Yours faithfully,

Seal & Signature \_\_\_\_\_

M/s \_\_\_\_\_

Contact Person: \_\_\_\_\_

Contact No: \_\_\_\_\_

E-mail Id: \_\_\_\_\_

**\*Please read terms and conditions before submitting the quotation.**

**\*Quotations without mentioning Brand / Make shall be out rightly rejected**